

A Quorum of the Board of Public Works, Common Council, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



## **ADMINISTRATION COMMITTEE MEETING AGENDA**

**Monday, October 20, 2025 at 6:30 PM**

**First Floor Conference Rooms  
100 Main Street, Menasha, WI**

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**or immediately following the Common Council meeting**

**A. Call to Order**

**B. Roll Call**

**C. Minutes to Approve**

1. Administration Committee, 8/18/25

**D. Discussion / Action Items**

1. Storage Tank Pollution Liability Insurance (ACE American Insurance Company) 2026 Renewal
2. 2026 Municipal Property Insurance Company (MPIC) Renewal Policy Quote
3. 2026 Health Insurance Plans and Renewal; Vision & Dental Continuation
4. Joint Powers Agreement – Winnebago County 911 Emergency System

**E. Adjournment**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



## ADMINISTRATION COMMITTEE MINUTES

Monday, August 18, 2025 at 6:30 PM

First Floor Conference Rooms  
100 Main Street, Menasha, WI

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A. CALL TO ORDER  
735

B. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella  
Also Present: FD Sassman, DPW Merten, CDD Dane, PRD Sackett, PC Thorn, LD Kopetsky, CA Struve, Mayor Hammond, Clerk Snyder

C. MINUTES TO APPROVE

1. Administration Committee, 7/21/25

Motion by District 2 Alderperson Eisenach seconded by District 5 Alderperson Lewis to approve. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. CVMIC Renewal Policy for Policy Years 2027-2028

Motion by District 2 Alderperson Eisenach, seconded by District 4 Alderperson Perkins to approve .

Motion carried 8-0 on roll call.

Staff advised on the City of Menasha's liability insurance renewal policy for years 2027-2028, particularly in relation to self-insured retention period amounts. Staff additionally described a related item for selection of the policy term's dividend.

Discussion considered cybersecurity and related coverage; staff advised that CVMIC covers the City for such incidents.

2. Selection of Dividend Option One and Instruction to Cities and Villages Mutual Insurance Company (CVMIC) Staff Regarding Payment of Dividends to Menasha On or After March 1, 2026

Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve Dividend Option One.

Motion carried 8-0 on roll call.

E. ADJOURNMENT

Motion by District 3 Alderperson Hale seconded by District 5 Alderperson Lewis to adjourn the Administration Committee meeting at 7:45 pm. Motion carried on voice

vote.

Minutes recorded by City Clerk Kaija Snyder.



## MEMORANDUM

DATE October 10, 2025  
TO Administration Committee  
FROM Margaret Struve, City Attorney *MS*  
RE Storage Tank Pollution Liability Insurance (ACE American Insurance Company)  
(2026 RENEWAL)

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Attached for your consideration is the Schedule of Covered Storage Tanks, Storage Tank Pollution Liability Coverage, and Request to Bind Coverage for the 2026 Storage Tank Pollution Liability Insurance renewal from ACE American Insurance Company. The renewal premium will be \$1,550, which is a less than 5% increase over the expiring premium (\$1,479).

**RECOMMENDATION:** Staff recommends acceptance of the renewal quote for Storage Tank Pollution Liability Insurance from ACE Insurance Company for 2026 in the amount of \$1,550.

## Schedule of Covered Storage Tanks

| Insured Facility Name and Address   | Tank ID No. | Install Date | Tank Size (gal.) | Tank Type (UST or AST) | Retro Date |
|---|-------------|--------------|------------------|------------------------|------------|
| Municipal Marina<br>1 Center St<br>Menasha, Wisconsin 54952                   | 1           | 11/13/2020   | 3,000            | UST                    | 12/31/2020 |
| Municipal Public Works Facility<br>455 Baldwin St<br>Menasha, Wisconsin 54952 | 1           | 11/01/2020   | 12,000           | AST                    | 12/31/2020 |
|   | 2           | 11/01/2020   | 5,000            | AST                    | 12/31/2020 |

