

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Tuesday, September 2, 2025 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - a. Water and Light Commission, 7/23/25
 - b. Administration Committee, 8/18/25
 - c. Board of Public Works, 8/18/25
 - d. Board of Health, 5/7/25
 - e. Committee on Aging, 5/9/25, 6/13/25
 - 3. Communications:
 - a. Heckrodt Wetland Reserve Day Proclamation
 - b. City of Menasha - Fall Electronic Recycling Event (October 4th, 2025)
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
 - 1. Common Council Minutes, 8/18/25
 - 2. Administration Committee, 8/18/25, Recommends Approval of:
 - a. Selection of Dividend Option One and Instruction to Cities and Villages

Mutual Insurance Company (CVMIC) Staff Regarding Payment of
Dividends to Menasha On or After March 1, 2026

3. Board of Public Works, 8/18/25, Recommends Approval of:
 - a. Payment - Sommers Construction Co., Inc.; Contract Unit No. 2025-02;
Street Construction and Rehabilitation - Various Locations; \$109,560.33
(Payment No. 2)

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts Payable and Payroll for the term of 8/15/25 - 8/28/25 in the amount
of \$1,714,050.32.

J. Held Over Business

K. Ordinances and Resolutions

1. R-22-25 - A Resolution Approving the City of Menasha's Liability Insurance
Renewal for Policy Years 2027-2028 Through Cities and Villages Mutual
Insurance Company (CVMIC) (Introduced by Mayor Hammond, as
recommended by the Administration Committee)

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
September 15, 2025
Common Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."