

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, April 6, 2026 at 6:00 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - a. How to be an Effective Common Council — Daniel Foth, JD - Local Government Specialist and Director, Certified Public Manager Program, Local Government Education Program UW Madison Extension
 - 2. Minutes to Receive:
 - a. Neenah-Menasha Sewerage Commission, 2/24/26
 - b. Police Commission, 1/20/26, 3/12/26
 - c. Special Administration Committee, 3/30/26
 - d. Special Board of Public Works, 3/30/26
 - e. Special Personnel Committee, 3/30/26
 - 3. Communications:
 - a. Menasha Senior Center 2025 Annual Report
 - b. 2025 Annual Stormwater Report
 - c. Spring Electronic Recycling Event - May 2, 2026
 - d. Arbor Day Celebration — April 24, 2026
 - e. National Public Health Week Proclamation
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be

removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Special Common Council Minutes, 3/30/26
2. Special Board of Public Works, 3/30/26, Recommends Approval of:
 - a. Recommend to Award — Contract Unit No. M0002-09-26-00105 Sewer & Water Main Reconstruction on Eighth Street, Third Street, and DePere Street; Donald Hietpas & Sons, Inc.; \$1,158,966.58
3. Special Personnel Committee, 3/30/26, Recommends Approval of:
 - a. Employee Handbook Update - Appendix R. Artificial Intelligence (AI) Policy, Effective June 1, 2026

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts payable and payroll for the term of 3/13/26 - 04/02/26 in the amount of \$2,083,191.22

J. Held Over Business

K. Ordinances and Resolutions

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda (5 minute time limit for each person)

O. Adjournment

MEETING NOTICE

April 21, 2026

Common Council, Sine Die Meeting – 5:00 PM

Common Council, Organizational Meeting – 6:00 PM

Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday February 24, 2026

Meeting was called to order by Commission President Mach at 8:00 a.m.

Present: Commissioners Steve Coburn, Corey Gordon, Anthony Mach, Chad Pelishek, Greg Weyenberg, Dale Youngquist, Raymond Zielinski; Manager Paul Much; Accounting Clerk Melissa Starr.

Also Present: Scott Becher (Neeah), Rob Franck (MCO), Emily Franklin (MCO), Gerry Kaiser (Neeah), Chad Olsen (McMahon), Jenny Pagel (Harrison), Bill Pollnow (Neeah)

Commissioner Pelishek introduced the Village of Harrison's new Utility Superintendent, Jenny Pagel, and shared that the Village Board will be appointing Jenny to the Neenah-Menasha Sewerage Commission at their meeting this evening.

Minutes

Meeting minutes. Motion made/seconded by Commissioners Coburn/Zielinski to approve the minutes from the January 27, 2026, Regular meeting. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. February 12, 2026, email from Troy Huebner, Sonoco/U.S. Paper Mills to Paul Much, Plant Manager
RE: Sonoco ETP February Update
- B. February 17, 2026, email from Troy Beyer, Galloway Company to Paul Much, Plant Manager
RE: Formal Notice of Potential Expansion

Old Business

There was no old business to be discussed.

New Business

Operations, Engineering, Planning

Sewer Extension Request GEM Family LLC, located in the Village of Harrison – Manager Much reported all information was submitted and recommends approval of the sewer extension request. Motion made/seconded by Commissioner Coburn/Youngquist to approve the sewer extension request for the GEM Family LLC, located in the Village of Harrison. Motion carried unanimously.

McMahon Associates Report

1. Phosphorus Removal

Chad Olsen reported he is starting the design process for the phosphorus removal project. A request for proposals for geotechnical services was put out to evaluate the ground for the project.

2. Tertiary Treatment for P Removal and Effluent Flow Monitoring

Chad Olsen reported the updated proposal for design services for the Tertiary Treatment for P Removal and Effluent Flow Monitoring was included in the meeting packets. Discussion followed. After discussion, a

motion was made/seconded by Commissioner Weyenberg/Coburn to approve the proposal for design services for the Tertiary Treatment of P Removal and Effluent Flow Monitoring. Motion carried unanimously.

3. Review of Geotechnical services quotes for the Tertiary Treatment addition

Chad Olsen reported that he sent a request for quotes to four geotechnical service firms and received quotes from all four firms. There was a vast difference in pricing between the four firms, and he shared information regarding the quotes received. Chad recommended approval of the Intertek PSI quote due to price and flexibility with borings. After discussion, a motion was made/seconded by Commissioners Coburn/Weyenberg to award the geotechnical services project to Intertek PSI per Engineer Olsen's recommendation. Motion carried unanimously.

4. McMahon Associates No Fee Proposal to review submittal of emergency submersible pump

The current replacement Flygt submersible influent pump has pump specifications that differ slightly from the existing pump. An engineer's review to compare the pump curves and operating specifications was requested before the pump is ordered. Engineer Chad Olsen provided a no fee proposal to review the influent submersible pump and provide recommendation to the commission. A motion was made/seconded by Commissioners Coburn/Youngquist to approve the No Fee Proposal to review the submittal of emergency submersible influent pump.

Financing and Funding for NMSC phosphorus upgrade project

President Mach reported the City of Neenah has been actively looking at all options, including grants, to assist in funding the phosphorus upgrade project. He requested that commissioners work with their respective community members to do the same so funding can be determined as soon as possible. He reminded everyone that the deadline for Clean Water Fund applications is September 30, 2026, and he wants to ensure all communities have a say in funding. The intent is to have plans and specs ready for September 30th and then work with each municipality on their funding option(s). Discussion followed.

Johnson Controls quote for annual CCTV licensing

Rob Franck reported the annual renewal quote for the plant CCTV cameras had been received from Johnson Controls. He shared the system is working well for now, however, we are looking into upgrading options to forgo having security services in the future. This would require additional cameras, door locks, and other additions. In the meantime, the renewal quote for Johnson Controls is recommended for approval. After discussion, a motion was made/seconded by Commissioners Coburn/Weyenberg to approve the Johnson Controls annual CCTV renewal quote in the amount of \$1,999.88. Motion carried unanimously.

Cummins Sales and Service 3-year standby generator service agreement

Rob Franck reported the standby generator service agreement is up for renewal. He explained the full radiator services scheduled to be completed every five years that would be completed in 2026 with the annual service of the generator. The standby generator service agreement is renewed every three years. We budgeted \$20,000 for the renewal, and the estimate received from Cummins is \$19,356.08. After discussion, a motion was made/seconded by Commissioners Coburn/Zielinski to approve the 3-year standby generator service agreement renewal. Motion carried unanimously.

Operating Report for January 2026

Operating Report.

Manager Much reported the plant is meeting permit limits, however, with the rain and snow melting flows have increased.

Equipment and Grounds Report.

Rob Franck reported on Equipment and Grounds items and provided additional details on: Burnt ashes and WD40 were found at the 9th Street metering station between February 23rd and 24th. Rob stated that he will

be filing a report with the police to increase patrols in the area. He also reported that on Sunday, February 8th at 3:00 am, a guard slipped and fell on the property. 911 was called, and the guard was okay. He stated that a report had been filed and he will get a copy for NMSC records. Oil changes on the screw pump gear boxes has been completed. The new work order program, MapCon, was finalized and NMSC will utilize the Lite version (\$1,116). The annual WPPI capacity test will be on March 4, 2026. There have been some boiler issues that have caused alarms at night. We are working with Unison to troubleshoot and should have an update for the next meeting.

Budget, Finance Matters

Accounting Report for January 2026

Financial Statements. Accounting Clerk Starr reported a net operating loss for the month of January. MCO generated approximately \$7,114.88 in additional income for the month. The auditors were on site for fieldwork the second week of February for the year-end financial audit and it went well. She shared that she continues to work with the auditors to complete the year-end financial audit, and results will be reported at a future meeting. Commissioner Youngquist asked why numbers on the income statement were showing as negative for last year's income. Clerk Starr said she will need to double-check some of the information in CYMA and will send a follow up email to commissioners once fixed.

Update on Contract Renewal for the Wastewater Service Agreement with Sonoco/U.S. Paper Mills. Manager Much reported no update at this time.

Proposed Administrative Compliance Order for Galloway Company

Lab Manager Emily Franklin reported that they have seen a slight improvement in BOD for Galloway. Galloway did have a BOD exceedance in January; however, February was an improvement overall compared to previous years. Galloway had requested to extend the deadline to the end of the year, so they have more time to identify areas of improvement and utilize the AI tool to track and correct areas of issue. Discussion followed. After discussion a motion was made/seconded by Commissioners Coburn/Weyenberg to approve the Administrative Compliance Order for Galloway Company. Motion carried unanimously.

MCO Invoices.

#32591	Use of MCO Vehicles – January	\$ 456.98
#32629	March 2026 Contract Operations	\$ 157,056.68

Motion made/seconded by Commissioners Coburn/Zielinski to approve MCO invoice #32591 in the amount of \$456.98, and #32629 in the amount of \$157,056.68 with payment to be made after March 1, 2026. Motion carried unanimously.

Vouchers.

Operating and Payroll Vouchers #141437 through #141487 in the amount of \$490,379.25 for the month of January 2026. After discussion, motion made/seconded by Commissioners Coburn/Weyenberg to approve operating and payroll vouchers. Motion carried unanimously.

Adjournment

Motion made/seconded by Commissioners Coburn/Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:55 a.m.

President

Secretary



MENASHA POLICE COMMISSION MEETING MINUTES

January 20, 2026 4:00 PM

Location: Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

1. ROLL CALL/ EXCUSED ABSENCES

- **Meeting called to order 4:00 pm**

Excused: James Meinke

Present: Jerry Jakubek, Trevor Martin, Nancy Ball, Deb Galeazzi, PC Thorn

2. MINUTES TO APPROVE

11/20/2025, 12/15/2025 PC Meeting Minutes

Minutes approved by Police Commission at 4:02pm

3. COMMUNICATION TO RECEIVE

4. ACTION ITEMS

5. DISCUSSION

- Chief's Report

- **Training Report of Staff**
- **Update on Facility Study Planning- in 2026, MEPD will undergo a facility study to identify overall needs and growth perspective. We will be working to select a contractor in the coming months.**
- **Coffee and Retiree's- Beginning February 2026, on the First Friday of the month we have extended an invitation out to all retirees and former employees with 10+ years of service to Menasha to join us for a social event once a month.**
- **Downtown Parking Updates and Discussion.**

6. HELD OVER BUSINESS

7. CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c) (If needed)

Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.

Meeting moved to closed session at 4:16 pm.

8. ADJOURN

- **Meeting adjourned at 5:15 pm**

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken. Menasha is committed to its diverse population. Our non- English

speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.



MENASHA POLICE COMMISSION MEETING MINUTES

March 12, 2026 4:00 PM

Location: Menasha City Center, 100 Main Street, Room 132, Menasha, Wisconsin.

1. ROLL CALL/ EXCUSED ABSENCES

- **Meeting called to order 4:13 pm**

Excused: Jerry Jakubek, Deb Galeazzi

Present: James Meinke, Trevor Martin, Nancy Ball

Also Present: Interim PC Hanchek, Mayor Hammond, HRM Cardoza, WPPA Business Agent Luke Wagner, PO Jason Mugerauer, PO Kate Lynch, PO Amy Cook, PO Ada Schaefer, PO Cora Dutter, PO Josh Gallagher, PO Rick Heinen, PO Matt Roe, PO John Abrahamson, PO Aaron Schaefer, CSO Noah Huguet

2. PUBLIC COMMENT

WPPA Business Agent Luke Wagner spoke on behalf of the Union regarding the Chief of Police hiring process in terms of desired leadership priorities and considerations.

3. MINUTES TO APPROVE

02/11/2026 PC Meeting Minutes

- Minutes approved by Police Commission at 4:25 pm

4. COMMUNICATION TO RECIEVE

Memo from Police Union

- Communication received by Police Commission at 4:28pm

5. ACTION ITEMS

- Police Chief Application Process was discussed with HR Manager Cardoza in Closed Session as described below

6. DISCUSSION

7. HELD OVER BUSINESS

8. CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c) (If needed)

Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.

- Meeting moved to closed session at 4:29pm

9. ADJOURN

- **Meeting adjourned at 6:35 pm**

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however, no official action of any of these bodies will be taken. Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.



ADMINISTRATION COMMITTEE MINUTES

Monday, March 30, 2026 at 5:45 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Eisenach at 5:46 pm.

B. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DDE Gordon, PRD Sackett, Lt. Sawyer, AP Heim,
DPW Merten, PHD Hutter, CA Struve, Mayor Hammond, Clerk Snyder

C. MINUTES TO APPROVE

1. Administration Committee, 3/2/26

Motion by District 3 Alderperson Hale seconded by District 7 Alderperson
Grade to approve. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Interpreting Services for Public Meetings: LanguageLine Solutions Statement of Work, OMNIA Partners Cooperative Contract

Motion by District 3 Alderperson Hale seconded by District 5 Alderperson
Lewis to approve. Motion carried on voice vote.

Staff advised that this contract allows improved accessibility to public
meetings for community members for whom English is not a first language,
and for deaf residents.

2. Phone System Upgrade & Migration - Statement of Work & Indemnification/Hold Harmless Agreement with Petsche Consulting LLC

Motion by District 3 Alderperson Hale, seconded by District 4 Alderperson
Perkins to approve.

Motion carried 8-0 on roll call.

Staff advised that this upgrade is a budgeted project that offers improved
business continuity. This upgrade is in line with the expiring life expectancy of
the current phone system. This upgrade would affect all City phones.

E. ADJOURNMENT

Motion by District 3 Alderperson Hale seconded by District 6 Alderperson Marshall
to adjourn the Special Administration Committee meeting at 5:54pm. Motion carried
on voice vote.

Minutes submitted by City Clerk Kaija Snyder.



BOARD OF PUBLIC WORKS MINUTES

Monday, March 30, 2026 at 6:30 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Ropella at 8:11pm.

B. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DDE Gordon, PRD Sackett, DPW Merten, PHD Hutter,
HRM Cardoza, CA Struve, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

Dani Rand (336 Lopas Street, Menasha) spoke against the referendum question concerning the Jefferson Pool. Specifically, Rand mentioned that a final cost for the new pool has not been identified, and that this initiative is premature.

Dick Sturm (1203 Greenwood Court, Menasha) spoke against the referendum question. Sturm advised that when Jefferson Park was initially build, a referendum question was considered, but the Common Council chose not to move forward with it, and instead enacted the park's vision themselves.

D. MINUTES TO APPROVE

1. Board of Public Works, 3/2/26

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Recommend to Award — Contract Unit No. M0002-09-26-00105 Sewer & Water Main Reconstruction on Eighth Street, Third Street, and DePere Street; Donald Hietpas & Sons, Inc.; \$1,158,966.58

Motion by District 8 Alderperson Ropella, seconded by District 6 Alderperson Marshall to approve.

Motion carried 8-0 on roll call.

Staff advised that this item is the City's annual utility contract.

2. MOTION to bring forth a referendum question concerning the total cost of the new Jefferson Pool (as requested by Ald. Ropella)

Motion by District 8 Alderperson Ropella, seconded by District 2 Alderperson Eisenach to approve.

Motion failed 2-6 on roll call. District 2 Alderson Eisenach voted yes.

Discussion considered the rationale for the proposed referendum question. Discussion further considered whether this referendum is advisory or binding, at which election this referendum may be considered, and the legality of such an initiative. Discussion further considered other mechanisms for limiting City funding for the Jefferson Park Aquatic Facility, such as by resolution. The Common Council also discussed the engagement of the votership during municipal and school district referenda and related information sessions.

F. ADJOURNMENT

Motion by District 8 Alderson Ropella seconded by District 6 Alderson Marshall to adjourn the Special Board of Public Works meeting at 8:36pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.



PERSONNEL COMMITTEE MINUTES

Monday, March 30, 2026 at 6:45 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Perkins at 8:43pm.

B. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella, Mayor Hammond

Also Present: FD Sassman, DDE Gordon, PRD Sackett, DPW Merten, PHD Hutter, HRM Cardoza, CA Struve, Mayor Hammond, Clerk Snyder

C. MINUTES TO APPROVE

1. Personnel Committee, 2/2/26

Motion by District 5 Alderperson Lewis seconded by District 3 Alderperson Hale to approve. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Employee Handbook Update - Appendix R. Artificial Intelligence (AI) Policy, Effective June 1, 2026

Motion by District 5 Alderperson Lewis, seconded by District 3 Alderperson Hale to approve main motion as amended.

Motion Carried 8-1 on roll call. District 1 Alderperson Rand voted no.

Discussion considered the valuable work done by staff on this proposed policy.

Motion by District 1 Alderperson Rand, seconded by District 5 Alderperson Lewis to amend the main motion by striking “, appointed and elected officials” from Section I, “Eligibility” portion of Appendix R.

Motion Carried 8-1 on roll call. District 2 Alderperson Eisenach voted no.

Discussion considered the merit of holding appointed and elected officials to the same standards as employees. The Common Council also discussed governance of the Protocol Committee over appointed and elected officials.

Motion by District 1 Alderperson Rand seconded by District 6 Alderperson Marshall to amend the main motion to strike “Only content written by employees may be included in a final project.” from Section II, the second-to-last bullet-point in the “Acceptable Use” portion of Appendix R.

Motion Carried 8-1 on roll call. Mayor Hammond voted no.

Discussion considered the rationale for this amendment: disclosing use of artificial intelligence is considered sufficient.

Motion by District 1 Alderperson Rand seconded by District 5 Alderperson Lewis to amend main motion to modify the second bullet point from Section II., "Acceptable Use" portion of Appendix R. to read: "Failing to cite and disclose AI when used as a resource."

Motion Carried 8-1 on roll call. Mayor Hammond voted no.

Discussion considered the timing of this policy proposal. Discussion further advised that AI policies are very timely in business settings.

Motion by District 2 Alderperson Eisenach seconded by District 8 Alderperson Ropella to amend main motion by specifying under the Ethical Use section that this section does not apply to Common Council and Standing Committee meetings.

Motion Carried 7-1, 1 abstention, on roll call. District 7 Alderperson Grade voted no. District 1 Alderperson Rand abstained.

Motion by District 3 Alderperson Hale seconded by Mayor Hammond to amend main motion under Section 2 to include "employees shall utilize available privacy and security settings that limit the retention, sharing or use of data for model training, when such settings are available".

Motion Carried 8-0, 1 abstention, on roll call. District 1 Alderperson Rand abstained.

E. ADJOURNMENT

Motion by District 3 Alderperson Hale seconded by District 5 Alderperson Lewis to adjourn the Special Personnel Committee meeting at 9:05pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.



Menasha Senior Center

2026 Annual Report



920-967-3530

www.menashawi.gov

116 Main St Menasha, WI

seniorcenter@menashawi.gov



Welcome

The story of the Menasha Senior Center continues with another wonderful year because each of you choose to include us in your story. Thank you. We've seen changes take place which have led to some wonderful opportunities. Our Creative Writing Divas brought imagination to life with every meeting—spinning heartfelt memories and reflections that reminded us how powerful our voices can be at any age. In the cozy conversations of our Morning Mug Club, we've exchanged tales over warm cups of coffee, giving us a strong sense of connection. These gatherings became a place where stories weren't just told—they were treasured.

Beyond our writing circles and morning chats, stories emerged in every corner of the Center. Whether through the playful competition of our games, the lively energy of our socials, or the spontaneous moments that happen when friends gather, we created a narrative of community we're proud to celebrate. Each activity added a new chapter to our year—one filled with creativity, companionship, and the joyful spirit that defines our center. As you read this report, we invite you to relive those moments with us and look forward to the many stories still waiting to be written.



Our Mission

Maintain and enhance the quality of life of older adults by providing educational, recreational, social, and wellness programs and to meet the needs as requested by the community.

Our Vision

Flexible opportunities for all to participate in healthy activities, services, and friendships.

Opportunities.

Friendships.

Our Values

Health.

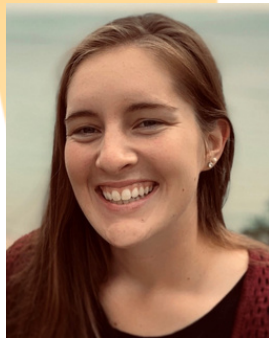
Learning.



Our Team



Chloe Hansen-Dunn



Leah Aerts



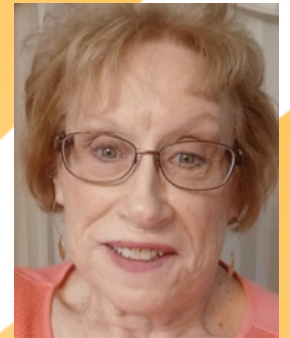
Meghan Pauly



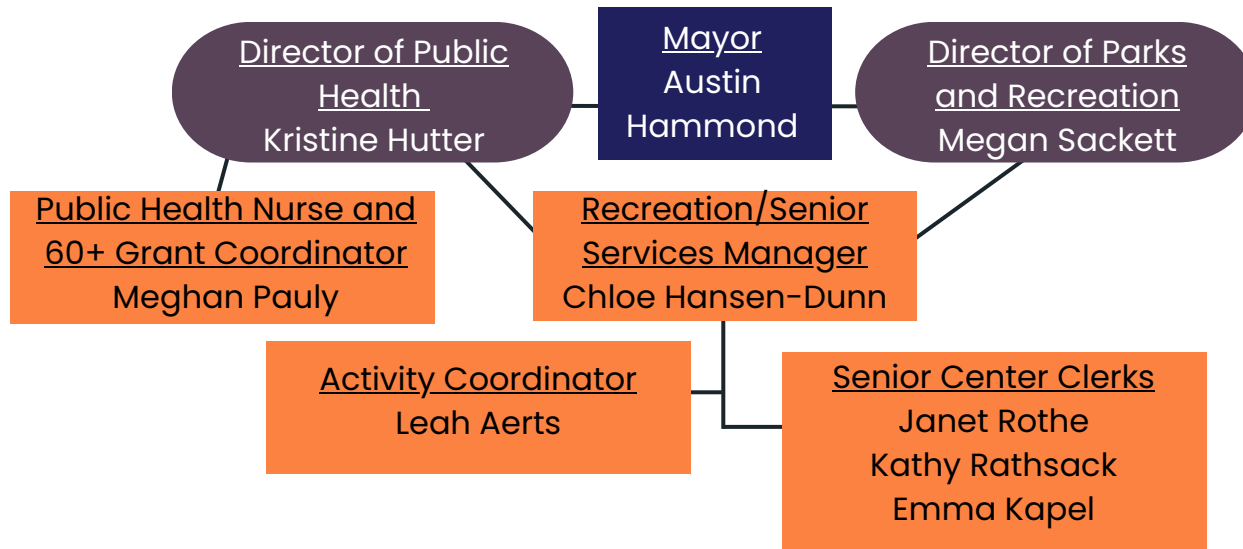
Janet Rothe



Emma Kapel



Kathy Rathsack



Committee on Aging

The Committee on Aging is the Mayor-appointed committee tasked with the clearinghouse for all senior citizen groups requesting aid of any type from the City of Menasha. They also act as the mechanism through which the voices of senior citizens can be heard on any and all issues.

Find the agendas at: <https://www.menashawi.gov/>

- Roy Meier, Chair
- Dan Kelpinski
- Bernice Kohanski
- Sue Wisneski
- Gary Coopman
- Jeff Pommerening
- Kristine Hutter, Public Health Director
- Chloe Hansen-Dunn, Recreation & Senior Services Manager

Our 2025 Activities

> Class Variety

We have enjoyed so many wonderful programs, classes, socials and outings. New activities included a 'Learn with Leah' monthly class, an Urban Poling (Nordic Walking) workshop, and Writing Divas.

- Tech 1:1 came back with a new volunteer.
- Breakfast for Your Brain moved to be a social time called Morning Mug Club.
- Tunes Bingo became established.
- Many wonderful crafts.

> Special Events

We loved celebrating 2025 with everyone. Our special events are as much of a highlight to our months as we hope they are for you.

- Noon Years Eve
- Very Merry Mixer
- Elvis John
- Glen Navis
- Ice Cream Social
- Neil Diamond Tribute Show
- Valentine's Day Party

Highlight

> Face Lift

We got a much needed facelift to our facility. We are grateful to our Parks and Facility team who helped us strip and wax our floors, paint our walls, and clean our carpets!

Health

We are grateful to benefit from the Menasha Health Department with the services of Public Health Nurse, Meghan Pauly who coordinates the 60+ Grant program offering a variety of programs to serve our participants.



> **Number of participants served:**
490

> **Number of services provided:**
669

Activities Offered

- Blood pressure checks each month
- Personal wellness consultations available
- Walking Club covering various trails
- Health Screenings
- The Friday Fix: Wellness Insights Health Education Series
- Memory Café programs and memory screenings
- Senior Flu and COVID-19 immunization clinics
- Free chair massages from local massage therapist



▶▶▶▶▶ 2025 in Numbers

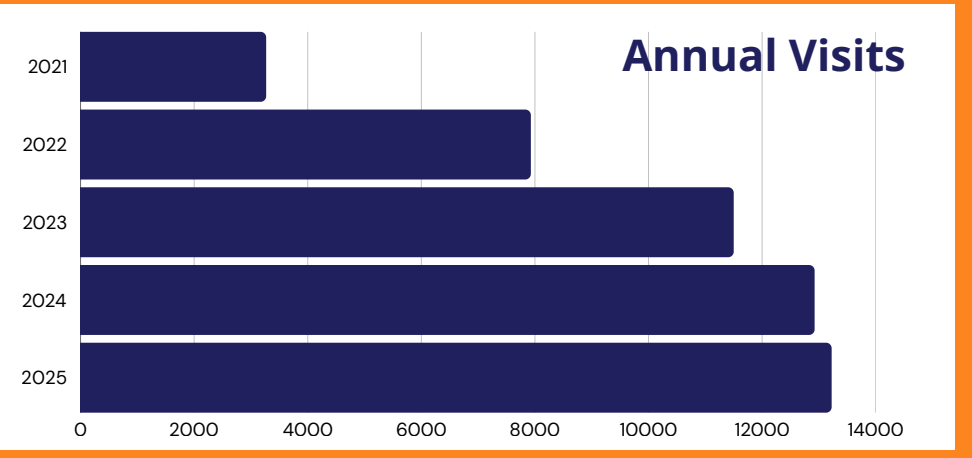
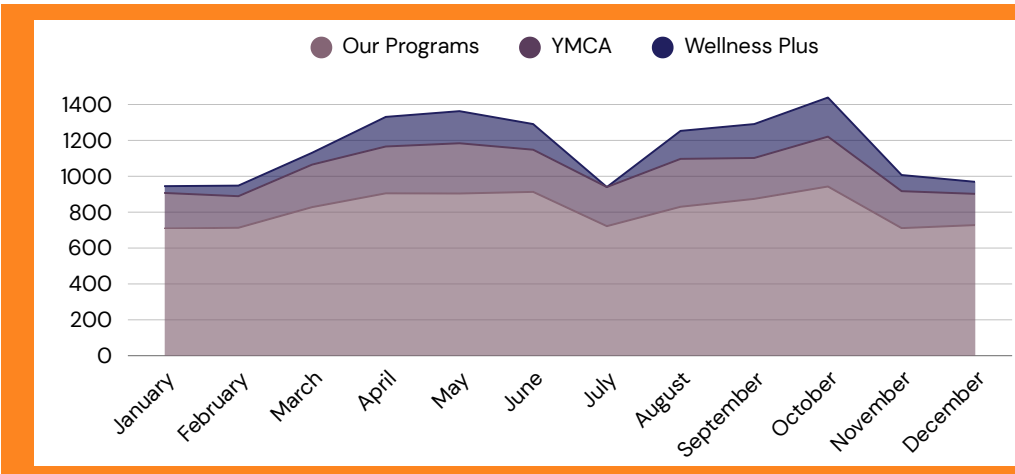
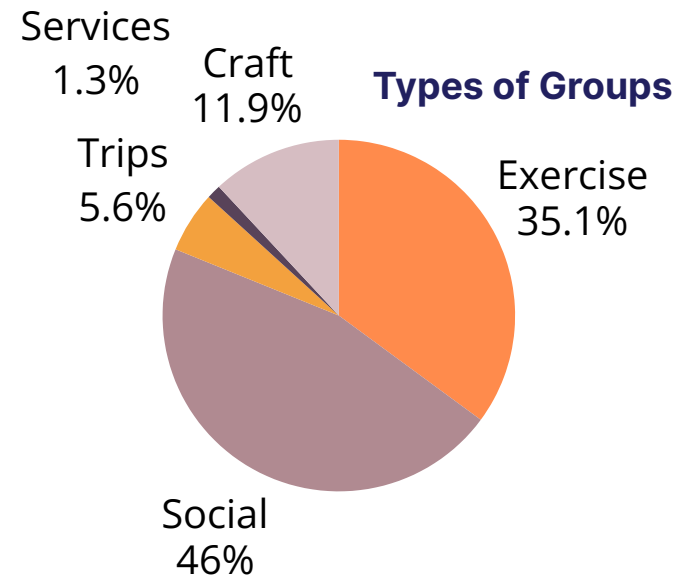
4,400 older adults joined us for a variety of programs and services.

