

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



## **COMMON COUNCIL MEETING AGENDA**

**Monday, June 15, 2026 at 6:00 PM**

**First Floor Conference Rooms  
100 Main Street, Menasha, WI**

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- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**  
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**  
Clerk Snyder - the following minutes and communications have been received and placed on file:
  - 1. Presentations:
    - a. Racine Street-Main Street Roundabout Concept Design
  - 2. Minutes to Receive:
    - a. Water and Light Commission, 5/27/26
    - b. Board of Health, 5/6/26
    - c. Neenah-Menasha Joint Fire Commission, 6/1/26, 6/2/26
    - d. Board of Appeals, 4/23/26
    - e. Board of Review, 5/29/25
    - f. Special Board of Public Works, 6/1/26
    - g. Board of Public Works, 6/1/26
    - h. Administration Committee, 6/1/26
    - i. Library Board of Trustees, 4/28/26
    - j. Racine Street-Main Street and Racine Street-Ahnaip Street Roundabout Landscape Special Committee, 4/21/26, 6/9/26
  - 3. Communications:
    - a. Open Records and Open Meetings Reminder
    - b. Comprehensive Outdoor Recreation Plan (CORP) Visioning Session
    - c. Comprehensive Outdoor Recreation Plan (CORP) Survey

- d. National Pollinator Week Proclamation
- e. Juneteenth Day Proclamation

**G. Consent Agenda**

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

- 1. Common Council Minutes, 6/1/26
- 2. Administration Committee, 6/1/26, Recommends Approval of:
  - a. Draft Downtown Business Incentive Grant Program Guidelines
- 3. Board of Public Works, 6/1/26, Recommends Approval of:
  - a. Payment — McMahon Engineers Architects; Contract No. M0002-09-00105; 2026 Utility Reconstruction; \$167,092.08 (Payment No. 1)
  - b. Recommend to Award — Contract Unit No. 2026-04; Midway Place Rehabilitation; Northeast Asphalt, Inc., \$117,852.65.
  - c. Nicolet Boulevard Intersection Control Evaluation Intermunicipal Agreement
  - d. Nicolet Boulevard Intersection Control Evaluation Professional Services Agreement
- 4. Special Board of Public Works, 6/15/26, Recommends Approval of:
  - a. Street Use Application — Community Fest Parade of Lights; Friday, July 3, 2026; 9 PM - 10:15 PM; Menasha Parks & Recreation
- 5. Racine Street-Main Street and Racine Street-Ahnaip Street Roundabout Landscape Special Committee, 6/9/26, Recommends Approval of:
  - a. Proposed Roundabout Concept Design including the sail-like structure

**H. Items Removed from the Consent Agenda**

**I. Action Items**

- 1. Outdoor Street Service Permit Renewal Application for the 2026 Licensing Term (June 16, 2026 - November 30, 2026)
- 2. Accounts payable and payroll for the term of 5/29/26 - 06/11/26 in the amount of \$968,143.84

**J. Held Over Business**

**K. Ordinances and Resolutions**

- 1. R-16-26 - A Resolution to Support Sustainable State Funding for Local Public Health Departments (Introduced by Mayor Hammond)

2. R-13-26 - A Resolution Supporting the Grow Solar Program (Introduced by Ald. Lewis)
3. R-17-26: Resolution Accepting the Donation of the "Promise of a Prairie" Sculpture for the Racine Street/Ahnaip Street Roundabout (Introduced by Ald. Grade)

**L. Appointments**

1. Mayor's reappointment of Patricia Rudolph to the Board of Review for the term of 7/1/26 - 7/1/31
2. Mayor's reappointment of Helen Englebert to the Library Board of Trustees for the term of 7/1/26 - 7/1/29

**M. Claims Against the City**

**N. Public Comments on Any Matter Listed on the Agenda**  
(5 minute time limit for each person)

**O. Adjournment**

**MEETING NOTICE**  
**July 6, 2026**  
**Common Council Meeting – 6:00 PM**  
**Committee Meetings to Follow**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."