



COMMON COUNCIL MINUTES
Monday, October 20, 2025 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Mayor Hammond at 6:01pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Marshall, Grade, Ropella

Absent: Ald. Lewis

Also Present: DPW Merten, CDD Dane, PRD Sackett, PHD Hutter, PC Thorn, FC Teesch, LD Kopetsky, FM Laracuente, HRM Cardoza, CA Struve, Mayor Hammond, DC Janet, Press

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

Motion by District 7 Alderperson Grade seconded by District 4 Alderperson Perkins to approve. Motion carried on voice vote.

1. Presentations:

a. Strong Neighborhoods Partnership Opportunity - Greater Fox Cities Habitat for Humanity

Staff described that this opportunity would complement already existing programs, such as the Strong Neighborhoods Program. Habitat for Humanity leaders Amy McGowan and Doug Salmi spoke about their programs, such as Rock the Block, which helps revitalize neighborhoods in the Fox Cities. Habitat for Humanity shared that in the City of Menasha, they have built 71 homes, repaired 162 homes, and have invested over \$12,000,000. This partnership opportunity shifts the cost burden associated with the Strong Neighborhoods Program from homeowners Habitat. This opportunity would also target individuals that fall under 80% AMI, giving aid to those who are considered most in need. More information on this partnership opportunity will be shared during upcoming budget presentations.

Discussion considered the impact on the existing Strong Neighborhood Program and the funding allocation for it.

b. Nicolet Boulevard/Washington Avenue Roundabout Feasibility Study Findings

Staff described the results of the Roundabout Feasibility Study for the intersection of Nicolet Boulevard and Washington/Commercial/First/Sandford Streets. Results from the study include crash data from the intersection, and Level of Service (LOS) analysis, related to traffic volume and delays. Staff also described two different layout options; either single-lane or multi-lane, both with different benefits for the intersection, improving safety and lessening potential delays drivers would experience. Potential next steps were shared as well as potential costs for completing the project. Additionally, a concept for Nicolet Boulevard and Ahnaip/Third Streets was shared as a potential future project to be considered. There could be potential state funding available for the Cities of Neenah and Menasha for this construction project.

Discussion considered crash/safety data as well as potential state funding as State Highway 114 would pass through the roundabout. Discussion additionally considered the various differences between the two roundabout options.

2. Minutes to Receive:

- a. Board of Appeals, 9/12/25
- b. Special Water and Light Commission, 10/1/25
- c. Board of Public Works, 10/6/25
- d. Parks and Recreation Board, 8/12/25, 9/9/25, 10/14/25
- e. Plan Commission, 10/7/2025
- f. Committee on Aging, 9/12/25
- g. Housing Authority, 10/9/25
- h. Redevelopment Authority, 10/7/25
- i. Special Parks and Recreation Board, 10/16/25

3. Communications:

- a. UW–Madison Landscape Architecture Capstone Project – Downtown Waterfront
- b. Indigenous Peoples' Day Proclamation
- c. 2026 Budget Review Sessions

G. CONSENT AGENDA

- 1. Common Council Minutes, 10/6/25
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to approve. Motion carried on voice vote.
- 2. Board of Public Works, 10/6/25, Recommends Approval of:
 - a. Payment — Northeast Asphalt, Inc.; Contract Unit No. 2025-03; Jefferson

Park Boat Launch; \$276,060.50 (Payment No. 1)
Motion by District 8 Alderperson Ropella, seconded by District 3 Alderperson Hale to approve.

Motion carried 7-0 on roll call.

3. Special Parks & Recreation Board, 10/16/2025, Recommends Approval of:
 - a. The Closure of the Pool in 2026 Due to the Fact that the Pool is Not in a Suitable Condition to Operate and Supports the Recommendation that the Pool Does Not Operate

Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried 7-0 on roll call.

Discussion considered costs and the longevity of the current pool, resident opportunities, and potential donations to a future pool project. Additionally, discussion considered the nature of the pool as a vessel for safety in a community surrounded by water, and the pool's function as a community center and safe space. Concerns regarding funding for the potential project were discussed as funds become tighter state-wide.

Staff advised that the cost of the necessary and immediate repairs for reopening the pool in 2026 would be upwards of \$500,000. This figure includes known issues only; hidden, underlying issues may inflate this amount. These repairs are temporary in nature, meaning the same issues would reappear. However, closing the pool would create the opportunity to prepare the site to create a new pool facility with greater longevity and fewer safety and repair concerns. In the interim, Menasha residents would be able to visit neighboring cities such as Appleton and Neenah at resident rates. Staff additionally advised that the pool has served the community well since 1959, outliving its expected lifespan.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts Payable and Payroll for the term of 10/03/25 - 10/16/25 in the amount of \$1,141,222.93

Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 7-0 on roll call.

2. Acceptance of Completed Library Project in Accordance with Resolution R-23-24

Motion by District 7 Alderperson Grade, seconded by District 2 Alderperson Eisenach to approve.

Motion carried 7-0 on roll call.

Discussion considered attendance of the newly renovated library.

Staff advised that library attendance is much higher than previous years, including 2024, with several months of 2025 yet unaccounted for.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

1. Mayor's reappointment of Kristene Stacker to the Board of Health for the term of 10/21/25 - 10/01/28

Motion by District 7 Alderperson Grade seconded by District 4 Alderperson Perkins to approve. Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

Larry Haase (1727 Northridge Court, Menasha), a member of the Menasha Housing Authority, commented on the potential relationship between the City of Menasha and Habitat for Humanity and how this would open up many more residents to more education regarding housing.

O. ADJOURNMENT

Motion by District 4 Alderperson Perkins seconded by District 6 Alderperson Marshall to adjourn the Common Council meeting at 7:18pm. Motion carried on voice vote.

Minutes submitted by Deputy City Clerk Evan Janet.