490 were older adults who utilized our Public Health Nurse's services

804 travelers joined us on bus trips that traveled as far as Niagara Falls and as close as Lambeau Field.

385 people joined us for 40 craft classes.

5,342 people joined us for 381.4 hours of exercise classes.



Our Partners



The Winnebago ADRC provided services such as Memory Care Screenings.



The YMCA is a fitness partner and provided staffing for Chair Yoga and Stretch, Strength, and Balance.



The Wellness Plus Coalition helped us provide evidence-based programming like Tai Chi and Strong Bodies.



The Appleton Nail Nurse, Kym Koch, joined us to provide affordable foot health care to our participants.

Our Sponsors



Our Supporters

The Menasha Senior Center would like to extend a heartfelt thank you to those who helped write our story this year through their gifts of items and monetary donations. Both types of support help elevate our programming and special events.

\$697

Bake Sale

\$6,354.91

Donations

\$230.45

Trip Fundraiser (water bottles)

Countless

Donations of wishlist items





Thank you!
Looking forward to a great 2026!



Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2025 Annual Report

County: Winnebago

Municipality: Menasha, City

Permit Number: S050075

Facility Number: 31110

Reporting Year: 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31,2023*)

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Menasha, City

Facility ID # or (FIN): 31110

Updated Information:

Check to update mailing address information

Mailing Address: 100 Main Street, Suite 200

Mailing Address 2:

City: Menasha, City

State: WI

Zip Code:

54952

xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Corey

Last Name: Gordon

Select to **update** current contact information

Title: Dep. Dir Engineering

Mailing Address: 100 Main Street

Mailing Address 2:

City: Menasha

State: WI

Zip Code: 54952

xxxxx or xxxxx-xxxx

Phone Number: 920-967-3615

Ext:

xxx-xxx-xxxx

Email: cgordon@menashawi.gov

Additional Contacts Information (Optional)

- I&E Program
 IDDE Program
 IDDE Response Procedure Manual

Individual with responsibility for:
(Check all that apply)

- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to *create new* Billing contact

First Name:

Last Name:

Select to *update* current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach NEWSC

Public Involvement and Participation NEWSC

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management _____

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? Yes No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps) <input type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input checked="" type="checkbox"/> Government event (public hearing, council meeting) <input type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: <input style="width: 200px;" type="text"/>	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input type="checkbox"/> Social media posts <input checked="" type="checkbox"/> Signage <input type="checkbox"/> Website <input type="checkbox"/> Other: <input style="width: 200px;" type="text"/>

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input style="width: 200px;" type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other: <input style="width: 200px;" type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report? Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 2 : Complete**2. Public Involvement and Participation**

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 3 : Complete**3. Illicit Discharge Detection and Elimination**

- a. How many total outfalls does the municipality have?
- b. How many major outfalls does the municipality have?
- c. How many outfalls did the municipality evaluate as part of their

routine ongoing field screening program?

d. From the municipality's routine screening, how many were confirmed illicit discharges?

e. How many illicit discharge complaints did the municipality receive?

f. From the complaints received, how many were confirmed illicit discharges?

g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

Verbal Warning

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation

Additional Information: _____

i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?

b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?

c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

Verbal Warning

Written Warning (including email)

<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Stop Work Order	0
<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input type="checkbox"/> Other - Describe below	

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 0

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 32
Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No

e. Does MS4 have maintenance authority on these privately owned BMPs?
 Yes No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0

Other - Describe below

- g. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i.e., privately owned BMPs) structural storm water management best management practices.
- b. How many new municipally owned storm water management best management practices were installed in the reporting year?
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?

The ponds are inspected for erosion of side slopes, bare ground or failure of outfall structures. On a monthly basis staff checks the inflow and outflow pipes of detention ponds for obstructions.

- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?
 Yes No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked*

Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program* Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
 Yes No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material? Yes No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
 Yes - Explain frequency Sweeping is planned for every 4 weeks.
 No - Explain _____
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 Yes- Explain frequency Catch basins are inspected/cleaned once per year.
 No - Explain _____
 Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No
- v. Does the municipality notify homeowners about pickup? Yes No
- w. Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace
 Other - Describe _____
- x. What is the frequency of collection?
Aprox. once every week and a half.

y. Is collection followed by street sweeping? Yes No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.)

ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<input type="text" value="0"/>	<input type="text" value="203"/>	<input type="text" value="300"/>	<input type="text" value="192"/>	<input type="text" value="417"/>	<input type="text" value="113"/>
<u>Other</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	<input type="text" value="0"/>	<input type="text" value="7290"/>	<input type="text" value="21815"/>	<input type="text" value="21401"/>	<input type="text" value="24921"/>	<input type="text" value="1210"/>

ac. Was salt applying machinery calibrated in the reporting year? Yes No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No

Training Date	Training Name	# Attendance
<input type="text"/>	<input type="text"/>	<input type="text"/>

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No

If yes, describe what training was provided (250 character limit):

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Elected officials are asked to comment on the current years annual report. Educational items are placed on the Council agenda and discussed. The Council is occasionally asked to approve program updates or resolutions throughout the year.

Municipal Officials

Municipal officials are involved in proposing policy, establishing work orders and day to day oversight of management staff.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Staff is provided training opportunities to attended as time allows.

- a. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes No

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
 Storm pipes
 Vegetated swales
 Outfalls
 Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	---------------------------------	--------------------------------	------------------------

Element: Public Education and Outreach

16576	17520	21590	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Public Involvement and Participation

4393	4058	4363	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Illicit Discharge Detection and Elimination

19973	22866	30092	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Construction Site Pollutant Control

48937	75064	73578	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Post-Construction Storm Water Management

55286	66850	74646	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Pollution Prevention

1591166	1912342	1573535	<u>Storm water utility</u>
---------	---------	---------	----------------------------

Other (describe)

Storm Water Quality Management		
--------------------------------	--	--

148236	204162	187724	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Other (describe)

Storm Sewer System Mapping		
----------------------------	--	--

11433	11433	15046	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Other (describe)

Bond, Interest, IT & Admin		
----------------------------	--	--

218679	304512	279885	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[Storm system 2025 4 22.dwg](#)

Attach - Other Supporting Documents

AR CSPC

 File Attachment

[1 2025 Construction Site Pollution Control.pdf](#)

AR IDDE

 File Attachment

[2 2025 IDDE Summary Letter.pdf](#)

AR PP

 File Attachment

[3 2025 Pollution Prevention Summary Letter.pdf](#)

AR PCSSW

 File Attachment

[4 2025 Post Construction Storm Water Management.pdf](#)

AR EO

 File Attachment

[5 2025 Public Education & Outreach Summary Letter.pdf](#)

AR IP

 File Attachment

[6 2025 Public Involvement & Participation Summary.pdf](#)

AR Other

 File Attachment

[2025 Overview and Goals Summary.pdf](#)

AR SWQM

 File Attachment

[2025 Storm Water Quality Management Summary.pdf](#)

AR SWMap

 File Attachment

[2025 Storm Water Sewer Map.pdf](#)

AR SWGroupReport

 File Attachment

[2025 NEWSC Annual Report.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Menasha, City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name: Corey Gordon

Title: Deputy Director of Engineering

Authorized Signature.

- I accept the above terms and conditions.

Signed by : i:05.t|mywisconsin id|cgordon@menashawi.gov on 2026-03-27T09:0...

You have already signed and submitted this application to the DNR. Please [contact the Wisconsin DNR](#) for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



March 25, 2026

Construction Site Pollution Control

In 2025 the City of Menasha issued 5 permits for utility projects with $\geq 400'$ of disturbance, commercial project sites with $\geq 4,000\text{ft}^2$. A total of 44 inspections were conducted on commercial sites throughout the year.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Illicit Discharge Detection and Elimination

As part of the City of Menasha's 2025 Illicit Discharge Detection and Elimination Program, no outfalls were inspected for the City's on-going dry weather field screening. In 2025 staff worked on updating GIS mapping of outfalls and evaluating schedule of outfall inspections. It is anticipated that Staff will continue with outfall monitoring in 2026.

In 2025 there was no illicit discharge complaints. Additionally, no cross connected sanitary lateral to storm sewer were found throughout 2025.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Pollution Prevention

The City of Menasha owns 23 structural storm water facilities. In 2025, the City inspected 16 City owned wet ponds, dry ponds and bio-filters. In 2024, the City worked with McMahon Associates to develop a 5 year Vegetative Maintenance Plan. In 2025, the City and McMahon Associates staff met several times to review work and continued vegetative maintenance on 7 wet ponds.

There was 3 SWPPP inspections done at the City of Menasha Public Works Facility, 3 SWPPP inspections done at the Menasha Utilities Facility and 1 SWPPP inspection done at the City owned dump site. Also, in 2025 there were 5 inspections done for the City's compost site located at the Public Works Facility and 1 inspections done for the City's dump/compost site.

Starting in March and ending in November, the City swept streets. Also, in the spring, the City began cleaning City owned catch basins and continued until all had been cleaned. A total of 837.5 hours were spent sweeping streets and cleaning catch basins. Between street sweeping and catch basin cleaning, there was a total of 161.93 tons of debris hauled to the landfill.

The City manages leaf and yard waste using several methods depending on the season. Residents were asked to separate woody yard waste from leaves and grass clippings. Residents were required to take brush to Bucklin's Tree Service. Tree limbs and brush were then ground by Bucklin's Tree Service for mulch and the City composts the non-woody yard waste and provided it to residents for their use. Brush and limbs are chipped curbside once per month, year round. The City's Annual Spring Yard Waste Clean-Up is the first 2 weeks in April where during this time, bagged yard waste is collected curbside.

Throughout lawn mowing season, residents are reminded not to blow grass clippings into City streets as it is a violation of Municipal Code 11-3-2(c). Fall Leaf Collection begins in October and continues until the end of November with crews rotating over the City multiple times. Residents are asked to place leaves on the terrace and not in the street for collection. A total of 476 hours were spent collecting leaves in the fall.

During the 2025 winter months, the City cleared snow and ice from 160.02 lane miles of streets. A total of 1,295.75 tons of salt was used in 2025. This total includes salt sold to the School District and salt used for making salt brine. In 2025, 76,637 gallons of brine were used for pre-treating streets and pre-wetting salt during salting operations. Additionally, a total of 4.61 tons of stone chips were used in 2025. At least annually, DPW staff meets prior to winter snow plowing to review plow routes, salt usages and discuss other concerns. The City's general snow plowing procedure is made available to residents on its website. Truck salters are calibrated on a yearly basis and monitored as needed throughout the plowing season. In 2025, the City reevaluated salt use and implemented new lower salt usage guidelines for operators.

https://www.menashawi.gov/departments/public_works/street_construction/winter_weather_information.php

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Post-Construction Storm Water Management

The City of Menasha reviewed and issued no Post-Construction Storm Water Management Permits in 2025. These permits include developments with new impervious surfaces or cumulative increase of impervious surfaces of $\geq 20,000$ ft² or a land disturbance of greater than 1 acre. In 2019 the City approved an expanded Post-Construction Storm Water Management Impact Fee Program to include all regional storm water BMPs. Through this fee, developments that are within a regional detention basin are allowed to purchase Storm Water Management credit from the City. Developments are still obligated to meet all WDNR NR151 requirements. Of these permits issued in 2025, no properties utilized the impact fee program.

In 2025 32 privately owned Storm Water Management BMPs were inspected.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Public Education & Outreach

In 2025, the City of Menasha continued to increase awareness, inform and educate the public on the impact of storm water pollution on the waterways of our community and state. As part of the City's ongoing Public Education & Outreach Program, informative material are disseminated in a number of ways which includes flyers and brochures made available at a number of City buildings. In addition, the Building Inspection department hands out an informational packet to all new home permits requiring all Contractors receiving an Erosion Control Permit to sign indicating that they have read and understand these guidelines. The 2025 City Calendar contained Storm Water related articles. In 2025, the City included three quarterly educational discussions at the Common Council with elected officials and four educational posters were posted for DPW staff. No educational mailing were sent out to residents or businesses in 2025. Additionally, in 2025 there were no presentations made to the Common Council.

