

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, September 15, 2025 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Public Hearing

1. Special Use Permit - Outdoor Storage - Jack's Lawn Landscaping - N8910 Oneida Street, Parcel No. 7-00725-56 & Parcel No. 7-00725-57

E. Public Comments on Any Matter of Concern to the City

(5 minute time limit for each person)

F. Report of Department Officers/Department Heads/Staff/Consultants

Clerk Snyder - the following minutes and communications have been received and placed on file:

1. Presentations:
2. Minutes to Receive:
 - a. Neenah-Menasha Sewerage Commission, 7/22/25
 - b. Library Board of Trustees, 7/22/25
 - c. Board of Public Works, 9/2/25
 - d. Plan Commission, 8/5/25
 - e. Redevelopment Authority, 8/5/25
 - f. Neenah-Menasha Joint Finance & Personnel Committee Meeting, 8/26/25
 - g. Water and Light Commission Minutes, 8/27/25
3. Communications:
 - a. Quarterly Storm Water Flyer
 - b. Comprehensive Plan Consultant Selection
 - c. Project Front Porch
 - d. September 24th 2025 Comprehensive Plan Open House
 - e. Community Flu Vaccine Clinic

G. Consent Agenda

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 9/2/25
2. Common Council Workshop (Capital Improvement Plan) Minutes, 9/2/25
3. Board of Public Works, 9/2/25, Recommends Approval of:
 - a. Street Use Application - The Otto Grunski Runski; Saturday, September 27, 2025; 6:30 a.m. to 10:30 a.m.; Menasha Parks and Recreation
 - b. Street Use Application - Menasha High School Homecoming Parade; Friday, October 3, 2025; 5:30 p.m. to 6:30 p.m.; Menasha High School
4. Neenah-Menasha Joint Finance & Personnel Committee, 8/26/25, Recommends Approval of:
 - a. Staff to review and verify the bids received for the Training Grounds Remodel and Improvement Project and, contingent upon compliance with bid specifications, award the project to the lowest responsible and qualified bidder.
5. Plan Commission, 8/5/25, Recommends Approval of:
 - a. Special Use Permit to allow for the outdoor storage of equipment as presented for Jack's Lawn and Landscaping located at N8910 Oneida Street, Parcel No. 7-00725-56 and Parcel No. 7-00725-57

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts Payable and Payroll for the term of 8/29/25 - 9/11/25 in the amount of \$1,268,821.95.
2. Change of Agent for Alcohol License - El Jaripeo (890 Lake Park Road, Menasha); Ana Griselda Rivera, Successor Agent
3. Community Development Block Grant (CDBG) Housing Revolving Loan Fund (RLF) – Program Closeout

J. Held Over Business

K. Ordinances and Resolutions

1. O-9-25 - An Ordinance Designating Crossroads Foursquare Church (1209 London Street) as the Polling Location for Districts 5 and 7 in the City of Menasha (Introduced by Mayor Hammond)
2. R-23-25 - A Resolution Adopting a Recycling Waste Material Collection and Disposal Charge ("Recycling Fee") for the City of Menasha (Introduced by Ald.

Grade)

3. O-10-25 - An Ordinance Amending Title 3, Chapter 2, Section 3-2-12(a) of the Code of Ordinances, Authorizing a Special Charge for the Collection and Disposal of Recyclable Waste Materials (Introduced by Ald. Grade)
4. O-11-25 - An Ordinance Amending Title 8, Chapter 3, Section 8-3-10 of the Code of Ordinances, Removing Recycling Collection Services From the Refuse and Recycling Collection Fee Pertaining to Additional Residential Dwelling Units (Introduced by Ald. Grade)
5. O-12-25 - An Ordinance Amending Title 8, Chapter 4, Sections 8-4-6(a), (b) and Enacting Title 8, Chapter 4, Section 8-4-13 of the Code of Ordinances, Effectively Repealing the Recycling Container Fee and Imposing a Recycling Services Special Charge (Introduced by Ald. Grade)

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
October 6, 2025
Common Council -- 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."