

A Quorum of the Common Council, Administration Committee, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



BOARD OF PUBLIC WORKS MEETING AGENDA

Monday, March 30, 2026 at 6:30 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

or immediately following the Common Council meeting

A. Call to Order

B. Roll Call

C. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

D. Minutes to Approve

1. Board of Public Works, 3/2/26

E. Discussion / Action Items

1. Recommend to Award — Contract Unit No. M0002-09-26-00105 Sewer & Water Main Reconstruction on Eighth Street, Third Street, and DePere Street; Donald Hietpas & Sons, Inc.; \$1,158,966.58
2. MOTION to bring forth a referendum question concerning the total cost of the new Jefferson Pool (as requested by Ald. Ropella)

F. Adjournment

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



BOARD OF PUBLIC WORKS MINUTES

Monday, March 2, 2026 at 6:45 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Ropella at 7:25pm.

B. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella

Also Present: FD Sassman, DPW Merten, CDD Dane, DDMO Brown, PRD Sackett, DPC Hanchek, CA Struve, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

D. MINUTES TO APPROVE

1. Board of Public Works, 1/5/26

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Proposed Adjustments to Equipment Replacement Fund Purchases

Motion by District 6 Alderperson Marshall, seconded by District 5 Alderperson Lewis to approve.

Motion carried 8-0 on roll call.

Staff advised that the equipment replacement fund is calculated by the miles put on a vehicle.

F. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to adjourn the Board of Public Works meeting at 7:31pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.



March 9, 2026

City of Menasha
100 Main Street
Menasha, WI 54952

Re: City of Menasha
2026 Sewer & Water Main Reconstruction
Third Street, De Pere Street and Eighth Street
Letter of Recommendation
McM. No. M0002-09-26-00205

On March 9, 2026, bids were received for the 2026 Sewer & Water Main Reconstruction project. Four bids were received, ranging in price from \$1,158,966.58 to \$1,515,515.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract M0002-09-26-00205 to the low bidder, Donald Hietpas & Sons, Inc., in the amount of \$1,158,966.58.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Andrew W. Schmidt".

Andrew W. Schmidt, P.E.
Associate / Municipal & Water Resources Engineer

AWS:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: DONALD HIETPAS & SONS, INC.
1450 E. North Avenue
PO Box 166
Little Chute, WI 54140

Contract No. M0002-09-26-00105

Project: 2026 SEWER & WATER MAIN RECONSTRUCTION
Third Street, De Pere Street and Eighth Street
CITY OF MENASHA | Winnebago County, Wisconsin

You are notified that your Bid, dated March 6, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2026 Sewer & Water Main Reconstruction for the City of Menasha, Winnebago County, Wisconsin.

The Contract Price of your Contract is One Million One Hundred Fifty-Eight Thousand Nine Hundred Sixty-Six & 58/100 Dollars (\$1,158,966.58).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

CITY OF MENASHA | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: CITY OF MENASHA
Project Name: 2026 Sewer & Water Main Reconstruction
Third Street, De Pere Street and Eighth Street
Contract No. M0002-09-26-00105
Bid Date/Time: March 9, 2026 @ 9:00 a.m.
Project Manager: Andy Schmidt, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive

PO Box 1025
Neenah, WI 54956 / 54957-1025

DONALD HIETPAS & SONS, INC.
1450 E. North Avenue
PO Box 166
Little Chute, WI 54140