Links relating to the City's Storm Water Programs are maintained on the City's website.

https://www.menashawi.gov/departments/public_works/stormwater_programs_and_information/index.php

https://www.menashawi.gov/departments/building_inspection/index.php

In 2025 the City continued its membership in the Northeast Wisconsin Storm Water Consortium (NEWSC). NEWSC, a subsidiary of the Fox-Wolf Watershed Alliance, consists of a group of surrounding Communities, Counties and Consultants. The Mission of NEWSC is to facilitate efficient implementation of storm water programs locally and regionally that will meet DNR and EPA regulatory requirements and maximize the benefit of storm water activities to the watershed by

- Fostering Partnerships
- Sharing Information
- Seeking Administrative Efficiency
- Pooling Financial Resources.

<https://fwwa.org/newsc3/>

In 2025 there was a total of one staff member that attended three separate trainings on a number of storm water topics.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Public Involvement and Participation

As part of the City of Menasha's Public Involvement and Participation Program, the public and elected officials were invited to make comments on the City's 2024 Annual Storm Water Report. The 2024 Annual Storm Water Report was brought forward at the April 7, 2025 Common Council Meeting as a Communication Item and the report was posted on the City's website for review.

https://www.menashawi.gov/departments/public_works/stormwater_programs_and_information/index.php

Throughout the year City officials are involved in drafting ordinances and establishing policy to be approved by the Common Council. Key staff members are actively involved with implementing ordinances and accurate record keeping of salt usage, street sweeping, permitting requirements and inspections.

In 2025 volunteers actively worked on cleaning up debris in and around streets and streams throughout the City. Additionally in 2025, volunteers performed chloride monitoring around the City and a number of NEWSOC Exhibits were held at community events.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

MS4 Program Evaluation & Future Goals

The City of Menasha is required to have a Municipal Separate Storm Sewer System (MS4) permit. Part of the MS4 permit is that the City must track, record and annually report a number of minimum control measures that include Public Education & Outreach, Public Involvement & Participation, Illicit Discharge Detection & Elimination, Construction Site Pollutant control, Post Construction Storm Water Management, Pollution Prevention & Storm Sewer System Mapping. Based on the City's MS4 2025 annual report/evaluation generally we feel we are doing a good job of meeting our requirements. We increased our inspection of erosion control and BMPs but there are a lot of items within these minimum control measures and always room for improvement. In order to continuously improve our storm water program it is important to establish goals and/or identify areas needing improvement.

- Continue to expand upon and improve the mapping and the process of inspecting private storm water BMPs along with following up on compliance.
- Expand and improve the process of educating the public of storm water concerns.
- Continue to expand upon and improve the mapping and the inspection of outfalls.

Corey Gordon
Deputy Director of Engineering



March 25, 2026

Storm Water Quality Management

In 2024, staff completed work with McMahon Associates on the creation of a new Storm Water Management Plan to meet TMDL requirements for Lake Winnebago and Little Lake Butte Des Morts. City staff submitted the Storm Water Management Plan to the WDNR early in 2024.

In 2025, staff worked with McMahon Associates on cost analysis and concept alternatives for BMP implementation at Pleasant Park. Additionally, in 2025 staff worked with McMahon Associates and the Village of Fox Crossing to evaluate the storm water treatment achieved at the regional detention pond located along STH 441 near the intersection of Midway Road.

Corey Gordon
Deputy Director of Engineering



March 26, 2026

Storm Sewer Map

The City of Menasha maintains mapping of its storm sewer system. New storm sewer and alterations are added to the system map throughout the year.

In 2025, staff began the process of expanding our storm sewer system mapping from AutoCAD to include ArcGIS. As part of this expansion into ArcGIS staff has begun the process of building surveys for field staff to better track cleaning and maintenance records while working in the field.

Corey Gordon
Deputy Director of Engineering

ELECTRONICS RECYCLING EVENT

SATURDAY MAY 2, 2026 8:00AM-12:00PM



MENASHA PUBLIC WORKS - 455 Baldwin St., Menasha, WI

FREE TO RECYCLE ELECTRONICS

Please remove all batteries and bulbs from your electronics prior to attending the event. Do not remove batteries from cell phones, laptops, or tablets.

- | | | | |
|-------------------|------------------|-----------------|------------------------|
| Computer Towers | Cords/Wire | Laptops Routers | Audio Equipment |
| Tablets/ eReaders | Cell Phones | Modems | Desktop Printers |
| Satellite Boxes | Power Supplies | Telephones | Video Gaming Devices |
| Circuit Boards | VCRS/DVD Players | ipods | Most Small Electronics |

ELECTRONICS WITH RECYCLING CHARGES



We can accept cash, check, debit cards, or credit cards for payment at the event. Checks can be made out to 'Recycle That Stuff'.

Flat & Tube Computer Monitors	\$20 each	Large Copy Machines / Printers	\$15 each
Flat & Tube TVs (29" & Under)	\$20 each	Microwaves	\$15 each
Flat & Tube TVs (30" - 49")	\$40 each	Dehumidifiers	\$20 each
Flat & Tube TVs (50" - 60")	\$60 each	Dorm- Size Refrigerators	\$20 each
Wood Console & Projection TVs*	\$60 each	Window Air Conditioners	\$20 each
Data Destruction	\$10 each	Stoves / Washers / Dryers / Dishwashers	\$25 each

Tv's Larger than 60 inches are billed at a \$60 + additional per inch fee - Please call for pricing details

PROHIBITED ITEMS

- | | | |
|-------------------------|--------------------|----------------------------|
| Light Bulbs | Full Size Freezers | Smoke Detectors |
| Full Size Refrigerators | Central AC Units | Thermometers / Thermostats |

Can't make the event? Recycle your materials at our facility at 121 N Linwood Ave, Appleton Mon-Fri 8am-4pm

Lithium-ion batteries will be accepted at this event for FREE by the Green Team of 1st UMC Neenah/Menasha. All other battery types can be safely dropped off at Recycle That Stuff's facility (fees may apply).

FOR YOUR SAFETY & OURS, PLEASE:

- Wipe down all materials prior to the event
- Stay in your vehicle at the event, we will unload

EVENT QUESTIONS? Call (920) 955-3760



RecycleThatStuff.com
Resource Solutions



Celebrate Arbor Day



*Join us in a tree
planting ceremony and
group planting!*

Friday, April 24
9:00am

📍 Jefferson Park,
Menasha





PROCLAMATION

Office of the Mayor

WHEREAS, the week of April 6, 2026 is National Public Health Week, and the theme is “Ready. Set. Action!” highlighting that public health actions occurring through scientific discoveries, legislation, and community initiatives have significantly improved the health of all Americans;

WHEREAS, the goal of National Public Health Week 2026 is to recognize the contributions of public health in improving our daily lives, safeguarding our families, expanding our life spans, and strengthening our communities;

WHEREAS, this week is the time of year to honor, celebrate, elevate and encourage all people who work in the public health field;

WHEREAS, the City of Menasha maintains a Level 3 Health Department serving residents of Menasha and students in the Menasha Joint School District;

WHEREAS, the Menasha Health Department partners with other local public health departments, health care systems, and community organizations to assess the health of our community and plan and implement strategies to collectively and positively impact the wellbeing of our citizens;

WHEREAS, a person’s health status can differ drastically by ZIP code due to differences in the built environment, environmental quality, community context, access to healthy food, access to education and access to health care;

WHEREAS, efforts to adequately support public health and the prevention of disease and injury can continue to transform a health system focused on treating illness into a health system focused on preventing disease and injury and promoting wellness;

NOW, THEREFORE, BE IT PROCLAIMED, that I, Austin R. Hammond, Mayor of the City of Menasha, proclaim the week of **April 6th — 12th, 2026 to be:**

National Public Health Week

in the City of Menasha, and call upon our community to recognize the contribution of scientists, legislators, community activists and public health workers in adopting initiatives that have significantly improved the health and longevity of the people of Wisconsin and encourage continued advocacy for policies and practices that promote health and wellbeing for all.

Signed and Sealed this 2nd day of April, 2026

Austin R. Hammond, Mayor



Public Health
Prevent. Promote. Protect.





COMMON COUNCIL MINUTES
Monday, March 30, 2026 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Mayor Hammond at 6:00pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. MOMENT OF SILENCE - WALT ULBRICHT, WINNEBAGO COUNTY BOARD SUPERVISOR

A moment of silence was observed in memory of Walt Ulbricht, City of Menasha community member and Winnebago County Board Supervisor.

D. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DDE Gordon, PRD Sackett, Lt. Sawyer, AP Heim, DPW Merten, PHD Hutter, CA Struve, Mayor Hammond, Clerk Snyder

E. PUBLIC HEARING

1. Special Use Permit - Multi-Family Housing - 1212 Province Terrace (Parcel No. 7-00001-17) and 1228 Province Terrace (Parcel No. 7-00001-18)
Mayor Hammond opened the public hearing at 6:03pm. No members of the public chose to speak. Mayor Hammond closed the public hearing at 6:03pm.

Staff advised on the Special Use Permit application. This application seeks to build multi-family housing units for community members aged fifty-five and older.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Dani Rand (336 Lopas Street, Menasha) spoke in support of the Menasha Aquatic Facility concept plan. Rand emphasized that the project is a concept plan at this stage, meaning that funding, design, and additional details may be discussed at another time. Specifically, Rand described funding discussions around this project as premature, and emphasized that the community should have a year-round, rentable space. Rand spoke similarity of the Menasha Joint School District referendum on the upcoming Spring Election ballot.

Josh School (2959 Chrystella Drive, Menasha) discussed tree trimming near Highway 114 and questioned the notification system around this project. School suggested that the City publicize these events online or through mailings so that residents are prepared for this work as it affects residential noise pollution and

privacy.

Dick Sturm (1203 Greenwood Court, Menasha) spoke in support of the Menasha Aquatic Facility concept plan. Specifically, Sturm described the amount of work that has gone into this project thus far by consultants, community members, staff, that Parks and Recreation Board, and others. Sturm encouraged the Common Council to move forward with the concept plan.

G. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to receive. Motion carried on voice vote.

Staff advised on the opening timeline of the Jefferson Park Aquatic Facility changing from summer 2027 to summer 2028. This is to align with construction and borrowing timelines, and to allow sufficient time for the design stage to unfold.

1. Presentations:

a. Menasha Aquatic Facility Concept Plan

Carter Arndt from MSA and Matt Freebly from WTI presented the concept plan for the Menasha Aquatic Facility. This included the totality of the process, proposed design and amenities, layout, aquatic features, and budgeting. Arndt and Freebly advised that the cost to replace the existing pool would exceed the cost of the currently proposed concept plan.

Discussion considered lifeguard stations, pool staff, inflatable accessories, and the value of the lazy river and ninja course. Discussion also considered the proposed community building. Specifically, the Common Council discussed the absence of lakeside venues such as these, and the potential for revenue generation through such a facility.

Staff advised on the comprehensive process that has led to this consultant presentation on the Menasha Aquatic Facility concept plan. This concept plan considers a years-long process with consideration towards community needs and input. Staff further advised on discussions towards safety and related equipment, and the accommodation of such items in the budget. Staff also advised on programming for certain water amenities, user groups for the existing pavilions in comparison to the proposed community room, and the recuperation of costs through new facilities.

2. Minutes to Receive:

- a. Administration Committee, 3/2/26
- b. Board of Public Works, 3/2/26
- c. Water and Light Commission, 2/25/26
- d. Library Board of Trustees, 1/27/26

- e. Plan Commission, 3/3/26
 - f. Parks & Recreation Board, 2/19/26 and 3/10/26
 - g. IT Steering Committee, 3/5/26
 - h. Special Water and Light Commission, 3/11/26
3. Communications:
- a. Menasha Health Department 2025 Annual Report
 - b. Spring Election Voting Methods
 - c. Girl Scout Week Proclamation
 - d. Employee Recognition – Blizzard Elsa and Comp Time Update

H. CONSENT AGENDA

1. Common Council Minutes, 3/2/26
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to approve. Motion carried on voice vote.

2. Administration Committee, 3/2/26, Recommends Approval of:
 - a. Cities and Villages Mutual Insurance Company's (CVMIC) Special Event Coverage for CommunityFest Event, 7/3/2026-7/4/2026, not to exceed \$1,682.00.
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

 - b. 2026 Subscription Services Agreement with Paylocity for Human Resources Information System (HRIS), not to exceed \$21,250, and execution of resultant Form A-222, IRS Form 8655, and Tax Service Waiver Form.
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to postpone indefinitely.

Motion carried 8-0 on roll call.

Staff advised on personnel changes since the March 2, 2026 Administration Committee meeting. To ensure appropriate attention to this project, staff is asking that the Common Council postpone this item indefinitely.

3. Board of Public Works, 3/2/26, Recommends Approval of:
 - a. Proposed Adjustments to Equipment Replacement Fund Purchases
Motion by District 8 Alderperson Ropella, seconded by District 6 Alderperson Marshall to approve.

Motion carried 8-0 on roll call.

Staff advised on the scheduled purchase of two dump trucks this year and next. Because it was more cost-effective to purchase both together, this item seeks approval for purchase of both vehicles in 2026.

4. Plan Commission, 3/3/26, Recommends Approval of:
 - a. Special Use Permit for Multi-Family Housing at 1212 Province Terrace (Parcel No. 7-00001-17) and 1228 Province Terrace (Parcel No. 7-00001-18) as presented with the following conditions:
Motion by District 2 Alderperson Eisenach, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

Discussion considered the affordability and longevity of the proposed housing units. Discussion further understood that the proposed housing is designed for residents aged fifty-five and older, and that these residents will pay market rates.

Marissa Downs from MF Housing Partners LLC clarified that the proposed housing units are not subsidized, meaning residents do not receive assistance with rent payment.

A Certified Survey Map (CSM) shall be submitted and approved by the Common Council prior to the Revocation language outlined in Special Use Permit, Section 13-1-11(e) of the Menasha Code of Ordinances.

