



COMMON COUNCIL MINUTES

Wednesday, November 5, 2025 at 5:00 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Mayor Hammond at 5:06pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, CDD Dane, CA Struve, Mayor Hammond, Clerk Snyder

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

E. INTRODUCTION OF THE 2026 CITY OF MENASHA BUDGET

Staff introduced the City of Menasha's 2026 budget by advising on the budget review and adoption process. This presentation continued with an overview of Menasha's general obligation debt, levy limit (\$11,821,285), and revenue sources. Staff additionally evaluated the tax levies, revenue sources, and equalized tax rates among peer communities over recent fiscal years. Staff concluded this introductory presentation by highlighting the Menasha's 2025 accomplishments.

1. Presentation: Introduction of the 2026 City of Menasha Budget

F. COMMUNITY DEVELOPMENT

Staff introduced the Community Development budget presentation by describing the Department's mission, team, objectives, and recent accomplishments. This presentation continued with a discussion of specific funds, including community development and urban redevelopment, Valley Transit, CDBG, building inspection, code enforcement, facade improvements, Strong Neighborhoods, TIF districts, the RDA, and the EPA grant.

Discussion considered underdeveloped commercial properties, such as the former Shopko building, Unison Credit Union lot, and The Brin apartments. Discussion further considered a boundary agreement to the Village of Fox Crossing accounting for the Kwik Trip development, the Dial-A-Ride program, and employee benefits. The Council additionally discussed marketing and logistics for the Strong Neighborhoods program, tax increment districts, development agreements, and the Fox Cities Regional Partnership. Discussion also considered budget cuts.

1. Presentation: Community Development

G. MAYOR/COMMON COUNCIL

Staff presented on the Mayor's Office, civic commemorations, and Common Council budgets. There are no major changes to the civic commemorations or Common Council budgets, but the Mayor's Office sees some increase due to dollars allocated for strategic planning in 2026.

Discussion considered electronics recycling events, civic commemoration costs, placement of strategic planning within the Mayor's Office budget, and general budget cuts.

1. Presentation: Mayor/Common Council

H. ADJOURNMENT

Motion by District 2 Alderperson Eisenach seconded by District 5 Alderperson Lewis to adjourn the Budget Review Session meeting at 7:19pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.