**Abbreviations:**

**Underground Storage Tank - UST**

**Above-Ground Storage Tank - AST**

**\*NOTE: Site- and tank-specific policy. No coverage provided for locations/tanks not scheduled**

**\*Day Tanks are not covered unless scheduled**

## Storage Tank Pollution Liability Coverage

|                             |   |
|-----------------------------|---|
| <b>Insurance Company</b>    | ACE American Insurance Company  |
| A.M. Best Rating            | A++ (Superior), Financial Size Category: XV (Greater than or Equal to USD 2.00 Billion) as of December 12, 2024 |
| Standard & Poor's Rating    | AA (Very Strong) as of January 27, 2025   |
| Wisconsin Status            | Admitted  |
| <b>Policy/Coverage Term</b> | December 31, 2025 to December 31, 2026  |
| <b>Policy #</b>             | G28353303 006   |

**Retroactive Date:** See Schedule of Covered Storage Tanks above

**Coverage Form** PF-31181 (10/10) TankSafe® Storage Tank Liability Insurance Policy  
**CLAIMS MADE AND REPORTED POLICY FORM**

**Coverages**

**Coverage A: Third-Party Claims and First Party Remediation Costs** – Coverage for claims and remediation costs arising out of a storage tank incident, provided the claim is first made, or the Insured first discovers the storage tank incident, during the policy period. Any such claim must be reported to the Insurer, in writing, during the policy period. Any such discovery of a storage tank incident must be reported to the Insurer, in writing, during the policy period or an applicable extended reporting period. Coverage only applies to storage tank incidents that first commence on or after the retroactive date and before the end of the policy period.

**Coverage B: Legal Defense Expenses** – Coverage for legal defense expense necessarily incurred to respond to a claim pursuant to Coverage A, above, to which this insurance applies.

**Loading and Unloading Coverage** included

## Storage Tank Pollution Liability Coverage - Continued

|  |  |
|--|--|
| <b>Covered Storage Tanks:</b>                          | See Schedule of Covered Storage Tanks  |
| <b>Limits:</b>   | <p>\$ 1,000,000 Per Storage Tank Incident Limit of Liability (Claims and Remediation Costs)</p> <p>\$ 2,000,000 Aggregate Limit of Liability (Claims and Remediation Costs) for all Storage Tank Incidents</p> <p>\$ 1,000,000 Aggregate Limit of Liability for all Legal Defense Expense for all Storage Tank Incidents</p> <p>\$ 3,000,000 Total Policy Aggregate Limit of Liability for all Storage Tank Incidents</p>  |
| <b>Deductible:</b>                                     | \$ 5,000 Per Storage Tank Incident   |
| <b>Defense Inside/Outside the Limits:</b>              | Inside the Limits  |
| <b>Who Has the Duty to Defend:</b>                     | Insurer  |
| <b>Exclusions:</b><br>(including but not limited to)   | <ul style="list-style-type: none"> <li>• Contractual Liability</li> <li>• Employers Liability</li> <li>• Fines and Penalties</li> <li>• First Party Property Damage, does not apply to remediation costs</li> <li>• Fraud or Misrepresentation</li> <li>• Known Conditions</li> <li>• Insured's Internal Expenses</li> <li>• Intentional Non-Compliance</li> <li>• Lead-Based Paint and Asbestos</li> <li>• Nuclear Hazard</li> <li>• Regulatory Compliance</li> <li>• Storage Tank Contents</li> <li>• War or Terrorism</li> <li>• Out of Service or Replacement Tanks</li> </ul> |
| <b>Endorsements:</b><br>(including but not limited to) | <ul style="list-style-type: none"> <li>• Closure, Removal or Replacement Amendatory</li> <li>• AST Aggregate Sublimit of Liability Endorsement: \$1,000,000</li> </ul>   |

## Storage Tank Pollution Liability Coverage - Continued

**Endorsements - Continued:**  
(including but not limited to)

- UST Aggregate Sublimit of Liability Endorsement: \$1,000,000
- Extended Reporting Period Scope Confirmation (First-Party Discovery) Endorsement
- Financial Responsibility Condition
- Loading and Unloading Coverage (Time Element Reporting – within 72 Hours) Endorsement
- Other Insurance Amendatory Endorsement
- Schedule of Covered Storage Tanks
- Trade or Economic Sanctions Endorsement
- Important Notice - Wisconsin
- WI Notice To Policyholders
- Chubb Producer Compensation Practices & Policies
- U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") Advisory Notice to Policyholders
- Terrorism Risk Insurance Act Endorsement
- Disclosure Pursuant to Terrorism Risk Insurance Act

**Premium:** \$ **1,550.00** **With Loading and Unloading Coverage**

**Other Insurance:** If other valid and collectible insurance is available to the "insured" covering a loss also covered by this Policy, the insurance afforded by this Policy shall apply as primary insurance.