A Site Plan shall be submitted and approved by the Plan Commission within one year of the Common Council action approval of the Special Use Permit.

5. Parks & Recreation Board, 3/10/26, Recommends Approval of:
 - a. Menasha Aquatic Facility Final Draft Concept as presented with the addition of the “Adventure Bay” bump out included in the base cost estimate
Motion by District 7 Alderperson Grade, seconded by District 1 Alderperson Rand to approve.

Motion carried 8-0 on roll call.

- b. Professional Services Agreement by and between the City of Menasha and Bob Carter Companies, LLC, dba Carter, for a Capital Planning Study for the Jefferson Park Aquatic Facility – not to exceed \$52,000
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

Staff advised that this item represents the first phase of the capital campaign for the Jefferson Park Aquatic Facility. This initiative will evaluate the City's campaign readiness, narrative, and major donors. This phase will take approximately three months and culminate with a presentation before the Common Council.

- c. Agreement for Reciprocity Between the City of Menasha and the Village of Fox Crossing Park & Recreation Departments 2026-2030
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried 7-1 on roll call. District 8 Alderperson Ropella voted no.

Discussion considered Village of Fox Crossing residents' use of the new Jefferson Park Aquatic Facility and whether there is an opportunity to recuperate costs by eliminating reciprocity for the pool.

Staff advised that the proposed reciprocity agreement allows the City of Menasha to charge a non-resident rate for communities without pool.

- 6. Special Administration Committee, 3/30/26, Recommends Approval of:
 - a. Interpreting Services for Public Meetings: LanguageLine Solutions Statement of Work, OMNIA Partners Cooperative Contract
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

- b. Phone System Upgrade & Migration - Statement of Work & Indemnification/Hold Harmless Agreement with Petsche Consulting LLC
Motion by District 2 Alderperson Eisenach, seconded by District 5 Alderperson Lewis to approve.

Motion carried 8-0 on roll call.

I. ITEMS REMOVED FROM THE CONSENT AGENDA

J. ACTION ITEMS

- 1. Accounts payable and payroll for the term of 02/27/26 - 03/12/26 in the amount of \$4,315,069.74
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

- 2. Menasha-Neenah Municipal Court Deficit Payment

Motion by District 2 Alderperson Eisenach, seconded by District 4 Alderperson Perkins to approve.

Motion carried 7-1 on roll call. District 7 Alderperson Grade voted no.

Discussion considered how the Municipal Court developed this deficit, Neenah and Menasha's financial obligations to the Court, and revenue generated by the Court.

Staff advised that the Menasha-Neenah Municipal Court has carried a deficit balance for several years. Since 2025, each City has budgeted for their share of the Municipal Court operations. Staff now proposes a mechanism for paying off remaining fees through three separate funds, and maintaining a budget to support the Court going forward.

K. HELD OVER BUSINESS

L. ORDINANCES AND RESOLUTIONS

1. R-3-26-A Resolution Terminating City of Menasha Tax Increment District (TID) No. 8, Authorizing City Treasurer to Distribute Excess Increment to Overlying Taxing Districts (Introduced by Mayor Hammond)

Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

Staff advised that the closure of TID No. 8 means it will be added to the tax roll in 2027.

M. APPOINTMENTS

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

P. ADJOURNMENT

Motion by District 4 Alderperson Perkins seconded by District 6 Alderperson Marshall to adjourn the Common Council meeting at 8:01pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.



March 9, 2026

City of Menasha
100 Main Street
Menasha, WI 54952

Re: City of Menasha
2026 Sewer & Water Main Reconstruction
Third Street, De Pere Street and Eighth Street
Letter of Recommendation
McM. No. M0002-09-26-00205

On March 9, 2026, bids were received for the 2026 Sewer & Water Main Reconstruction project. Four bids were received, ranging in price from \$1,158,966.58 to \$1,515,515.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract M0002-09-26-00205 to the low bidder, Donald Hietpas & Sons, Inc., in the amount of \$1,158,966.58.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Andrew W. Schmidt, P.E.
Associate / Municipal & Water Resources Engineer

AWS:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: DONALD HIETPAS & SONS, INC.
1450 E. North Avenue
PO Box 166
Little Chute, WI 54140

Contract No. M0002-09-26-00105

Project: 2026 SEWER & WATER MAIN RECONSTRUCTION
Third Street, De Pere Street and Eighth Street
CITY OF MENASHA | Winnebago County, Wisconsin

You are notified that your Bid, dated March 6, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2026 Sewer & Water Main Reconstruction for the City of Menasha, Winnebago County, Wisconsin.

The Contract Price of your Contract is One Million One Hundred Fifty-Eight Thousand Nine Hundred Sixty-Six & 58/100 Dollars (\$1,158,966.58).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

CITY OF MENASHA | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: CITY OF MENASHA
Project Name: 2026 Sewer & Water Main Reconstruction
 Third Street, De Pere Street and Eighth Street
 Contract No. M0002-09-26-00105
 Bid Date/Time: March 9, 2026 @ 9:00 a.m.
 Project Manager: Andy Schmidt, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

DONALD HIETPAS & SONS, INC.
 1450 E. North Avenue
 PO Box 166
 Little Chute, WI 54140

DORNER, INC.
 E506 Luxemburg Road
 PO Box 129
 Luxemburg, WI 54217

PTS CONTRACTORS, INC.
 4075 Eaton Road
 Green Bay, WI 54311

KRUCZEK CONSTRUCTION INC.
 3636 Kewaunee Road
 Green Bay, WI 54311

BASE BID A - WATER MAIN | EIGHTH STREET (Tayco Street to Pacific Street)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	850	L.F.	8 Inch PVC Water Main	\$103.77	\$88,204.50	\$109.00	\$92,650.00	\$108.00	\$91,800.00	\$116.00	\$98,600.00
A-2	20	L.F.	6 Inch Water Main (Hydrant Lead)	\$70.00	\$1,400.00	\$129.00	\$2,580.00	\$128.00	\$2,560.00	\$100.00	\$2,000.00
A-3	1	Ea.	8 Inch Valve	\$3,050.00	\$3,050.00	\$3,579.00	\$3,579.00	\$3,145.00	\$3,145.00	\$3,575.00	\$3,575.00
A-4	1	Ea.	Hydrant with Auxiliary Valve	\$8,300.00	\$8,300.00	\$15,204.00	\$15,204.00	\$8,650.00	\$8,650.00	\$9,950.00	\$9,950.00
A-5	15	Ea.	Short Side Water Service Replacement	\$1,900.00	\$28,500.00	\$1,846.00	\$27,690.00	\$2,535.00	\$38,025.00	\$2,500.00	\$37,500.00
A-6	15	Ea.	Long Side Water Service Replacement	\$2,900.00	\$43,500.00	\$2,940.00	\$44,100.00	\$4,225.00	\$63,375.00	\$4,000.00	\$60,000.00
A-7	160	S.Y.	25 psi Polystyrene Insulation (Min. 2 Inch Thick)	\$20.00	\$3,200.00	\$15.00	\$2,400.00	\$27.00	\$4,320.00	\$4.75	\$760.00
A-8	1	L.S.	Erosion Control	\$500.00	\$500.00	\$536.00	\$536.00	\$2,900.00	\$2,900.00	\$800.00	\$800.00
A-9	1	L.S.	Traffic Control	\$1,515.00	\$1,515.00	\$805.00	\$805.00	\$2,600.00	\$2,600.00	\$2,000.00	\$2,000.00
A-10	1	L.S.	Turf Restoration	\$2,000.00	\$2,000.00	\$1,609.00	\$1,609.00	\$3,705.00	\$3,705.00	\$3,500.00	\$3,500.00
A-11	2	Ea.	Replace Water Service to House	\$3,000.00	\$6,000.00	\$3,695.00	\$7,390.00	\$4,410.00	\$8,820.00	\$3,575.00	\$7,150.00
A-12	100	L.F.	8 Inch Ductile Iron Water Main with Flourocarbon Gaskets and Poly Encasement	\$125.00	\$12,500.00	\$156.00	\$15,600.00	\$175.00	\$17,500.00	\$222.50	\$22,250.00
A-13	80	L.F.	Bentonite Clay Dam Trench	\$40.00	\$3,200.00	\$68.00	\$5,440.00	\$58.00	\$4,640.00	\$350.00	\$28,000.00
A-14	130	C.Y.	Haul Contaminated Soils to Hilbert Waste Facility	\$23.00	\$2,990.00	\$32.00	\$4,160.00	\$78.00	\$10,140.00	\$40.00	\$5,200.00
SUB-TOTAL (Items A-1 through A-14, Inclusive)				\$204,859.50		\$223,743.00		\$262,180.00		\$281,285.00	

BASE BID A - WATER MAIN | THIRD STREET (Third Street to Fourth Street)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-15	1,590	L.F.	8 Inch PVC Water Main	\$105.61	\$167,919.90	\$108.00	\$171,720.00	\$100.00	\$159,000.00	\$103.00	\$163,770.00
A-16	20	L.F.	6 Inch PVC Water Main	\$250.00	\$5,000.00	\$208.00	\$4,160.00	\$210.00	\$4,200.00	\$275.00	\$5,500.00
A-17	80	L.F.	6 Inch Water Main (Hydrant Lead)	\$70.00	\$5,600.00	\$102.00	\$8,160.00	\$127.00	\$10,160.00	\$102.00	\$8,160.00
A-18	4	Ea.	8 Inch Valve	\$3,050.00	\$12,200.00	\$5,587.00	\$22,348.00	\$3,145.00	\$12,580.00	\$3,575.00	\$14,300.00
A-19	3	Ea.	Hydrant with Auxiliary Valve	\$8,300.00	\$24,900.00	\$9,735.00	\$29,205.00	\$8,650.00	\$25,950.00	\$9,950.00	\$29,850.00
A-20	21	Ea.	Short Side Water Service Replacement	\$2,175.00	\$45,675.00	\$2,899.00	\$60,879.00	\$2,905.00	\$61,005.00	\$3,200.00	\$67,200.00
A-21	22	Ea.	Long Side Water Service Replacement	\$2,690.00	\$59,180.00	\$2,899.00	\$63,778.00	\$4,205.00	\$92,510.00	\$3,700.00	\$81,400.00
A-22	200	S.Y.	25 psi Polystyrene Insulation (Min. 2 Inch Thick)	\$20.00	\$4,000.00	\$15.00	\$3,000.00	\$27.00	\$5,400.00	\$4.75	\$950.00
A-23	1	L.S.	Erosion Control	\$900.00	\$900.00	\$966.00	\$966.00	\$2,900.00	\$2,900.00	\$1,600.00	\$1,600.00
A-24	1	L.S.	Traffic Control	\$3,535.00	\$3,535.00	\$805.00	\$805.00	\$3,350.00	\$3,350.00	\$4,000.00	\$4,000.00
A-25	1	L.S.	Turf Restoration	\$2,920.00	\$2,920.00	\$3,219.00	\$3,219.00	\$4,950.00	\$4,950.00	\$5,200.00	\$5,200.00
A-26	2	Ea.	Replace Water Service to House	\$3,000.00	\$6,000.00	\$3,695.00	\$7,390.00	\$4,425.00	\$8,850.00	\$3,570.00	\$7,140.00
SUB-TOTAL (Items A-15 through A-26, Inclusive)				\$337,829.90		\$375,630.00		\$390,855.00		\$389,070.00	
TOTAL (Items A-1 through A-26, Inclusive)				\$542,689.40		\$599,373.00		\$653,035.00		\$670,355.00	

BASE BID B - SEWER & STORM

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
B-1	41	Ea.	Wye Connection at Sanitary Main	\$280.00	\$11,480.00	\$1,006.00	\$41,246.00	\$200.00	\$8,200.00	\$455.00	\$18,655.00
B-2	28	Ea.	Sanitary Main Saddle Connection with Pressure Kit	\$325.00	\$9,100.00	\$1,466.00	\$41,048.00	\$1,245.00	\$34,860.00	\$1,020.00	\$28,560.00
B-3	1,464	L.F.	4 Inch or 6 Inch Schedule 40 PVC Sanitary Lateral Replacement, Granular Backfill	\$115.00	\$168,360.00	\$98.00	\$143,472.00	\$106.00	\$155,184.00	\$137.00	\$200,568.00
B-4	1,011	L.F.	8 Inch SDR 35 PVC Sanitary Sewer, Granular Backfill	\$102.56	\$103,688.16	\$104.00	\$105,144.00	\$89.00	\$89,979.00	\$107.00	\$108,177.00
B-5	352	L.F.	10 Inch SDR 35 PVC Sanitary Sewer, Granular Backfill	\$106.21	\$37,385.92	\$109.00	\$38,368.00	\$93.00	\$32,736.00	\$113.00	\$39,776.00
B-6	237	L.F.	10 Inch HDPE Storm Sewer, Natural Backfill	\$38.00	\$9,006.00	\$31.00	\$7,347.00	\$50.00	\$11,850.00	\$44.00	\$10,428.00
B-7	4	Ea.	48 Inch Diameter Sanitary Manhole	\$5,400.00	\$21,600.00	\$5,449.00	\$21,796.00	\$5,035.00	\$20,140.00	\$5,015.40	\$20,061.60
B-8	3	Ea.	24 Inch Diameter Yard Drain, Natural Backfill	\$1,400.00	\$4,200.00	\$3,228.00	\$9,684.00	\$2,090.00	\$6,270.00	\$2,500.00	\$7,500.00
B-9	1	Ea.	18 Inch Storm Sewer Spot Repair	\$1,000.00	\$1,000.00	\$928.00	\$928.00	\$1,665.00	\$1,665.00	\$1,200.00	\$1,200.00
B-10	1	Ea.	Remove and Replace Inlet	\$2,500.00	\$2,500.00	\$3,499.00	\$3,499.00	\$2,610.00	\$2,610.00	\$2,575.00	\$2,575.00
B-11	2,269	L.F.	Post-Construction Sanitary Main Televising	\$1.17	\$2,654.73	\$1.60	\$3,630.40	\$1.25	\$2,836.25	\$1.20	\$2,722.80
B-12	237	L.F.	Post-Construction Storm Sewer Televising	\$1.17	\$277.29	\$1.80	\$426.60	\$1.25	\$296.25	\$1.30	\$308.10
B-13	71	Ea.	Post-Construction Sanitary Lateral Televising	\$98.98	\$7,027.58	\$111.00	\$7,881.00	\$100.00	\$7,100.00	\$102.00	\$7,242.00
B-14	1	L.S.	Erosion Control	\$900.00	\$900.00	\$536.00	\$536.00	\$2,900.00	\$2,900.00	\$1,600.00	\$1,600.00
B-15	1	L.S.	Traffic Control	\$4,647.00	\$4,647.00	\$805.00	\$805.00	\$1,290.00	\$1,290.00	\$6,000.00	\$6,000.00
B-16	1	L.S.	Miscellaneous Project Costs (Mobilize, Coordination, Incidentals, Restoration, Clean U	\$6,580.00	\$6,580.00	\$11,903.00	\$11,903.00	\$5,795.00	\$5,795.00	\$33,000.00	\$33,000.00
TOTAL (Items B-1 through B-16, Inclusive)				\$390,406.68		\$437,714.00		\$383,711.50		\$488,373.50	

