



**BOARD OF PUBLIC WORKS MINUTES**

**Monday, October 6, 2025 at 6:30 PM**

**First Floor Conference Rooms  
100 Main Street, Menasha, WI**

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**A. CALL TO ORDER**

Meeting called to order by Chair Ropella at 6:51pm.

**B. ROLL CALL**

Present: Aids. Rand, Eisenach, Hale, Perkins, Marshall, Grade, Ropella

Absent: Ald. Lewis

Also Present: FD Sassman, DPW Merten, CDD Dane, PRD Sackett, FC Teesch,  
FM Laracuenta, CA Struve, Mayor Hammond, Clerk Snyder, DC Janet

**C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA**

**D. MINUTES TO APPROVE**

1. Board of Public Works, 9/15/25

Motion by District 6 Alderperson Marshall seconded by District 2 Alderperson Eisenach to approve. Motion carried on voice vote.

**E. DISCUSSION / ACTION ITEMS**

1. Payment — Northeast Asphalt, Inc.; Contract Unit No. 2025-03; Jefferson Park Boat Launch; \$276,060.50 (Payment No. 1)

Motion by District 6 Alderperson Marshall, seconded by District 3 Alderperson Hale to approve.

Motion carried 7-0 on roll call.

Staff advised that the old boat launch has been completely removed and that prep work is being done to the space in order to start constructing the new areas of launch. This payment covered this initial demolition work.

**F. ADJOURNMENT**

Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to adjourn the Board of Public Works meeting at 6:55pm. Motion carried on voice vote.

Minutes submitted by Deputy City Clerk Evan Janet.