

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, January 19, 2026 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Moment of Silence - Martin Luther King Jr. Day**
- D. Roll Call**
- E. Public Hearing**
- F. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- G. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - a. Board of Public Works, 1/5/26
 - b. Board of Health, 12/10/25
 - c. Committee on Aging, 11/14/25
 - d. Plan Commission, 1/6/26
 - 3. Communications:
 - a. Sewer Plant Phosphorus Filter Project Update
- H. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
 - 1. Common Council Minutes, 1/5/26
 - 2. Board of Public Works, 1/5/26, Recommends Approval of:
 - a. Change Order — Northeast Asphalt, Inc; Contract No. 2025-03; Jefferson

- Park Boat Launch; Add \$19,370.97 (Change Order No. 1)
- b. Payment — Northeast Asphalt, Inc; Contract No. 2025-03; Jefferson Park Boat Launch; \$67,228.46 (Payment No. 5)
3. Plan Commission, 1/6/26, Recommends Approval of:
- a. Certified Survey Map - Lot Line Adjustment - 355 Lake Road (Parcel No. 7-0007-00) and 359 Lake Road (Parcel No. 7-0007-01)

I. Items Removed from the Consent Agenda

J. Action Items

1. Alcohol Operator's License Application for the 2025-2027 Licensing Term
2. Accounts Payable and payroll for the term of 1/1/26 - 1/15/26 in the amount of \$12,079,449.08

K. Held Over Business

L. Ordinances and Resolutions

M. Appointments

1. Mayor's Reappointment of Tim Jacobson to the Board of Appeals for the Term of 2/1/2026 - 2/1/2029

N. Claims Against the City

O. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

P. Adjournment

MEETING NOTICE
February 2, 2026
Common Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."