BID TABULATION

OWNER: CITY OF MENASHA
Project Name: 2026 Sewer & Water Main Reconstruction
 Third Street, De Pere Street and Eighth Street
 Contract No. M0002-09-26-00105
 Bid Date/Time: March 9, 2026 @ 9:00 a.m.
 Project Manager: Andy Schmidt, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

DONALD HIETPAS & SONS, INC.
 1450 E. North Avenue
 PO Box 166
 Little Chute, WI 54140

DORNER, INC.
 E506 Luxemburg Road
 PO Box 129
 Luxemburg, WI 54217

PTS CONTRACTORS, INC.
 4075 Eaton Road
 Green Bay, WI 54311

KRUCZEK CONSTRUCTION INC.
 3636 Kewaunee Road
 Green Bay, WI 54311

BASE BID C - CLOVIS PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
C-1	2	Ea.	Sanitary Lateral Cleanout	\$550.00	\$1,100.00	\$754.00	\$1,508.00	\$595.00	\$1,190.00	\$760.00	\$1,520.00
C-2	133	L.F.	4 Inch Schedule 40 PVC Sanitary Lateral Replacement, Granular Backfill	\$60.00	\$7,980.00	\$47.00	\$6,251.00	\$57.00	\$7,581.00	\$100.00	\$13,300.00
C-3	285	L.F.	10 Inch SDR 35 PVC Storm Sewer, Granular Backfill	\$50.00	\$14,250.00	\$47.00	\$13,395.00	\$48.00	\$13,680.00	\$67.00	\$19,095.00
C-4	421	L.F.	8 Inch Perforated Smooth Wall HDPE Storm Sewer, Clear Stone Backfill	\$45.00	\$18,945.00	\$33.00	\$13,893.00	\$33.00	\$13,893.00	\$34.00	\$14,314.00
C-5	1	Ea.	48 Inch Diameter Storm Manhole, Granular Backfill	\$4,200.00	\$4,200.00	\$4,463.00	\$4,463.00	\$3,255.00	\$3,255.00	\$3,500.00	\$3,500.00
C-6	3	Ea.	24 Inch Diameter Yard Drain, Granular Backfill	\$1,400.00	\$4,200.00	\$3,443.00	\$10,329.00	\$1,890.00	\$5,670.00	\$2,000.00	\$6,000.00
C-7	136	L.F.	2 Inch Poly Water Service Relay, Granular Backfill	\$30.00	\$4,080.00	\$47.00	\$6,392.00	\$50.00	\$6,800.00	\$95.00	\$12,920.00
C-8	1	L.S.	Abandoned Sewer and Water Lateral Removal, Granular Backfill	\$3,500.00	\$3,500.00	\$4,622.00	\$4,622.00	\$8,695.00	\$8,695.00	\$5,000.00	\$5,000.00
C-9	1	L.S.	Cold Mix Temporary Road and Sidewalk Patch	\$500.00	\$500.00	\$493.00	\$493.00	\$1,550.00	\$1,550.00	\$1,600.00	\$1,600.00
C-10	706	L.F.	Post-Construction Storm Sewer Televising	\$1.17	\$826.02	\$1.80	\$1,270.80	\$1.25	\$882.50	\$1.25	\$882.50
C-11	1	Ea.	Post-Construction Sanitary Lateral Televising	\$98.98	\$98.98	\$111.00	\$111.00	\$100.00	\$100.00	\$102.00	\$102.00
C-12	1	L.S.	Erosion Control	\$300.00	\$300.00	\$322.00	\$322.00	\$4,060.00	\$4,060.00	\$2,200.00	\$2,200.00
C-13	1	L.S.	Traffic Control	\$505.00	\$505.00	\$902.00	\$902.00	\$900.00	\$900.00	\$1,500.00	\$1,500.00
C-14	1	L.S.	Miscellaneous Project Costs (Mobilize, Coordination, Incidentals, Restoration, Clean Up, Etc.)	\$10,100.00	\$10,100.00	\$10,505.00	\$10,505.00	\$5,795.00	\$5,795.00	\$37,738.00	\$37,738.00
TOTAL (Items C-1 through C-14, Inclusive)				\$70,585.00	\$70,585.00	\$74,456.80	\$74,456.80	\$74,051.50	\$74,051.50	\$119,671.50	\$119,671.50

BASE BID D - WATER MAIN | DE PERE STREET (Third Street to Fourth Street)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
D-1	155	L.F.	Jack and Bore 8 Inch Water Main with Casing	\$500.00	\$77,500.00	\$640.00	\$99,200.00	\$635.00	\$98,425.00	\$1,075.00	\$166,625.00
D-2	2	Ea.	8 Inch Valve	\$3,100.00	\$6,200.00	\$6,378.00	\$12,756.00	\$3,145.00	\$6,290.00	\$3,575.00	\$7,150.00
D-3	1	L.S.	Erosion Control	\$600.00	\$600.00	\$429.00	\$429.00	\$1,750.00	\$1,750.00	\$700.00	\$700.00
D-4	1	L.S.	Traffic Control	\$1,767.50	\$1,767.50	\$4,292.00	\$4,292.00	\$4,375.00	\$4,375.00	\$2,200.00	\$2,200.00
D-5	1	L.S.	Turf Restoration	\$500.00	\$500.00	\$500.00	\$500.00	\$580.00	\$580.00	\$1,000.00	\$1,000.00
D-6	1	L.S.	Railroad Requirements (Railroad Insurance, Flagging, Dewatering, Etc.)	\$46,200.00	\$46,200.00	\$11,626.00	\$11,626.00	\$15,435.00	\$15,435.00	\$22,000.00	\$22,000.00
D-7	48	L.S.	8 Inch Ductile Iron Water Main with Fluorocarbon Gaskets and Poly Encasement	\$365.00	\$17,520.00	\$286.00	\$13,728.00	\$510.00	\$24,480.00	\$355.00	\$17,040.00
D-8	48	L.F.	Bentonite Clay Dam Trench	\$61.00	\$2,928.00	\$84.00	\$4,032.00	\$60.00	\$2,880.00	\$350.00	\$16,800.00
D-9	90	C.Y.	Haul Contaminated Soils to Hilbert Waste Facility	\$23.00	\$2,070.00	\$32.00	\$2,880.00	\$78.00	\$7,020.00	\$40.00	\$3,600.00
TOTAL (Items D-1 through D-9, Inclusive)				\$155,285.50	\$155,285.50	\$149,443.00	\$149,443.00	\$161,235.00	\$161,235.00	\$237,115.00	\$237,115.00
TOTAL BASE BID				\$1,158,966.58	\$1,158,966.58	\$1,260,986.80	\$1,260,986.80	\$1,272,033.00	\$1,272,033.00	\$1,515,515.00	\$1,515,515.00

SUPPLEMENTAL BID

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
S-1	10	Ea.	Replace Off Site Water Service to House (Private)	\$3,800.00	\$38,000.00	\$4,751.00	\$47,510.00	\$4,635.00	\$46,350.00	\$4,590.00	\$45,900.00
S-2	5	Ea.	Public Utility Long Side Service Line Replacement	\$2,800.00	\$14,000.00	\$3,167.00	\$15,835.00	\$3,090.00	\$15,450.00	\$3,060.00	\$15,300.00
S-3	5	Ea.	Public Utility Short Side Service Line Replacement	\$2,600.00	\$13,000.00	\$3,167.00	\$15,835.00	\$3,090.00	\$15,450.00	\$3,060.00	\$15,300.00
TOTAL SUPPLEMENTAL BID				\$65,000.00	\$65,000.00	\$79,180.00	\$79,180.00	\$77,250.00	\$77,250.00	\$76,500.00	\$76,500.00

Bid Security	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2	Yes - #1 and #2	Yes - #1 and #2

	Subcontractor	Subcontractor	Subcontractor	Subcontractor
Boring	The Red Ants Boring Co.	The Red Ants Boring Co.	The Red Ants Boring Co.	Bore Master
Terrace/Lawn Restoration	Pleasant Knoll Landscaping	N/A	N/A	N/A
Traffic Control	Warning Lites	N/A	Storm	Warning Lites of Appleton
Sewer Televising	Speedy Clean	N/A	N/A	Speedy Clean
Private Laterals	N/A	M&E Construction	N/A	M&E Construction

MEMORANDUM

DATE February 23, 2026
TO Personnel Committee
FROM Margaret J. Struve, City Attorney
Kimberly Cardoza, Human Resources Manager
RE Proposed Update to Employee Handbook, Effective June 1, 2026
Appendix R. Artificial Intelligence (AI) Policy

The City of Menasha Employee Handbook was last revised, effective January 1, 2026. Two changes were made, including a “minor” change and a “substantive” change. The minor change revised the City’s health care appendix, removing the POS plans consistent with employee health insurance. The substantive change referred to when employees receive an elevation in number of days of vacation. Upon further review of the nature of and increasing use of generative artificial intelligence (AI) platforms, such as Open AI’s ChatGPT, Microsoft’s CoPilot, and Google’s Gemini (“AI chatbots”), staff bring forth a proposed Appendix R. Artificial Intelligence (AI) Policy.

The purpose of this Policy is to outline the proper use of such tools while working at the City of Menasha. While we remain committed to adopting new technologies to aid our mission, when possible, we also understand the risks and limitations of generative AI chatbots and want to ensure responsible and secure use. Our goal is to balance the use of the powerful technological systems for the benefit of the City as an organization and its mission to provide our community with highly efficient and effective resources while safeguarding against harm.

This Policy has been internally reviewed and proposed by the Human Resources Department, Mayor and Department Heads.

RECOMMENDED MOTION: Move to approve and refer to Common Council for approval Appendix R. Artificial Intelligence (AI) Policy, as recommended, effective June 1, 2026.

APPENDIX R. ARTIFICIAL INTELLIGENCE (AI) POLICY

I. Purpose

With the increasing availability and popularity of generative AI platforms, such as OpenAI's ChatGPT, Microsoft's CoPilot, and Google's Gemini ("AI chatbots"), it has become necessary to outline the proper use of such tools while working at the City of Menasha. While we remain committed to adopting new technologies to aid our mission, when possible, we also understand the risks and limitations of generative AI chatbots and want to ensure responsible and secure use. Our goal is to balance the use of the powerful technological systems for the benefit of the City as an organization and its mission to provide our community with highly efficient and effective resources while safeguarding against harm.

Overview

While generative AI can be used to perform a variety of functions, this policy addresses only work-related use of web-based interface to ask or "prompt" the chatbot in a conversational manner to find answers to questions or to create or edit written context.

Some examples of work product that can be created using an AI chatbot include:

- Emails and letters.
- Social media posts, reports and other publications.
- Policies and job descriptions.
- Spreadsheet calculations.
- Foreign language translations.

There are, however, risks in using this technology, including uncertainty about who owns the AI-created content and security/ privacy concerns with inputting City of Menasha information meant to be for internal use or sensitive information (sensitive information means confidential, sensitive, or non-public data that requires protection, especially when shared on public platforms), when interacting with the AI chatbot. Additionally, the accuracy of the content created by these technologies cannot be relied upon, as the information may be outdated, misleading, or, in some cases, fabricated.

Eligibility

This policy applies to all employees, ~~appointed and elected officials~~ of the City of Menasha, and to all work associated with the City of Menasha that those employees perform, whether on or off City of Menasha premises.

II. Policy

Limited use of generative AI chatbots by will be allowed while performing work for the City of Menasha, with the approval of the employee's Department Head(s) or Mayor and with submission to the Human Resources Department of a signed Employee Acknowledgement Page, acknowledging and understanding this Policy (attached to this Policy). City of Menasha email addresses, credentials, or phone numbers shall be used to create an account with and to use these technologies. No City of Menasha information meant to be for internal use and no sensitive information as defined in Section I. may be submitted (copied, typed, etc.) into these platforms.

When using AI, employees shall utilize available privacy and security settings that limit the retention, sharing, or use of data for model training, when such settings are available.

Employees wishing to use generative AI chatbots must first inform their manager(s) (Department Head(s) or Mayor) which chatbot(s) they desire to use and how the chatbot(s) will be used. Managers shall approve or deny such requests. Managers shall determine how often their respective department employees are required to make such requests. Managers should determine the employee approval process respective to their departments.

All AI-generated content must be reviewed for accuracy before relying on it for work purposes. These tools are intended to assist the user, but should not replace professional judgment, especially in critical or public-facing communications. Employees are fully responsible for the work they produce, with or without the use of generative AI chatbots. Those who use AI chatbots in connection with work-related duties have an obligation to consider and address the security, privacy, and accuracy concerns outlined in this Policy and to ensure the use of the technology is lawful, safe, and legitimate. If a reliable source cannot be found to verify factual information generated by the chatbot, then that information cannot be used for work purposes.