DORNER, INC.
E506 Luxemburg Road
PO Box 129
Luxemburg, WI 54217

PTS CONTRACTORS, INC.
4075 Eaton Road
Green Bay, WI 54311

KRUCZEK CONSTRUCTION INC.
3636 Kewaunee Road
Green Bay, WI 54311

BASE BID A - WATER MAIN | EIGHTH STREET (Tayco Street to Pacific Street)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	850	L.F.	8 Inch PVC Water Main	\$103.77	\$88,204.50	\$109.00	\$92,650.00	\$108.00	\$91,800.00	\$116.00	\$98,600.00
A-2	20	L.F.	6 Inch Water Main (Hydrant Lead)	\$70.00	\$1,400.00	\$129.00	\$2,580.00	\$128.00	\$2,560.00	\$100.00	\$2,000.00
A-3	1	Ea.	8 Inch Valve	\$3,050.00	\$3,050.00	\$3,579.00	\$3,579.00	\$3,145.00	\$3,145.00	\$3,575.00	\$3,575.00
A-4	1	Ea.	Hydrant with Auxiliary Valve	\$8,300.00	\$8,300.00	\$15,204.00	\$15,204.00	\$8,650.00	\$8,650.00	\$9,950.00	\$9,950.00
A-5	15	Ea.	Short Side Water Service Replacement	\$1,900.00	\$28,500.00	\$1,846.00	\$27,690.00	\$2,535.00	\$38,025.00	\$2,500.00	\$37,500.00
A-6	15	Ea.	Long Side Water Service Replacement	\$2,900.00	\$43,500.00	\$2,940.00	\$44,100.00	\$4,225.00	\$63,375.00	\$4,000.00	\$60,000.00
A-7	160	S.Y.	25 psi Polystyrene Insulation (Min. 2 Inch Thick)	\$20.00	\$3,200.00	\$15.00	\$2,400.00	\$27.00	\$4,320.00	\$4.75	\$760.00
A-8	1	L.S.	Erosion Control	\$500.00	\$500.00	\$536.00	\$536.00	\$2,900.00	\$2,900.00	\$800.00	\$800.00
A-9	1	L.S.	Traffic Control	\$1,515.00	\$1,515.00	\$805.00	\$805.00	\$2,600.00	\$2,600.00	\$2,000.00	\$2,000.00
A-10	1	L.S.	Turf Restoration	\$2,000.00	\$2,000.00	\$1,609.00	\$1,609.00	\$3,705.00	\$3,705.00	\$3,500.00	\$3,500.00
A-11	2	Ea.	Replace Water Service to House	\$3,000.00	\$6,000.00	\$3,695.00	\$7,390.00	\$4,410.00	\$8,820.00	\$3,575.00	\$7,150.00
A-12	100	L.F.	8 Inch Ductile Iron Water Main with Flourocarbon Gaskets and Poly Encasement	\$125.00	\$12,500.00	\$156.00	\$15,600.00	\$175.00	\$17,500.00	\$222.50	\$22,250.00
A-13	80	L.F.	Bentonite Clay Dam Trench	\$40.00	\$3,200.00	\$68.00	\$5,440.00	\$58.00	\$4,640.00	\$350.00	\$28,000.00
A-14	130	C.Y.	Haul Contaminated Soils to Hilbert Waste Facility	\$23.00	\$2,990.00	\$32.00	\$4,160.00	\$78.00	\$10,140.00	\$40.00	\$5,200.00
SUB-TOTAL (Items A-1 through A-14, Inclusive)				\$204,859.50		\$223,743.00		\$262,180.00		\$281,285.00	

BASE BID A - WATER MAIN | THIRD STREET (Third Street to Fourth Street)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-15	1,590	L.F.	8 Inch PVC Water Main	\$105.61	\$167,919.90	\$108.00	\$171,720.00	\$100.00	\$159,000.00	\$103.00	\$163,770.00
A-16	20	L.F.	6 Inch PVC Water Main	\$250.00	\$5,000.00	\$208.00	\$4,160.00	\$210.00	\$4,200.00	\$275.00	\$5,500.00
A-17	80	L.F.	6 Inch Water Main (Hydrant Lead)	\$70.00	\$5,600.00	\$102.00	\$8,160.00	\$127.00	\$10,160.00	\$102.00	\$8,160.00
A-18	4	Ea.	8 Inch Valve	\$3,050.00	\$12,200.00	\$5,587.00	\$22,348.00	\$3,145.00	\$12,580.00	\$3,575.00	\$14,300.00
A-19	3	Ea.	Hydrant with Auxiliary Valve	\$8,300.00	\$24,900.00	\$9,735.00	\$29,205.00	\$8,650.00	\$29,950.00	\$9,950.00	\$29,850.00
A-20	21	Ea.	Short Side Water Service Replacement	\$2,175.00	\$45,675.00	\$2,899.00	\$60,879.00	\$2,905.00	\$61,005.00	\$3,200.00	\$67,200.00
A-21	22	Ea.	Long Side Water Service Replacement	\$2,690.00	\$59,180.00	\$2,899.00	\$63,778.00	\$4,205.00	\$92,510.00	\$3,700.00	\$81,400.00
A-22	200	S.Y.	25 psi Polystyrene Insulation (Min. 2 Inch Thick)	\$20.00	\$4,000.00	\$15.00	\$3,000.00	\$27.00	\$5,400.00	\$4.75	\$950.00
A-23	1	L.S.	Erosion Control	\$900.00	\$900.00	\$966.00	\$966.00	\$2,900.00	\$2,900.00	\$1,600.00	\$1,600.00
A-24	1	L.S.	Traffic Control	\$3,535.00	\$3,535.00	\$805.00	\$805.00	\$3,350.00	\$3,350.00	\$4,000.00	\$4,000.00
A-25	1	L.S.	Turf Restoration	\$2,920.00	\$2,920.00	\$3,219.00	\$3,219.00	\$4,950.00	\$4,950.00	\$5,200.00	\$5,200.00
A-26	2	Ea.	Replace Water Service to House	\$3,000.00	\$6,000.00	\$3,695.00	\$7,390.00	\$4,425.00	\$8,850.00	\$3,570.00	\$7,140.00
SUB-TOTAL (Items A-15 through A-26, Inclusive)				\$337,829.90		\$375,630.00		\$390,855.00		\$389,070.00	
TOTAL (Items A-1 through A-26, Inclusive)				\$542,689.40		\$599,373.00		\$653,035.00		\$670,355.00	

