



COMMON COUNCIL MINUTES
Monday, March 2, 2026 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. CALL TO ORDER
Meeting called to order by Mayor Hammond at 6:01pm.
- B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
- C. ROLL CALL
Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DPW Merten, CDD Dane, PRD Sackett, PC Thorn, DPC Hanchek, PHD Hutter, PRC Ross, DDMO Brown, FC Teesch, LD Kopetsky, CA Struve, Mayor Hammond, Clerk Snyder
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
- F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
Motion by District 7 Alderperson Grade seconded by District 4 Alderperson Perkins to receive. Motion carried on voice vote.

Discussion considered the Neenah-Menasha Sewerage Commission minutes.

- 1. Presentations:
 - a. Gold Cross Ambulance Annual Report
Nick Romenesko, Executive Director for Gold Cross Ambulance Service, presented Gold Cross Ambulance's Annual Report as it relates to their services in the City of Menasha. Gold Cross provides EMS services to Menasha and surrounding communities. Director Romenesko specifically spoke to Gold Cross' 911 responses, services upon response, and industry benchmarking. Director Romenesko additionally spoke on training programs, transport vehicles, and City partnerships.

Discussion considered the determination of non-emergency calls, calling jurisdictions, response times, and training programs.

- 2. Minutes to Receive:
 - a. Administration Committee, 2/16/26
 - b. Neenah-Menasha Sewerage Commission, 1/27/26
 - c. Committee on Aging, 1/9/26

G. CONSENT AGENDA

1. Common Council Minutes, 2/16/26
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to approve. Motion carried on voice vote.

2. Administration Committee, 2/16/26, Recommends Approval of:

- a. Update to Lodging License Categories and Fees
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve for the 2026-2027 licensing year.

Motion carried 8-0 on roll call.

- b. License and Software Maintenance Agreement Between the City of Menasha and Constructive Analytics, LLC for Several Software Programs - Not to Exceed \$9,000

Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 02/13/26 - 02/26/26 in the amount of \$5,835,333.53
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

2. Outsource Legal Services - Represent the City of Menasha's Interest in Winnebago County Case No. 2025CV234 Wisconsin Window Concepts., Inc. vs. The Brin, LLC, et. al.

- a. Adjourn into Closed Session pursuant to Wisconsin Statute § 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Concerning Winnebago County Case No. 2025CV234 Wisconsin Window Concepts., LLC vs. The Brin, LLC, et. al).

Motion by District 7 Alderperson Grade, seconded by District 5 Alderperson Lewis to adjourn into Closed Session.

Motion carried 8-0 on roll call.

b. May reconvene into Open Session to take action on items that may be pending.
Motion by District 7 Alderperson Grade, seconded by District 6 Alderperson Marshall to reconvene into Open Session.

Motion carried 8-0 on roll call.

Motion by District 7 Alderperson Grade, seconded by District 8 Alderperson Ropella to approve, not to exceed \$7,000 in 2026.

Motion carried 8-0 on roll call.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

O. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 5 Alderperson Lewis to adjourn the Common Council meeting at 7:00pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.