**Jurisdiction and Venue:** State of New York

**Choice of Law:** State of New York

**Terrorism Option:** Terrorism Risk Insurance Act Coverage included in premium above

**Minimum Earned Premium:** 0%

## Storage Tank Pollution Liability Coverage - Continued

**Notice of Claim or Storage Tank Incident:**

Written notice of any claim or incident must be received, ASAP, but no more than 7 days after first became or should have become aware of said claim or incident, by:

a. Notice of Claim or Storage Tank Incident:  
Chubb Environmental Claims Manager  
Chubb USA Claims  
P.O. Box 5103  
Scranton, PA 18505-0510  
Fax: (866) 635-5687

First Notice Fax: (800) 951-4119

First Notice Email:

[CasualtyRiskEnvironmentalFirstNotice@chubb.com](mailto:CasualtyRiskEnvironmentalFirstNotice@chubb.com)

b. All Other Notices:  
Environmental Underwriting Officer  
Chubb Environmental  
P.O. Box 1000  
436 Walnut Street – WA 07A  
Philadelphia, PA 19106

**\*\*Applicable to loading and unloading coverage, if purchased:** Written notice must be provided to the Insurer of any loading and unloading related storage tank incident **within seventy-two (72) hours** of the event during the policy period.

**Notice of Intent to Repair, Close In Place, Remove From Service and/or Replace A Covered Tank:**

Written notice must be provided **no fewer than five (5) business days prior** to the commencement date of any intrusive repair, closure-in-place, removal from service and / or replacement activities pertaining to covered storage tanks, by:

Chubb Environmental Claims Manager  
CHUBB USA Claims  
P.O. Box 5103  
Scranton, PA 18505-0510  
Fax: (866) 635-5687

**Quote Valid Until:**

December 31, 2025

## Storage Tank Pollution Liability Coverage - Continued

### Extended Reporting Period:

- 180 Day Automatic Basic Extended Reporting Period
- 30 Month Optional Extended Reporting Period available for not more than 200% of full policy premium

### Conditions:

- 60 days Cancellation (15 days for non-payment)
- Premium is due within 30 days of policy inception
- Written notice must be provided to the Insurer of any loading and unloading related storage tank incident within 72 hours of the event during the policy period

### Binding Conditions

- Written Request to Bind Coverage, please sign request to bind/acknowledgement form on the last page of this proposal
- Signed ACE application and facility worksheet, PRIOR TO BINDING. Note: Changes to the application attached can change the terms on this proposal.

**CLAIMS REPORTING NOTICE**  
**PLEASE NOTE THAT POLLUTION LIABILITY POLICIES CONTAIN EXTREMELY STRICT CLAIM REPORTING PROCEDURES.**

**Attached please find your policy specific claim reporting requirements - Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.**

**See Disclaimer Page for Important Notices and Acknowledgement**

## Request to Bind Coverage

City of Menasha

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

| Coverage Line                    | Bind Coverage for:       |
|----------------------------------|--------------------------|
| Storage Tank Pollution Liability | <input type="checkbox"/> |

*This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.*

|  |                      |
|--|----------------------|
| _____<br><b>Signature of Authorized Insured Representative</b> | _____<br><b>Date</b> |
| _____<br><b>Title</b>  |                      |
| _____<br><b>Printed / Typed Name</b>                           |                      |

**This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.***



## MEMORANDUM

DATE October 10, 2025  
 TO Administration Committee  
 FROM Margaret Struve, City Attorney *MS*  
 RE Municipal Property Insurance Company (MPIC) (2026 RENEWAL)

Attached for your review is the 2026 policy renewal quote and declarations page for the City’s property insurance through MPIC<sup>1</sup>. Coverage amounts are based on replacement value unless a different value is provided or by coverage endorsement.

Beginning in 2016, MPIC engaged an asset management company to fully appraise all of its insureds. Menasha’s assets were appraised again in 2018 and 2024. Our replacement values were last adjusted for the 2025 renewal based on the outcome of that 2024 appraisal.