BASE BID B - SEWER & STORM

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
B-1	41	Ea.	Wye Connection at Sanitary Main	\$280.00	\$11,480.00	\$1,006.00	\$41,246.00	\$200.00	\$8,200.00	\$455.00	\$18,655.00
B-2	28	Ea.	Sanitary Main Saddle Connection with Pressure Kit	\$325.00	\$9,100.00	\$1,466.00	\$41,048.00	\$1,245.00	\$34,860.00	\$1,020.00	\$28,560.00
B-3	1,464	L.F.	4 Inch or 6 Inch Schedule 40 PVC Sanitary Lateral Replacement, Granular Backfill	\$115.00	\$168,360.00	\$98.00	\$143,472.00	\$106.00	\$155,184.00	\$137.00	\$200,568.00
B-4	1,011	L.F.	8 Inch SDR 35 PVC Sanitary Sewer, Granular Backfill	\$102.56	\$103,688.16	\$104.00	\$105,144.00	\$89.00	\$89,979.00	\$107.00	\$108,177.00
B-5	352	L.F.	10 Inch SDR 35 PVC Sanitary Sewer, Granular Backfill	\$106.21	\$37,385.92	\$109.00	\$38,368.00	\$93.00	\$32,736.00	\$113.00	\$39,776.00
B-6	237	L.F.	10 Inch HDPE Storm Sewer, Natural Backfill	\$38.00	\$9,006.00	\$31.00	\$7,347.00	\$50.00	\$11,850.00	\$44.00	\$10,428.00
B-7	4	Ea.	48 Inch Diameter Sanitary Manhole	\$5,400.00	\$21,600.00	\$5,449.00	\$21,796.00	\$5,035.00	\$20,140.00	\$5,015.40	\$20,061.60
B-8	3	Ea.	24 Inch Diameter Yard Drain, Natural Backfill	\$1,400.00	\$4,200.00	\$3,228.00	\$9,684.00	\$2,090.00	\$6,270.00	\$2,500.00	\$7,500.00
B-9	1	Ea.	18 Inch Storm Sewer Spot Repair	\$1,000.00	\$1,000.00	\$928.00	\$928.00	\$1,665.00	\$1,665.00	\$1,200.00	\$1,200.00
B-10	1	Ea.	Remove and Replace Inlet	\$2,500.00	\$2,500.00	\$3,499.00	\$3,499.00	\$2,610.00	\$2,610.00	\$2,575.00	\$2,575.00
B-11	2,269	L.F.	Post-Construction Sanitary Main Televising	\$1.17	\$2,654.73	\$1.60	\$3,630.40	\$1.25	\$2,836.25	\$1.20	\$2,722.80
B-12	237	L.F.	Post-Construction Storm Sewer Televising	\$1.17	\$277.29	\$1.80	\$426.60	\$1.25	\$296.25	\$1.30	\$308.10
B-13	71	Ea.	Post-Construction Sanitary Lateral Televising	\$98.98	\$7,027.58	\$111.00	\$7,881.00	\$100.00	\$7,100.00	\$102.00	\$7,242.00
B-14	1	L.S.	Erosion Control	\$900.00	\$900.00	\$536.00	\$536.00	\$2,900.00	\$2,900.00	\$1,600.00	\$1,600.00
B-15	1	L.S.	Traffic Control	\$4,647.00	\$4,647.00	\$805.00	\$805.00	\$1,290.00	\$1,290.00	\$6,000.00	\$6,000.00
B-16	1	L.S.	Miscellaneous Project Costs (Mobilize, Coordination, Incidentals, Restoration, Clean U	\$6,580.00	\$6,580.00	\$11,903.00	\$11,903.00	\$5,795.00	\$5,795.00	\$33,000.00	\$33,000.00
TOTAL (Items B-1 through B-16, Inclusive)				\$390,406.68		\$437,714.00		\$383,711.50		\$488,373.50	

