

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



## **COMMON COUNCIL MEETING AGENDA**

**Monday, November 17, 2025 at 6:00 PM**

**First Floor Conference Rooms  
100 Main Street, Menasha, WI**

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- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**  
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**  
Clerk Snyder - the following minutes and communications have been received and placed on file:
  - 1. Presentations:
  - 2. Minutes to Receive:
    - a. Board of Public Works, 11/3/25
    - b. Personnel Committee, 11/3/25
    - c. Budget Review Session, 11/5/25, 11/6/25
    - d. Library Board of Trustees, 9/23/25
    - e. Plan Commission, 11/4/25
    - f. Board of Health, 10/1/25, 10/22/25
    - g. Parks & Recreation Board, 11/11/25
  - 3. Communications:
    - a. Shure Microphone Failures: Information Update
    - b. Little Lake Butte Des Morts Lake Association Founding Meeting Invitation
    - c. Local Roads Improvement Program (LRIP) Grant Funding for Earl Street
- G. Consent Agenda**  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 11/3/25
2. Board of Public Works, 11/3/25, Recommends Approval of:
  - a. Street Use Application — Gather 'Round; Thursday, December 4, 2025; 3:30 p.m. to 7:00 p.m.; City of Menasha Parks and Recreation
  - b. Payment — Northeast Asphalt, Inc.; Contract Unit No. 2025-03; Jefferson Park Boat Launch; \$145,307.15 (Payment No. 3)
3. Personnel Committee, 11/3/25, Recommends Approval of:
  - a. Amendment to the 2025 Memorandum of Agreement (MOA) between the City of Menasha and the Menasha Professional Police Association WPPA/LEER Local 603
  - b. Memorandum of Agreement (MOA) between the City of Menasha and the Menasha Professional Police Association WPPA/LEER Local 603, Effective January 1, 2026 - December 31, 2026
4. Plan Commission, 11/4/25, Recommends Approval of:
  - a. Certified Survey Map as presented to divide 1320 Earl Street (Parcel No. 4-00791-00) with the following condition:  
Proper recording of the cross-access agreement between lots 1-3
5. Parks & Recreation Board, 11/11/25, Recommends Approval of:
  - a. Selection of MSA Professional Services, Inc. to provide conceptual design services for the Jefferson Park Aquatic Facility not to exceed \$78,000.

#### **H. Items Removed from the Consent Agenda**

#### **I. Action Items**

1. Accounts payable and payroll for the term of 10/31/25 - 11/13/25 in the amount of \$1,802,820.93

#### **J. Held Over Business**

#### **K. Ordinances and Resolutions**

#### **L. Appointments**

1. Mayor's appointment of Kari Mulder to the Landmarks Commission for the term of 11/18/25 - 3/1/28

#### **M. Claims Against the City**

#### **N. Public Comments on Any Matter Listed on the Agenda** (5 minute time limit for each person)

#### **O. Adjournment**

**MEETING NOTICE**  
**December 1, 2025**  
**Common Council Meeting – 6:00 PM**  
**Committee Meetings to Follow**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."