Acceptable uses include:

- As directed during a City of Menasha AI training.
- For general knowledge questions meant to enhance your understanding on a work-related topic.
- To brainstorm ideas, video or image, thought experiments, or creative variations for non-sensitive work to enhance products, processes, or strategies. *Video and image generation tools pose high risk and should only be used with specific permission from the Mayor.*
- To create formulas for Excel spreadsheets or similar programs.
- To draft an email or letter.

- To summarize online research or to create outlines or tables for non-sensitive work projects to assist in full coverage of a topic. ~~Only content written by employees may be included in a final project.~~
- To translate non-sensitive content into different languages to aid communication, with final review by a fluent speaker.

Unacceptable uses include:

- Copying and pasting, typing, or in any way submitting City of Menasha information meant for internal use or sensitive information into the AI chatbot.
- Failing to ~~properly cite and disclose~~ AI ~~chatbot~~ when used as a resource.
- For interpretation of the City of Menasha Municipal Code, Employee Handbook, Employee Safety Manual, or any other City policy.

Any violation of this Policy will result in disciplinary action, up to and including termination.

Training

All managers will be trained in the proper use of generative AI chatbots in the workplace.

All employees using generative AI chatbots for work purposes must attend training on the proper use of these technologies before doing so.

Ethical Use

Employees must use generative AI chatbots in accordance with all City of Menasha policies, including conduct and antidiscrimination policies. These technologies must not be used to create content that is inappropriate, discriminatory, or otherwise harmful to others or the City of Menasha. Such use will result in disciplinary action, up to and including termination.

Employees that use generative AI to record any meeting or conversation must first disclose to any meeting or conversation participant(s) that will be recorded by the generative AI that the employee will be recording the meeting or conversation using generative AI. ~~This does not apply to regularly recorded Common Council and Steering Committee meetings.~~

Monitoring

The City of Menasha's Technology Use Policy and relevant monitoring policies still apply when using generative AI chatbots with City of Menasha equipment. If you have any questions regarding this Policy, please contact the City Attorney.

Record Retention and Personal Use

The City of Menasha must retain all content published by the City of Menasha through the use of AI for purposes of public records retention as may be required by applicable law. Records are required to be maintained pursuant to the City's records retention Policy for the required retention period in a format that preserves the integrity of the record and is accessible.

As such, Employees shall not use personal generative AI accounts to conduct City of Menasha business. Generative AI accounts used for City business must be associated with a City email address. Additionally, employees shall not store anything related to City business within a generative AI system that they, as a private citizen, have created for personal use, nor shall they store personal documents or data in a generative AI system that was created for City business.

Compliance with Policy

The City of Menasha reserves the right to monitor and analyze AI use to ensure compliance with policy, directives and expectations, to evaluate use, and to recommend and implement changes to the use of AI, among other legitimate government interests. Failure to comply with this Policy by any employee or officeholder may result in pursuit of any lawful action against any official in violation of policy.

Exceptions

Exceptions to this policy may only be granted by the Mayor.

Periodic Review

This Policy shall be reviewed by the City of Menasha Human Resources Department and Mayor as needed.

**Artificial Intelligence (AI) Policy
Employee Acknowledgement Page**

I understand that I must have approval from _____ to use, engage, or post on the City of Menasha, AI content and pages on behalf of the City of Menasha. I also understand that I am responsible for all content made by me on behalf of the City of Menasha. I further understand that the Artificial Intelligence (AI) Policy applies to content made by me and/ or content used by me, and I agree to adhere to the guidelines in this Policy.

In complying with the Policy, I will abide by all security procedures set forth by the City of Menasha’s Information Technology (IT) Department. I am aware that violations of this Policy may result in restriction of use, may subject me to disciplinary action, up to and including discharge from employment, and may subject me to civil or criminal liability.

I acknowledge I have read and that I understand this Policy and have been afforded an opportunity to ask questions regarding the Policy.

I have read and understand this Acknowledgement Form.

Signature of Employee

Date

Signature of Manager

Date

AFTER SIGNING THIS ACKNOWLEDGEMENT FORM, BRING THE ORIGINAL, EXECUTED COPY OF THIS FORM TO HUMAN RESOURCES FOR PLACEMENT IN THE PERSONNEL FILE.

City of Menasha Disbursements
03/13/26-04/02/26

Weekly Accounts Payable	03/19/26, 03/26/26, 03/27/26 & 04/02/26	\$970,890.88
	Checks #90190-90398	

Bi-Weekly Payroll	3/19/26	\$267,176.55
	4/2/26	\$263,967.38

Additional Regular Cycle Accounts Payables -Paid Electronically

Banking Fees	3/13/26	\$125.00	
Debt Service Payments	3/13/26	\$264,339.24	
Spectrum Ach	3/17/26	\$98.83	
Delta Dental	3/18/26	\$2,647.31	
Sugar Maple Ach	3/18/26	\$3,867.50	
Nationwide Deferred Compensation	3/19/26	\$3,479.50	
Wisconsin Support Collections	3/19/26	\$802.51	
Community First CU-Payroll Deduction	3/19/26	\$715.10	
Employee Benefits-Flex Spending	3/19/26	\$2,883.04	
Wisconsin Deferred Compensation	3/20/26	\$12,454.75	
Federal Tax Withholding	3/25/26	\$91,756.75	
Delta Dental	3/25/26	\$2,047.60	
Sales Tax	3/25/26	\$498.82	
State Tax Withholding	3/26/26	\$14,723.75	
State Tax Withholding	3/26/26	\$16,381.43	
Employee Trust Funds (WRS)	3/31/26	\$163,529.28	
Delta Dental	4/1/26	\$806.00	
			<u>\$581,156.41</u>
	Total		<u><u>\$2,083,191.22</u></u>

Items included on this list have been properly audited and certified by the City Finance Director and are being presented for approval by the Common Council.

Yessi Laracuente
Yessi Laracuente
Finance Manager

04/02/26
Date

Notes:

- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register

Check Date: 3/19/2026

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AMAZON CAPITAL SERVICES	90240	3/19/2026	16HP-LHTG-CXGP	100-0203-512.30-18	22.38	STICKY NOTES,BINDER CLIPS
				100-0204-512.30-18	13.98	HIGHLIGHTERS
		3/19/2026	1J7M-P3DC-YKTD	100-0801-521.19-02	22.94	TACTICAL EDC UNDER BELT
		3/19/2026	1M31-XP1G-7VTN	100-0801-521.29-04	7.97	REPLACEMENT KEY FOB CASE
		3/19/2026	1MLD-LXQF-KDNL	100-0901-515.30-18	909.95	WAITING ROOM CHAIRS (5) 1/2 CVMIC
		3/19/2026	1RTQ-L79G-L16J	100-0901-515.30-18	175.99	WAITING ROOM CHAIR 1/2 CVMIC
Total for check: 90240					1,153.21	
ARING EQUIPMENT COMPANY INC	90241	3/19/2026	923124	731-1022-541.38-03	1,777.55	SENSOR KIT
			Total for check: 90241			
AUTOMATED COMFORT CONTROLS	90242	3/19/2026	40183	100-0501-522.24-03	112.69	PREVENTATIVE MAINTENANCE
			Total for check: 90242			
BADGER LABORATORIES INC	90243	3/19/2026	26-004278	601-1020-543.21-02	560.00	FEB-SEWER MONITORING
			Total for check: 90243			
LAWRENCE BAIER	90244	3/19/2026	MAILBOX DAMAGE	100-1006-541.30-18	50.00	MAILBOX DAMAGE REIMBURSE.1016 LUGANO ST
			Total for check: 90244			
BAYCOM INC	90245	3/19/2026	EQUIPINV_060959	743-0403-513.24-04	4,917.00	ANNUAL DEVICE LICENSE
		3/19/2026	EQUIPINV_061064	100-0801-521.30-15	258.00	MOLLE MOUNT/KIT
	Total for check: 90245					5,175.00
BERGSTROM FORD LINCOLN	90246	3/19/2026	116979	731-1022-541.38-04	1,342.10	MUFFLER REPAIR
		3/19/2026	117350	731-1022-541.38-04	890.47	GASKETS/REPAIRS
		3/19/2026	CM-114514-1	731-1022-541.38-04	(75.00)	CORE RETURN CREDIT
	Total for check: 90246					2,157.57

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BERGSTROM PIONEER AUTO &	90247	3/19/2026	252	100-0801-521.80-03	8,000.00	DOWN PAYMENT-LEASE TOYOTA GRAND HIGHLANDER
			Total for check: 90247			8,000.00
BROOKS TRACTOR	90248	3/19/2026	D41136	731-1022-541.38-04	158.86	SPRINGS
			Total for check: 90248			158.86
CATALIS TAX & CAMA	90249	3/19/2026	INV308371301	743-0403-513.24-04	3,513.66	MARKET DRIVE LICENSE
			Total for check: 90249			3,513.66
CHARTER COMMUNICATIONS	90250	3/19/2026	095528601030126	100-0101-511.22-01	3.44	PHONE BILL-MAYOR
				100-0201-512.22-01	2.18	PHONE BILL-ATTORNEY
				100-0202-512.22-01	5.51	PHONE BILL-PERSONNEL
				100-0203-512.22-01	4.53	PHONE BILL-CLERK
				100-0301-523.22-01	4.97	PHONE BILL-BUILD INSPECT
				100-0304-562.22-01	8.15	PHONE BILL-COM DEV
				100-0401-513.22-01	10.99	PHONE BILL-FINANCE
				100-0402-513.22-01	2.24	PHONE BILL-ASSESSOR
				100-0502-522.22-01	13.65	PHONE BILL-EOC
				100-0601-551.22-01	57.94	PHONE BILL-LIBRARY
				100-0702-552.22-01	9.22	PHONE BILL-RECREATION
				100-0703-553.22-01	15.48	PHONE BILL-PARKS
				100-0704-552.22-01	4.81	PHONE BILL-POOL
				100-0801-521.22-01	85.44	PHONE BILL-POLICE
				100-0903-531.22-01	16.72	PHONE BILL-HEALTH
				100-0920-531.22-01	4.49	PHONE BILL-SENIOR CTR
	100-1001-514.22-01	24.66	PHONE BILL-CITY HALL			
	100-1002-541.22-01	14.36	PHONE BILL-ENGINEERING			
	100-1008-541.22-01	1.30	PHONE BILL-SIGN			
	207-0000-123.00-00	9.15	PHONE BILL-MARINA			
	731-1022-541.22-01	8.85	PHONE BILL-GARAGE			

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CHARTER COMMUNICATIONS...	90250...	3/19/2026...	095528601030126...	743-0403-513.22-01	5.23	PHONE BILL-I.T.
			Total for check: 90250		313.31	
SALLY CHRISTENSEN	90251	3/19/2026	REFUND	100-0000-201.11-00	100.00	SECURITY DEPOSIT REFUND
			Total for check: 90251		100.00	
CINTAS	90252	3/19/2026	4262536653	731-1022-541.20-01	182.90	UNIFORMS/MAT CLEANING
			Total for check: 90252		182.90	
CIVICPLUS LLC	90253	3/19/2026	365067	100-0405-513.21-08	59.12	MEETING RECORDING CLOSED CAPTIONING-FEB
			Total for check: 90253		59.12	
DECKER SUPPLY CO INC	90254	3/19/2026	935726	470-1003-541.82-02	419.50	SIGNAL PARTS-FIRST/RACINESTLIG-2026-001
			Total for check: 90254		419.50	
EMERGENCY LIGHTING & ELECTRONICS	90255	3/19/2026	2244	100-0801-521.29-04	1,549.15	VEHICLE EQUIPMENT
			Total for check: 90255		1,549.15	
FACTORY MOTOR PARTS CO	90256	3/19/2026	18-2349789	731-1022-541.38-03	12.40	HALOGEN BOX
		3/19/2026	50-6626145	731-1022-541.38-03	90.04	TAIL LIGHTS
			Total for check: 90256		102.44	
FERRELLGAS	90257	3/19/2026	5009990264	731-1022-541.30-18	138.56	PROPANE
			Total for check: 90257		138.56	
FITNESS MACHINE TECHNICIANS	90258	3/19/2026	3678-576	100-0801-521.80-05	733.44	REPAIR/MAINTENANCE -FITNESS EQUIPMENT
			Total for check: 90258		733.44	

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VILLAGE OF FOX CROSSING	90259	3/19/2026	REPORT #26-1293	100-0000-201.03-00	154.00	REPORT #26-1293
			Total for check: 90259		154.00	
FOX VALLEY TECHNICAL COLLEGE	90260	3/19/2026	DNR PILT	100-0000-201.03-00	11.80	DNR PILT
			Total for check: 90260		11.80	
GRAINGER INC	90261	3/19/2026	9837555409	100-1008-541.30-15	130.87	GAS PRESSURE TEST KIT
			Total for check: 90261		130.87	
GRUBER LLC	90262	3/19/2026	389 NASSAU ST	204-0308-562.70-01	9,970.00	KITCHEN WORK 389 NASSAU ST/MR-2025-04
			Total for check: 90262		9,970.00	
BRAEDEN HECKERT	90263	3/19/2026	MEALS	100-0801-521.34-03	24.00	MEAL REIMBURSEMENT INTOX TRAINING
			Total for check: 90263		24.00	
DONALD HIETPAS & SONS INC	90264	3/19/2026	1071	601-1020-543.24-05	5,985.93	SAN LAT REPAIR 209 MANITOWOC ST
		3/19/2026	1075	625-0000-194.00-00	408.00	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1076	625-0000-194.00-00	13,256.66	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1077	625-0000-194.00-00	5,622.85	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1078	601-1020-543.24-05	6,831.45	SAN LAT REPAIR 606 MILWAUKEE ST
		3/19/2026	1079	625-0000-194.00-00	1,552.77	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1080	625-0000-194.00-00	10,541.93	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1081	625-0000-194.00-00	9,196.06	30" FAILED STO REPAIR UNDER TRACKS
		3/19/2026	1082	625-0000-194.00-00	816.00	30" FAILED STO REPAIR UNDER TRACKS
			Total for check: 90264		54,211.65	
HORST DISTRIBUTING INC	90265	3/19/2026	117466-000	100-0703-553.30-18	4,273.75	BASEBALL FIELD SUPPLIES
			Total for check: 90265		4,273.75	