Looking to 2026, the increase was initially 7.5% higher than the current term. 2% was increases in property values due to inflation and 5.5% was due to the addition of Pier and Wharf coverage for the Piers listed on the Statement of Values. Our proposal was then revised, with increases in replacement values due to market changes and rising prices, along with the addition of the newly renovated Elisha D. Smith Menasha Public Library, Jefferson Park property in the open (PITO), Fire Station # 36 remodel, and other miscellaneous items city-wide. The revised proposal for the premium renewal quote was \$81,460. With an increase in deductible from \$5,000 to \$15,000, that quote was reduced to: **\$74,127**.

**STAFF RECOMMENDATION: To recommend that Common Council accept the renewal quote of \$74,127 from Municipal Property Insurance Company, which includes an increase in deductible to \$15,000, for property insurance coverage for 2026.**

### FIVE YEAR HISTORICAL VIEW

| Year        | Premium         | TIV               | Rate         |
|-------------|-----------------|-------------------|--------------|
| 2022        | \$51,033        | 60,149,533        | .0699        |
| 2023        | \$55,946        | 65,232,869        | .0706        |
| 2024        | \$61,054        | 68,863,947        | .0734        |
| 2025        | \$69,586        | 82,876,086        | .0734        |
| <b>2026</b> | <b>\$74,127</b> | <b>93,020,128</b> | <b>.0655</b> |

<sup>1</sup> MPIC is a mutual insurance company owned by Wisconsin Municipal Mutual Insurance Company, Cities and Villages Mutual Insurance Company and The League of Wisconsin Municipalities Mutual Insurance Company.



**MUNICIPAL PROPERTY INSURANCE COMPANY**  
 9701 Brader Way, Suite 301, Middleton, WI 53562 - (608) 821-6303

**MPIC Quote**

Proposal #: \$15,000 Deductible - Menasha  
 Agent: Ben Rank

Item I. Named Insured and Principal

Address:

City of Menasha  
 100 Main Street, Suite 200  
 Menasha, WI 54952

Contact: Margaret Struve  
 Phone: (920) 967-3608

Item II. Policy Period:

This Policy takes effect at 12:01 A.M., 1/1/2026, and expires at 12:01 A.M., 1/1/2027.  
 These effective and expiration times are based upon the local times at the principal address of the first named insured stated in Item I. above.

Item III. Coverages:

| Coverage                    | Valuation            | Deductible      | % Ded | TIV                      | Rate  | Annual Premium |
|-----------------------------|----------------------|-----------------|-------|--------------------------|-------|----------------|
| Building                    | Replacement Cost     | \$15,000        |       | \$69,557,644             | .0655 | \$45,589       |
| Personal Property           | Replacement Cost     | \$15,000        |       | \$12,360,694             | .0655 | \$8,101        |
| Property in the Open        | Replacement Cost     | \$15,000        |       | \$11,101,790             | .0655 | \$7,276        |
| Contractors Equipment       | New Replacement Cost | \$1,000         |       | \$3,446,893              | .22   | \$7,583        |
| > \$25,000                  |                      |                 |       |                          |       |                |
| Contractors Equipment       | See Endorsement      | \$1,000         |       | \$484,194                |       | \$0            |
| < \$25,000                  |                      |                 |       |                          |       |                |
| Monies & Securities         | See Endorsement      | \$1,000         |       | \$35,000                 | .5    | \$175          |
| <b>Schedule Attached</b>    |                      |                 |       |                          |       |                |
| Pedestrian Bridges          | See Endorsement      | \$1,000         |       | \$1,973,904              | .0675 | \$1,332        |
| <b>Schedule Attached</b>    |                      |                 |       |                          |       |                |
| Pier and Wharf              | Inland Full          | \$5,000         | 20%   | \$680,136                | .5986 | \$4,071        |
| <b>Schedule Attached</b>    | Replacement          |                 |       |                          |       |                |
| <b>Total Annual Premium</b> |                      | <b>\$74,127</b> |       | <b>Billed to Insured</b> |       |                |