BID TABULATION

OWNER: CITY OF MENASHA
Project Name: 2026 Sewer & Water Main Reconstruction
Third Street, De Pere Street and Eighth Street
Contract No. M0002-09-26-00105
Bid Date/Time: March 9, 2026 @ 9:00 a.m.
Project Manager: Andy Schmidt, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive

PO Box 1025
Neenah, WI 54956 / 54957-1025

DONALD HIETPAS & SONS, INC.
1450 E. North Avenue
PO Box 166
Little Chute, WI 54140

DORNER, INC.
E506 Luxemburg Road
PO Box 129
Luxemburg, WI 54217

PTS CONTRACTORS, INC.
4075 Eaton Road
Green Bay, WI 54311

KRUCZEK CONSTRUCTION INC.
3636 Kewaunee Road
Green Bay, WI 54311

BASE BID C - CLOVIS PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
C-1	2	Ea.	Sanitary Lateral Cleanout	\$550.00	\$1,100.00	\$754.00	\$1,508.00	\$595.00	\$1,190.00	\$760.00	\$1,520.00
C-2	133	L.F.	4 Inch Schedule 40 PVC Sanitary Lateral Replacement, Granular Backfill	\$60.00	\$7,980.00	\$47.00	\$6,251.00	\$57.00	\$7,581.00	\$100.00	\$13,300.00
C-3	285	L.F.	10 Inch SDR 35 PVC Storm Sewer, Granular Backfill	\$50.00	\$14,250.00	\$47.00	\$13,395.00	\$48.00	\$13,680.00	\$67.00	\$19,095.00
C-4	421	L.F.	8 Inch Perforated Smooth Wall HDPE Storm Sewer, Clear Stone Backfill	\$45.00	\$18,945.00	\$33.00	\$13,893.00	\$33.00	\$13,893.00	\$34.00	\$14,314.00
C-5	1	Ea.	48 Inch Diameter Storm Manhole, Granular Backfill	\$4,200.00	\$4,200.00	\$4,463.00	\$4,463.00	\$3,255.00	\$3,255.00	\$3,500.00	\$3,500.00
C-6	3	Ea.	24 Inch Diameter Yard Drain, Granular Backfill	\$1,400.00	\$4,200.00	\$3,443.00	\$10,329.00	\$1,890.00	\$5,670.00	\$2,000.00	\$6,000.00
C-7	136	L.F.	2 Inch Poly Water Service Relay, Granular Backfill	\$30.00	\$4,080.00	\$47.00	\$6,392.00	\$50.00	\$6,800.00	\$95.00	\$12,920.00
C-8	1	L.S.	Abandoned Sewer and Water Lateral Removal, Granular Backfill	\$3,500.00	\$3,500.00	\$4,622.00	\$4,622.00	\$8,695.00	\$8,695.00	\$5,000.00	\$5,000.00
C-9	1	L.S.	Cold Mix Temporary Road and Sidewalk Patch	\$500.00	\$500.00	\$493.00	\$493.00	\$1,550.00	\$1,550.00	\$1,600.00	\$1,600.00
C-10	706	L.F.	Post-Construction Storm Sewer Televising	\$1.17	\$826.02	\$1.80	\$1,270.80	\$1.25	\$882.50	\$1.25	\$882.50
C-11	1	Ea.	Post-Construction Sanitary Lateral Televising	\$98.98	\$98.98	\$111.00	\$111.00	\$100.00	\$100.00	\$102.00	\$102.00
C-12	1	L.S.	Erosion Control	\$300.00	\$300.00	\$322.00	\$322.00	\$4,060.00	\$4,060.00	\$2,200.00	\$2,200.00
C-13	1	L.S.	Traffic Control	\$505.00	\$505.00	\$902.00	\$902.00	\$900.00	\$900.00	\$1,500.00	\$1,500.00
C-14	1	L.S.	Miscellaneous Project Costs (Mobilize, Coordination, Incidentals, Restoration, Clean Up, Etc.)	\$10,100.00	\$10,100.00	\$10,505.00	\$10,505.00	\$5,795.00	\$5,795.00	\$37,738.00	\$37,738.00
TOTAL (Items C-1 through C-14, Inclusive)				\$70,585.00		\$74,456.80		\$74,051.50		\$119,671.50	

