



BOARD OF PUBLIC WORKS MINUTES

Monday, March 30, 2026 at 6:30 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Ropella at 8:11pm.

B. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella

Also Present: FD Sassman, DDE Gordon, PRD Sackett, DPW Merten, PHD Hutter, HRM Cardoza, CA Struve, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

Dani Rand (336 Lopas Street, Menasha) spoke against the referendum question concerning the Jefferson Pool. Specifically, Rand mentioned that a final cost for the new pool has not been identified, and that this initiative is premature.

Dick Sturm (1203 Greenwood Court, Menasha) spoke against the referendum question. Sturm advised that when Jefferson Park was initially build, a referendum question was considered, but the Common Council chose not to move forward with it, and instead enacted the park's vision themselves.

D. MINUTES TO APPROVE

1. Board of Public Works, 3/2/26

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Recommend to Award — Contract Unit No. M0002-09-26-00105 Sewer & Water Main Reconstruction on Eighth Street, Third Street, and DePere Street; Donald Hietpas & Sons, Inc.; \$1,158,966.58

Motion by District 8 Alderperson Ropella, seconded by District 6 Alderperson Marshall to approve.

Motion carried 8-0 on roll call.

Staff advised that this item is the City's annual utility contract.

2. MOTION to bring forth a referendum question concerning the total cost of the new Jefferson Pool (as requested by Ald. Ropella)

Motion by District 8 Alderperson Ropella, seconded by District 2 Alderperson Eisenach to approve.

Motion failed 2-6 on roll call. District 2 Alderperson Eisenach voted yes.

Discussion considered the rationale for the proposed referendum question. Discussion further considered whether this referendum is advisory or binding, at which election this referendum may be considered, and the legality of such an initiative. Discussion further considered other mechanisms for limiting City funding for the Jefferson Park Aquatic Facility, such as by resolution. The Common Council also discussed the engagement of the votership during municipal and school district referenda and related information sessions.

F. ADJOURNMENT

Motion by District 8 Alderperson Ropella seconded by District 6 Alderperson Marshall to adjourn the Special Board of Public Works meeting at 8:36pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.