



BOARD OF PUBLIC WORKS MINUTES

Monday, August 18, 2025 at 6:45 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by District 8 Alderperson Ropella at 7:48 pm.

B. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DPW Merten, CDD Dane, PRD Sackett, PC Thorn, CA Struve, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

D. MINUTES TO APPROVE

1. Board of Public Works, 8/4/25

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Payment - Sommers Construction Co., Inc.; Contract Unit No. 2025-02; Street Construction and Rehabilitation - Various Locations; \$109,560.33 (Payment No. 2)

Motion by District 6 Alderperson Marshall, seconded by District 7 Alderperson Grade to approve.

Motion carried 8-0 on roll call.

Staff advised that this payment covers base work at Cygnet Court before final payment.

2. Racine Street Reconstruction Project Update

Staff advised that the Racine Street construction project is ahead of schedule and nearing completion. Crews are filling in terraces and asphalt driveways. The last component of the project is reinstalling traffic signals, which requires coordinating contractors to work sooner than expected. Staff added that trees will be planted in the terrace areas in spring 2026.

Discussion considered the use of crossstreets for access to Menasha High School; staff advised that this will be allowed. Discussion concluded with consideration of parking on Racine Street.

F. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to adjourn the Board of Public Works meeting at 8:02 pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.