BASE BID D - WATER MAIN | DE PERE STREET (Third Street to Fourth Street)

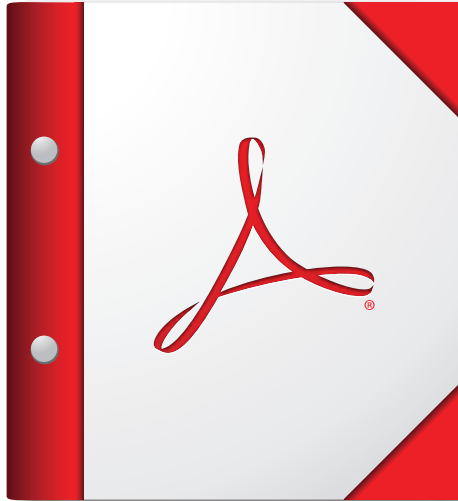
Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
D-1	155	L.F.	Jack and Bore 8 Inch Water Main with Casing	\$500.00	\$77,500.00	\$640.00	\$99,200.00	\$635.00	\$98,425.00	\$1,075.00	\$166,625.00
D-2	2	Ea.	8 Inch Valve	\$3,100.00	\$6,200.00	\$6,378.00	\$12,756.00	\$3,145.00	\$6,290.00	\$3,575.00	\$7,150.00
D-3	1	L.S.	Erosion Control	\$600.00	\$600.00	\$429.00	\$429.00	\$1,750.00	\$1,750.00	\$700.00	\$700.00
D-4	1	L.S.	Traffic Control	\$1,767.50	\$1,767.50	\$4,292.00	\$4,292.00	\$4,375.00	\$4,375.00	\$2,200.00	\$2,200.00
D-5	1	L.S.	Turf Restoration	\$500.00	\$500.00	\$500.00	\$500.00	\$580.00	\$580.00	\$1,000.00	\$1,000.00
D-6	1	L.S.	Railroad Requirements (Railroad Insurance, Flagging, Dewatering, Etc.)	\$46,200.00	\$46,200.00	\$11,626.00	\$11,626.00	\$15,435.00	\$15,435.00	\$22,000.00	\$22,000.00
D-7	48	L.S.	8 Inch Ductile Iron Water Main with Flouorocarbon Gaskets and Poly Encasement	\$365.00	\$17,520.00	\$286.00	\$13,728.00	\$510.00	\$24,480.00	\$355.00	\$17,040.00
D-8	48	L.F.	Bentonite Clay Dam Trench	\$61.00	\$2,928.00	\$84.00	\$4,032.00	\$60.00	\$2,880.00	\$350.00	\$16,800.00
D-9	90	C.Y.	Haul Contaminated Soils to Hilbert Waste Facility	\$23.00	\$2,070.00	\$32.00	\$2,880.00	\$78.00	\$7,020.00	\$40.00	\$3,600.00
TOTAL (Items D-1 through D-9, Inclusive)				\$155,285.50		\$149,443.00		\$161,235.00		\$237,115.00	
TOTAL BASE BID				\$1,158,966.58		\$1,260,986.80		\$1,272,033.00		\$1,515,515.00	

SUPPLEMENTAL BID

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
S-1	10	Ea.	Replace Off Site Water Service to House (Private)	\$3,800.00	\$38,000.00	\$4,751.00	\$47,510.00	\$4,635.00	\$46,350.00	\$4,590.00	\$45,900.00
S-2	5	Ea.	Public Utility Long Side Service Line Replacement	\$2,800.00	\$14,000.00	\$3,167.00	\$15,835.00	\$3,090.00	\$15,450.00	\$3,060.00	\$15,300.00
S-3	5	Ea.	Public Utility Short Side Service Line Replacement	\$2,600.00	\$13,000.00	\$3,167.00	\$15,835.00	\$3,090.00	\$15,450.00	\$3,060.00	\$15,300.00
TOTAL SUPPLEMENTAL BID				\$65,000.00		\$79,180.00		\$77,250.00		\$76,500.00	

Bid Security	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2	Yes - #1 and #2	Yes - #1 and #2

Subcontractor	Subcontractor	Subcontractor	Subcontractor
Boring	The Red Ants Boring Co.	The Red Ants Boring Co.	Bore Master
Terrace/Lawn Restoration	Pleasant Knoll Landscaping	N/A	N/A
Traffic Control	Warning Lites	N/A	Warning Lites of Appleton
Sewer Televising	Speedy Clean	N/A	Speedy Clean
Private Laterals	N/A	M&E Construction	M&E Construction



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