



BOARD OF PUBLIC WORKS MINUTES

Monday, August 4, 2025 at 6:30 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by District 8 Alderperson Ropella at 6:50pm.

B. ROLL CALL

Present: Aids. Rand, Hale, Perkins, Lewis, Marshall, Grade, Ropella

Absent: Ald. Eisenach

Also Present: FD Sassman, DPW Merten, PRD Sackett, PC Thorn, FC Teesch, LD Kopetsky, CA Struve, Mayor Hammond, Clerk Snyder, DC Janet

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

D. MINUTES TO APPROVE

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

1. Special Board of Public Works, 7/21/25

E. DISCUSSION / ACTION ITEMS

1. High Cliff Connection – Woodlands West Segment Design and Engineering Services Contract Award to JT Engineering, Inc.

Motion by District 6 Alderperson Marshall, seconded by District 4 Alderperson Perkins to approve.

Motion carried 7-0 on roll call.

Staff advised that this is the next step for the High Cliff Connection project. This concerns the design and engineering for the segment between Kernan Avenue and Lake Park Road on the north side of Highway 10/114. This is fully funded by the Community Foundation, and will connect to some preexisting trails. No real estate acquisition is necessary for this segment.

2. Street Use Application - Labor Day Parade; Monday, September 1, 2025; 9:00 a.m. to 11:00 a.m.; Fox Valley Labor Council

Motion by District 6 Alderperson Marshall, seconded by District 3 Alderperson Hale to approve.

Motion carried 7-0 on roll call.

F. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 5 Alderperson Lewis

to adjourn the Board of Public Works meeting at 6:57 pm. Motion carried on voice vote.

Minutes submitted by Deputy City Clerk Evan Janet.