

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, February 2, 2026 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - a. Community Development Department - 2025 Annual Report
 - b. UW-Madison Landscape Architecture Students - Downtown Waterfront Presentation
 - 2. Minutes to Receive:
 - a. Administration Committee, 1/19/26
 - b. Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee, 1/20/26
 - c. Neenah Menasha Sewerage Commission, 12/16/25
 - d. Parks & Recreation Board, 1/13/26
 - e. Water and Light Commission (Finalized), 12/17/25
 - f. Police Commission, 11/20/25; 12/15/25
 - g. Racine Street-Main Street and Racine Street-Ahnaip Street Roundabouts Landscape Special Committee, 1/20/26
 - 3. Communications:
 - a. Spring Primary Election Update
 - b. 2025 City of Menasha Fall Food Drive — St. Joseph Food Program
 - c. Letter of Resignation — Police Chief Thorn
 - d. Transit Equity Day Proclamation

- e. Winter Gala - February 7, 2026

G. Consent Agenda

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 1/19/26
2. Administration Committee, 1/19/26, Recommends Approval of:
 - a. Professional Services Agreement By and Between the City of Menasha and Engberg Anderson for Comprehensive Planning Services, Not to Exceed \$20,000
3. Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee, 1/20/26, Recommends Approval of:
 - a. The City of Neenah and City of Menasha Common Council approve the Professional Services Agreement with Innovative Public Advisors for the NMFR Organizational Structure Assessment and Future Needs Analysis in the amount not to exceed \$33,500 with the City of Neenah's portion of \$20,374.70 to be funded by ARPA Interest and the City of Menasha's portion of \$13,125.30 to be funded through a budget amendment, and authorize the appropriate City officials to execute the agreement
4. Parks & Recreation Board, 1/13/26, Recommends Approval of:
 - a. Pleasants Park Playground Proposal by Lee Recreation-Option 1 (#142-210941-3) and the relocation of the playground to the north side of the parking lot
5. Racine Street-Main Street and Racine Street-Ahnaip Street Roundabout Landscape Special Committee Recommends Approval of:
 - a. Professional Services Agreement between the City of Menasha and JT Engineering, Inc. - Roundabout Gateway Improvements not to exceed \$10,000

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts payable and payroll for the term of 1/16/26 - 1/29/26 in the amount of \$1,282,088.06
2. Amendment No. 1 to the Contract Between City of Menasha and JT Engineering, Inc. for High Cliff Connection: Woodlands West Trail

J. Held Over Business

K. Ordinances and Resolutions

1. R 4-26 - A Resolution Approving a 2026 General Fund Budget Adjustment, for the Purpose of Funding an Organizational Structure Assessment and Future Needs Analysis for Neenah-Menasha Fire Rescue (Introduced by Ald. Grade)
2. R-5-26 - A Resolution Approving a 2026 General Fund Budget Adjustment, for the Purpose of Settling a Claim Against the City (2019 Interim Agreement Regarding Public Fire Protection Fees) (Introduced by Mayor Hammond)

L. Appointments

1. Mayor's appointment of Jake Anderson as the Heckrodt Wetland Reserve Citizen Member (Non-Voting) for the term of 2/3/26 – 2/1/29
2. Resignation of Kyle Coenen from the Sustainability Committee and the Redevelopment Authority
3. Resignation of Isaac Geffers from the Housing Authority
4. Mayor's appointment of Isaac Geffers to the Redevelopment Authority for the term of 2/3/26 – 9/1/26

M. Claims Against the City

1. Settlement Agreement by and between the City of Menasha and the Village of Harrison (Claim Against the City Re: Village of Harrison 2019 Public Fire Protection Charges)

N. Public Comments on Any Matter Listed on the Agenda

(5 minute time limit for each person)

O. Adjournment

**MEETING NOTICE
February 16, 2026
Common Council Meeting – 6:00 PM
Committee Meetings to Follow**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."