



COMMON COUNCIL MINUTES
Monday, February 16, 2026 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. CALL TO ORDER
Meeting called to order by Mayor Hammond at 6:00pm.
- B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
- C. ROLL CALL
Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, CDD Dane, DPW Merten, PHD Hutter, PRD Sackett, PC Thorn, FC Teesch, LD Kopetsky, CA Struve, Mayor Hammond, Clerk Snyder
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
- F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
Motion by District 7 Alderperson Grade seconded by District 8 Alderperson Ropella to receive. Motion carried on voice vote.

Discussion considered the regulation of e-bikes on Menasha's bike trails; this is an ongoing project among area community leaders.

Staff advised on progress related to the Comprehensive Plan Update. Specifically, staff discussed visioning for areas with strong development potential.

1. Presentations:
2. Minutes to Receive:
 - a. Library Board of Trustees, 12/16/25
 - b. Board of Health, 1/7/26
 - c. Parks & Recreation Board, 2/10/26
 - d. Personnel Committee, 2/2/26
 - e. Water and Light Commission, 1/28/26
 - f. Plan Commission, 2/3/26
 - g. Redevelopment Authority, 2/3/26
 - h. Special Police Commission, 2/11/26
3. Communications:

- a. Bike Friendly Community Silver Award
- b. High Cliff Connection Annual Newsletter
- c. City of Menasha Comprehensive Plan Update
- d. East Broad Street Parking Lot Time Limit Temporary Suspension Memorandum (02/11/26–03/20/26)

G. CONSENT AGENDA

1. Common Council Minutes, 2/2/26
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to approve. Motion carried on voice vote.
2. Plan Commission, 2/3/26, Recommends Approval of:
 - a. Certified Survey Map as presented for Province Terrace Lots 3-7 (Parcel Nos. 7-00001-07, 7-00001-06, 7-00001-04, and 7-00001-03)
Motion by District 2 Alderperson Eisenach, seconded by District 1 Alderperson Rand to approve the Certified Survey Map as written, with the addition of Parcel No. 7-00001-05.

Motion carried 8-0 on roll call.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 1/30/26 - 2/12/26 in the amount of \$2,940,481.58
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-3-26 – An Ordinance Amending Title 11, Chapter 5, Section 11-5-1(b)(2) of the Code of Ordinances: Consumption of Alcoholic Beverages in City Parks (Introduced by Ald. Grade)
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

Staff advised that this ordinance amendment is proposed to accommodate an event created in partnership with the City of Neenah and Village of Fox

Crossing. This event will feature music, food trucks, alcoholic beverages, and similar festivities in community parks surrounding the Loop the Lake Trail. This ordinance will also allow other events and rentals use of alcohol in Shepard Park.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

O. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 3 Alderperson Hale to adjourn the Common Council meeting at 6:27pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.