Item IV. Forms and Endorsements made part of this policy at time of issue:

| <b>Form (Edition Date)</b> | <b>Description</b>                              |
|----------------------------|---|
| MPIC 002Q(1123)            | Declaration Pages                               |
| MPIC 002AI(1123)           | Additional Interests Schedule                   |
| MPIC 002ENDT(1123)         | Variable Coverage Schedules                     |
| MPIC 004(1123)             | Statement Of Values                             |
| MPIC 004P(1123)            | Statement Of Values - PITO                      |
| MPIC 004CE(1123)           | Statement Of Values - Contractors Equipment     |
| MPIC 001(1124)             | Policy Form                                     |
| MPIC 006(0419)             | Joint Loss Agreement                            |
| MPIC 007(1123)             | Loss Payable Endorsement                        |
| MPIC 008(0419)             | TRIA Cap on Losses Endorsement                  |
| MPIC 201(0419)             | Monies and Securities Endorsement               |
| MPIC 203(1020)             | Pier and Wharf Replacement Coverage             |
| MPIC 205(1020)             | Pedestrian Bridge Coverage Endorsement          |
| MPIC 300(0120)             | Contractors Equipment New Replacement Cost      |
| MPIC-506(06/16)            | Coverage of Computer-Related Losses Endorsement |
| MPIC 510(0119)             | Tax Lien Property Endorsement                   |
| MPIC 511(0419)             | Leased Property Endorsement                     |
| MPIC 900(0620)             | MPIC Claim Reporting Information                |
| MPIC 901(0620)             | Loss Reporting Form                             |

**DECLARATIONS**  
**MUNICIPAL PROPERTY INSURANCE COMPANY**  
**Variable Coverage Schedules**

**Monies and Securities**

|   |                 |
|---|-----------------|
| City Hall - City Hall                                     | \$25,000        |
| Police Department   | \$2,000         |
| Smith Park Memorial Building                              | \$3,000         |
| Jefferson Park Swimming Pool - Admissions and Concessions | \$5,000         |
| <b>Total</b>  | <b>\$35,000</b> |

**Pedestrian Bridge**

|  |                    |
|--|--------------------|
| TRESTLE TRAIL - LIFT BRIDGE                              | \$538,458          |
| JEFFERSON PARK - FOOT BRIDGE                             | \$11,322           |
| SMITH PARK - FOOT BRIDGE-DECORATIVE CONCRETE (456 SF)    | \$217,770          |
| PROVINCE TERRACE - Province Terrace Boardwalk (1,280 LF) | \$897,090          |
| GILBERT TRAIL - FOOT BRIDGE                              | \$3,264            |
| HECKRODT WETLAND RESERVE - Boardwalk 4,000 ft x 6 ft     | \$306,000          |
| <b>Total</b>   | <b>\$1,973,904</b> |

**Pier and Wharf**

|   |                  |
|---|------------------|
| JEFFERSON PARK - FIXED DOCKS (3) - 971 SF                                 | \$50,184         |
| SMITH PARK MEMORIAL BUILDING - FIXED DOCK (171 SF) AND INFORMATION CENTER | \$13,566         |
| CITY MARINA - FLOATING DOCK (1,800 LF)                                    | \$546,822        |
| JEFFERSON PARK - FLOATING DOCK-KAYAK                                      | \$3,366          |
| PITO /MUNICIPAL BEACH - SHOREWALL/ DECKING                                | \$49,266         |
| PITO THROUGHOUT CITY - FLOATING DOCK KAYAK                                | \$3,366          |
| CITY MARINA - PARIS STREET BOAT LAUNCH & DOCK                             | \$5,406          |
| CITY MARINA - 9TH STREET BOAT LAUNCH & DOCKS (2)                          | \$8,160          |
| <b>Total</b>  | <b>\$680,136</b> |

**Specific Limit**

|  |                  |
|--|------------------|
| City-Owned Banquet Hall, 325 Broad St., YOC-1962, 1 Story, 9,058 Sq Ft | \$500,000        |
| <b>Total</b>   | <b>\$500,000</b> |

## MEMORANDUM

DATE October 14, 2025  
TO Common Council  
FROM Margaret Struve, City Attorney   
Kimberly Cardoza, HR Manager   
RE 2026 Health Insurance Plans and Renewal; Vision & Dental Continuation

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### **Health Insurance**

The City of Menasha transitioned to Network Health as its health insurance carrier in 2022. Since that time, both staff and employees have been satisfied with the service and support provided. Working with our broker, Cottingham & Butler, we successfully negotiated a 2026 total renewal rate increase of 5.3% for the City's health insurance premiums with Network Health.

Currently, the City offer four health plans – two Health Maintenance Organization (HMO) plans and two Point of Service (POS) plans. With Aurora Health Care now included as an in-network provider, we recommend eliminating the two POS plan options for 2026.

