

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, March 2, 2026 at 6:00 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - a. Gold Cross Ambulance Annual Report
 - 2. Minutes to Receive:
 - a. Administration Committee, 2/16/26
 - b. Neenah-Menasha Sewerage Commission, 1/27/26
 - c. Committee on Aging, 1/9/26
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
 - 1. Common Council Minutes, 2/16/26
 - 2. Administration Committee, 2/16/26, Recommends Approval of:
 - a. Update to Lodging License Categories and Fees
 - b. License and Software Maintenance Agreement Between the City of Menasha and Constructive Analytics, LLC for Several Software Programs - Not to Exceed \$9,000
- H. Items Removed from the Consent Agenda**

I. Action Items

1. Accounts payable and payroll for the term of 02/13/26 - 02/26/26 in the amount of \$5,835,333.53
2. Outsource Legal Services - Represent the City of Menasha's Interest in Winnebago County Case No. 2025CV234 Wisconsin Window Concepts., Inc. vs. The Brin, LLC, et. al.
 - a. Adjourn into Closed Session pursuant to Wisconsin Statute § 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Concerning Winnebago County Case No. 2025CV234 Wisconsin Window Concepts., LLC vs. The Brin, LLC, et. al).
 - b. May reconvene into Open Session to take action on items that may be pending.

J. Held Over Business

K. Ordinances and Resolutions

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
March 16, 2026
Common Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."