The two remaining HMO plans will continue with these changes:

#### **HMO Plan 13**

- 3.2% monthly premium increase
- Increase the deductible and out-of-pocket maximums to avoid annual deductible changes that are required by the IRS to meet the minimum thresholds for qualifying high-deductible health plans
- Deductible:
  - 2025: \$1,650 Single/ \$3,300 Family
  - Proposed 2026: \$2,000 Single / \$4,000 Family
- Out-of-Pocket Maximum:
  - 2025: \$2,500 Single / \$5,000 Family
  - Proposed 2026: \$3,000 Single / \$6,000 Family

#### **HMO Plan 14**

- 9% monthly premium increase
- No change to plan design

**Family Advantage Health Plan**

2026 will mark the third year the City will offer the Family Advantage Health Plan (FAHP) opt-out option. This plan continues to operate successfully:

- 2024 Savings: \$197,147.78
- Estimated 2025 Savings: \$253,172.55

**Health Reimbursement Account (HRA)**

Health Reimbursement Arrangements (HRA) Amounts for 2026 for non-represented employees remain the same.

| Coverage Tier     | HMO Plans | POS Plans |
|-------------------|-----------|-----------|
| Employee Only     | \$ 500    | \$ 500    |
| Employee & Spouse | \$ 1,000  | \$ 1,000  |
| Employee & Child  | \$ 1,000  | \$ 1,000  |
| Family            | \$ 1,000  | \$ 1,000  |

**Dental & Vision Insurance**

The City will continue to offer dental insurance through our self-funded Delta Dental plan with no change to plan or premium. The City will also continue to offer vision insurance through Superior Vision with no change to plan or premium.

Recommendation

Accept and recommend Common Council to accept the total 5.3% increase from Network Health effectively eliminating the Point of Service Plans while continuing to offer the remaining benefits, which includes: two HMO plans, the Family Advantage Health Plan, the HRA offerings, and Dental and Vision Insurance, as presented.

Effective Date: 01/01/2026

| Rates                     |    |
|---------------------------|----|
| Single                    | 17 |
| Employee + Spouse         | 8  |
| Employee + Child(ren)     | 4  |
| Family                    | 21 |
| Estimated Monthly Premium | 50 |
| Estimated Annual Premium  |    |
| Percentage Change         |    |
| Annual Dollar Change      |    |

| MENASHA_RHSAH22_2000_0 |            | HMO 14               |                 |
|------------------------|------------|----------------------|-----------------|
| HDHP                   |            | MENASHA_RH1500_22_CC |                 |
|                        |            | Rx Copays            |                 |
|                        | Alternate  | Current              | Revised Renewal |
|                        | \$729.92   | \$784.00             | \$854.53        |
|                        | \$1,541.72 | \$1,656.01           | \$1,805.00      |
|                        | \$1,355.49 | \$1,456.01           | \$1,587.00      |
|                        | \$2,374.36 | \$2,550.40           | \$2,779.85      |
|                        | \$80,026   | \$82,514             | \$89,937        |
|                        | \$960,311  | \$990,165            | \$1,079,246     |
|                        | 3.2%       |                      | 9.0%            |
|                        | \$960,311  |                      | \$89,081        |

| Deductible                   |  |
|------------------------------|--|
| Individual                   |  |
| Family                       |  |
| Deductible Embedded          |  |
| Coinsurance                  |  |
| Out-of-Pocket Maximum        |  |
| Individual                   |  |
| Family                       |  |
| Emergency Room               |  |
| Urgent Care                  |  |
| Office Visits                |  |
| Preventative Care            |  |
| Outpatient Labs & Xrays      |  |
| Major Imaging (CT, MRI, PET) |  |
| Prescription Drugs           |  |

|  | In-Network                 | Out-of-Network | In-Network                 | Out-of-Network |
|--|----------------------------|----------------|----------------------------|----------------|
|  | \$2,000                    | Not Covered    | \$1,500                    | Not Covered    |
|  | \$4,000                    | Not Covered    | \$3,000                    | Not Covered    |
|  | No                         |                | Yes                        |                |
|  | 100%                       |                | 90%                        |                |
|  | \$3,000                    | Not Covered    | \$2,500                    | Not Covered    |
|  | \$6,000                    | Not Covered    | \$5,000                    | Not Covered    |
|  | Ded/Coins                  | Ded/Coins      | Ded/Coins                  | Ded/Coins      |
|  | Ded/Coins                  | Not Covered    | Ded/Coins                  | Not Covered    |
|  | Ded/Coins                  | Not Covered    | Ded/Coins                  | Not Covered    |
|  | 100%                       | Not Covered    | 100%                       | Not Covered    |
|  | Ded/Coins                  | Not Covered    | Ded/Coins                  | Not Covered    |
|  | Ded/Coins                  | Not Covered    | Ded/Coins                  | Not Covered    |
|  | Ded, then                  | Not Covered    | \$10/\$25/\$50/\$100/\$200 | Not Covered    |
|  | \$10/\$25/\$50/\$100/\$200 | Not Covered    | \$10/\$25/\$50/\$100/\$200 | Not Covered    |

# Winnebago County Sheriff

www.co.winnebago.wi.us



4311 JACKSON ST  
OSHKOSH, WISCONSIN 54901  
(920) 236-7300 (920) 727-2888  
JAIL (920) 236-7380  
ADMINISTRATION FAX (920) 236-7333  
RECORDS FAX (920) 236-7302

Sheriff

John F. Matz

Chief Deputy

Todd A. Christopherson



July 31, 2025

To All Winnebago County E911 Users:

Enclosed is the **JOINT POWERS AGREEMENT** which is required by State Statute 256.35(9). The Statute requires an annual renewal of the Agreement. Space is provided for signing by your City Mayor and Clerk, Town/Village Chairman and Clerk or other designee.

**Please do the following:**

1. Sign, date, and return the **Original** to me no later than **November 7th, 2025** in the enclosed self-addressed envelope.

Please remember to put **postage** on your envelope before mailing it back.  
Please **Do Not** fax the document as we need to have the **original** copy.  
Please **Do Not** staple the document.

2. Please make a copy of the agreement for your records.

Your assistance in this matter is greatly appreciated. Thank you.

Sincerely,

---

Sheriff John F. Matz

JFM/kkd

enc.



**JOINT POWERS AGREEMENT  
WINNEBAGO COUNTY 911 EMERGENCY SYSTEM**

WHEREAS, Winnebago County and the municipalities located within the boundaries of Winnebago County have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 256.35(9), Wis. Stats. "Joint Powers Agreement", requires that in implementing a 911 system as has been done in Winnebago County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Winnebago County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements, and conditions contained herein, it is hereby jointly agreed between Winnebago County and the **City of Menasha**, municipality", as follows:

1. That effective **December 1, 2025**, this Agreement shall, thereafter, be applicable on a daily basis from said date through **November 30, 2026**.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Winnebago County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a Winnebago County Communications and Information System Advisory Committee shall be established to develop and recommend policy and procedures in an advisory capacity for emergency services communications and public safety records management issues in Winnebago County. A User's Guide that was developed in 1994 has been updated as necessary, and includes directives and guidelines for the proper use of E911 communication devices (which may include, but not be limited to, radios, computers, mobile data devices and pagers). Violation of User Guide directives could result in disciplinary action being imposed by the employing agency. The committee will be charged to effectively recommend equipment/software purchases and resource allocation with the authority to develop sub-committees as needed to accomplish that task. The committee may develop special ad-hoc, advisory task forces to research

regional communication network(s) with neighboring public safety departments or other County E911 Systems. The Advisory Committee will report to the County Executive and service that position in an advisory nature. Membership on the Advisory Committee shall consist of 9 representatives (appointed by the County Executive) from the following:

4 – Police Agency (separate departments) Representatives (normally the Police Chief or his/her designee).

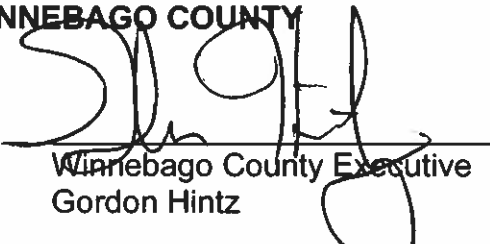
4 – Fire Agency (separate departments) Representatives (normally the Fire Chief or his/her designee).

1 – Emergency Government Representative.


The Advisory Committee shall elect one Chair and Vice-Chair each year commencing in January.

4. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35 (9)(c), Wis. Stats.

**WINNEBAGO COUNTY**

By:   
Winnebago County Executive  
Gordon Hintz

Date: 7-25-2025

By:   
County Clerk  
Julie Barthels

Date: 7.23.2025

**CITY OF MENASHA**

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_