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JOHN FABRICK TRACTOR COMPANY	90266	3/19/2026	PIGB0342098	731-1022-541.38-04	32.54	SPRING
			Total for check: 90266			32.54
KWIK TRIP INC	90267	3/19/2026	00244691	100-0801-521.38-01	792.09	FUEL-FEBRUARY
			Total for check: 90267			792.09
LAZER UTILITY LOCATING LLC	90268	3/19/2026	2391	601-1020-543.21-02	192.24	FEB-SANITARY LOCATES
				625-1010-541.21-02	219.80	FEB-STORM LOCATES
			Total for check: 90268			412.04
LYCON INC	90269	3/19/2026	1175707-IN	470-1003-541.82-02	800.00	WATER ST DOCK RAMP STR-2024-003
			Total for check: 90269			800.00
MACQUEEN	90270	3/19/2026	P41570	731-1022-541.38-03	85.62	GAUGE PRESS
			P41608	731-1022-541.38-03	156.57	PARTS
			P41611	731-1022-541.38-03	461.05	BEARINGS/SPROCKETS
			P41612	731-1022-541.38-03	(461.05)	BEARINGS/SPROCKETS
Total for check: 90270			242.19			
MATTHEWS TIRE INC	90271	3/19/2026	100898	731-1022-541.38-02	1,532.00	TIRES
			Total for check: 90271			1,532.00
MENARDS-APPLETON EAST	90272	3/19/2026	91219	100-0601-551.24-03	81.57	GLYCERIN FILL GAUGE
				100-0703-553.24-03	10.07	OUTLET PLUGS
			Total for check: 90272			91.64
MENASHA JOINT SCHOOL DISTRICT	90273	3/19/2026	DNR PILT	100-0000-201.03-00	165.95	DNR PILT

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MENASHA JOINT SCHOOL DISTRICT...	90273...	3/19/2026	MOBILE HOME MAR	100-0000-412.00-00	5,433.79	MOBILE HOME PERMIT FEE MARCH 2026
Total for check: 90273					5,599.74	
MENASHA UTILITIES	90274	3/19/2026	MENASHA UTIL.	100-0000-123.00-00	863.33	1/30/26-2/27/26-ELEC
					312.10	1/30/26-2/27/26-WAT/SEW
					77.69	1/30/26-2/27/26-STORM
					10.60	1/30/26-2/27/26-ELEC
					12.24	1/30/26-2/27/26-ELEC
				100-0304-562.22-03	13.40	1/30/26-2/27/26-ELEC
				100-0305-562.22-03	25.51	1/30/26-2/27/26-ELEC
				100-0305-562.22-06	4.18	1/30/26-2/27/26-STORM
				100-0601-551.22-03	2,247.01	1/30/26-2/27/26-ELEC
				100-0601-551.22-05	554.77	1/30/26-2/27/26-WAT/SEW
				100-0601-551.22-06	173.47	1/30/26-2/27/26-STORM
				100-0703-553.22-03	1,663.50	1/30/26-2/27/26-ELEC
				100-0703-553.22-05	1,663.63	1/30/26-2/27/26-WAT/SEW
				100-0703-553.22-06	1,712.78	1/30/26-2/27/26-STORM
				100-0801-521.22-03	1,208.33	1/30/26-2/27/26-ELEC
				100-0801-521.22-05	431.00	1/30/26-2/27/26-WAT/SEW
				100-0801-521.22-06	107.28	1/30/26-2/27/26-STORM
				100-0920-531.22-03	327.56	1/30/26-2/27/26-ELEC
				100-0920-531.22-05	158.61	1/30/26-2/27/26-WAT/SEW
				100-1001-514.22-03	88.64	1/30/26-2/27/26-ELEC
				100-1008-541.22-03	535.19	1/30/26-2/27/26-ELEC
				100-1008-541.22-05	16.68	1/30/26-2/27/26-WAT/SEW
				100-1012-541.22-03	395.48	1/30/26-2/27/26-ELEC
				100-1013-541.22-03	83.40	1/30/26-2/27/26-ELEC
				100-1013-541.22-06	195.42	1/30/26-2/27/26-STORM
				100-1019-552.22-03	22.66	1/30/26-2/27/26-ELEC
				207-0707-552.22-03	272.82	1/30/26-2/27/26-ELEC
				207-0707-552.22-05	229.23	1/30/26-2/27/26-WAT/SEW
				207-0707-552.22-06	42.85	1/30/26-2/27/26-STORM
				501-0304-562.22-03	108.66	1/30/26-2/27/26-ELEC
				501-0304-562.22-05	50.04	1/30/26-2/27/26-WAT/SEW

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MENASHA UTILITIES...	90274...	3/19/2026...	MENASHA UTIL....	501-0304-562.22-06	285.29	1/30/26-2/27/26-STORM
				601-1020-543.22-03	406.88	1/30/26-2/27/26-ELEC
				731-1022-541.22-03	1,859.39	1/30/26-2/27/26-ELEC
				731-1022-541.22-05	2,576.74	1/30/26-2/27/26-WAT/SEW
				731-1022-541.22-06	1,629.16	1/30/26-2/27/26-STORM
Total for check: 90274					20,365.52	
METRO SALES INC	90275	3/19/2026	INV3037749	743-0403-513.29-01	1,526.71	COPIER/PRINTER USAGE 2/17/26-3/16/26
				Total for check: 90275		
MID-STATES ORGANIZED CRIME	90276	3/19/2026	2600367-IN	100-0801-521.21-06	200.00	2026 MOCIC MEMBERSHIP 26-50 FT SWORN
				Total for check: 90276		
N&M AUTO SUPPLY	90277	3/19/2026	855976	731-1022-541.38-04	1,092.00	BATTERY CABLE
		3/19/2026	855992	731-1022-541.38-04	21.97	BATTERY BOX
		3/19/2026	856017	731-1022-541.38-04	(546.00)	BATTERY CABLE
Total for check: 90277					567.97	
OSHKOSH FIRE & POLICE EQUIPMENT INC	90278	3/19/2026	199502	100-0801-521.30-18	920.00	BADGES (12)
				Total for check: 90278		
OUTAGAMIE COUNTY CLERK OF COURTS	90279	3/19/2026	REPORT #26-1293	100-0000-201.03-00	200.00	REPORT #26-1293
				Total for check: 90279		
PACKER CITY INTL TRUCKS INC	90280	3/19/2026	X103162859:01	731-1022-541.38-03	131.26	CLAMP BAND
				Total for check: 90280		

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PELION BENEFITS INC	90281	3/19/2026	20260319	100-0000-202.08-00	7,398.84	PAYROLL SUMMARY
	Total for check: 90281				7,398.84	
PRIME MEDIA ACQUISITION CORP	90282	3/19/2026	0264220-IN	100-0801-521.29-01	159.12	TRACS PAPER
	Total for check: 90282				159.12	
JACOB QUELLA	90283	3/19/2026	MEALS	100-0801-521.34-03	63.39	MEAL REIMBURSEMENT
	Total for check: 90283				63.39	
R.N.O.W. INC	90284	3/19/2026	2026-78762	731-1022-541.38-03	2,975.00	CYLINDERS
		3/19/2026	2026-78782	731-1022-541.38-03	1,053.34	CHAIN LINKS
	Total for check: 90284				4,028.34	
RENNING LEWIS & LACY SC	90285	3/19/2026	7353548	100-0201-512.21-01	130.00	OUTSIDE LEGAL SVCS THE BRIN LAWSUIT
	Total for check: 90285				130.00	
RTS TACTICAL	90286	3/19/2026	INV4080	100-0801-521.30-15	5,039.96	SWAT SHIELDS (2)
	Total for check: 90286				5,039.96	
SPEEDY CLEAN DRAIN & SEWER INC	90287	3/19/2026	90046	601-1020-543.21-02	630.00	TV-395 ELM ST
		3/19/2026	90111	625-1010-541.21-02	1,260.00	TV-CONCRETE STORM-8TH ST
	Total for check: 90287				1,890.00	
UNIFORM SHOPPE	90288	3/19/2026	14965	100-0802-521.30-18	129.95	CROSSING GUARD JACKET
	Total for check: 90288				129.95	
WE ENERGIES	90289	3/19/2026	5847415943	100-0701-533.22-03	14.73	2/9/26-3/9/26-ELECTRIC NORTH ST
	Total for check: 90289				14.73	

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WELLS FARGO FINANCIAL LEASING INC	90290	3/19/2026	5037287478	100-0920-531.30-12	94.50	SENIOR CENTER COPIER 12/29/25-1/25/26
					105.00	SENIOR CENTER COPIER 1/25/26-2/24/26
	3/19/2026	5037649147	100-0920-531.30-12	105.00	SENIOR CENTER COPIER 2/25/26-3/24/26	
			Total for check: 90290		304.50	
TERMINIX WIL-KIL	90291	3/19/2026	92870475	100-0601-551.20-07	46.87	PEST CONTROL MAINTENANCE LIBRARY
		3/19/2026	92870711	731-1022-541.20-07	98.03	PEST CONTROL MAINTENANCE PUBLIC WORKS
				Total for check: 90291	144.90	
WINNEBAGO COUNTY CLERK OF COURTS	90292	3/19/2026	REPORT #26-0853	100-0000-201.03-00	250.00	REPORT #26-0853
			Total for check: 90292		250.00	
WINNEBAGO COUNTY TREASURER	90293	3/19/2026	33318	204-0308-562.21-08	30.00	RECORDING FEES 109 RACINE ST
				263-0306-562.21-08	30.00	RECORDING FEES 104 GARFIELD
	3/19/2026	DNR PILT	100-0000-201.03-00	54.01	DNR PILT	
			Total for check: 90293		114.01	
WIRTH + BAYNARD	90294	3/19/2026	719	733-0206-512.73-01	1,146.00	HOWZE PRO SE LAWSUIT FEESCLAIM #PR074820
			Total for check: 90294		1,146.00	
ZARNOTH BRUSH WORKS INC	90295	3/19/2026	0205311-IN	100-1006-541.30-15	1,062.80	BROOM INVENTORY
				625-1005-541.30-18	1,368.50	BROOM SUPPLIES
				Total for check: 90295		2,431.30
					151,691.77	

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AMAZON CAPITAL SERVICES	90296	3/26/2026	11Y1-RPJV-9JQC	100-0801-521.30-10	(31.12)	FILE ORGANIZER-PD RETURN-CREDIT
		3/26/2026	13KQ-NY64-GD3K	100-0301-523.30-18	70.33	OFFICE SUPPLIES -COM DEV/ENGINEERING
		3/26/2026	1F4F-N3X6-9LDD	100-0401-513.30-10	26.67	OFFICE SUPPLIES-FINANCE
		3/26/2026	1FKL-NX7D-WMX1	100-0801-521.30-10	38.90	FILE ORGANIZER-PD
		3/26/2026	1JH4-QQQT-QNDL	100-0304-562.30-10	17.29	CARDSTOCK
		3/26/2026	1L34-4LJY-6VWW	100-0801-521.24-01	363.98	WAITING ROOM CHAIRS (2)
		3/26/2026	1LHR-NGLL-LPXW	100-0801-521.24-01	(232.38)	LOBBY CHAIRS-RETURN CREDIT
		3/26/2026	1LJV-CXTG-91W4	100-0801-521.24-01	232.38	LOBBY CHAIRS
		3/26/2026	1MFX-YYKY-MYCC	100-0801-521.30-18	219.98	OUTDOOR COOLER
		3/26/2026	1NNN-LC49-9L3P	100-0201-512.30-18	149.97	FLASH DRIVES, HARD DRIVESP.D.
		3/26/2026	1PDC-C9LT-MXLN	100-0401-513.30-10	47.18	OFFICE SUPPLIES-FINANCE
		3/26/2026	1PKH-7KML-VG9T	100-0801-521.30-18	180.96	FLASH DRIVES
		3/26/2026	1XTK-3NNK-TLKC	100-0801-521.29-04	53.98	DOOR WEDGE TOOL
				Total for check: 90296		1,138.12
JACOB WILLIAM LEE ARNESON	90297	3/26/2026	REFUND	100-0000-454.00-00	40.00	PARKING CITATION-DBL PYMTREFUND
			Total for check: 90297		40.00	
AUTO RESTYLERS	90298	3/26/2026	262918	100-0801-521.29-04	425.00	WINDOW TINT EXPLORER
			Total for check: 90298		425.00	
BERGSTROM CHEVROLET BUICK CADILLAC	90299	3/26/2026	247960	731-1022-541.38-03	51.38	VEHICLE PARTS
			Total for check: 90299		51.38	
BERGSTROM FORD LINCOLN	90300	3/26/2026	117595	731-1022-541.38-03	586.32	SENSOR, FRONT AXLE SHAFT
		3/26/2026	117658	731-1022-541.38-03	231.86	BALL JOINT,BRAKE HOSE ASY
		3/26/2026	117670	731-1022-541.38-03	54.40	WIRE ASY
		3/26/2026	58254	470-0801-521.80-03	49,427.50	2026 FORD INTERCEPTOR 1FM5K8AC8TGB20532
		3/26/2026	58255	470-0801-521.80-03	49,427.50	2026 FORD INTERCEPTOR 1FM5K8AC6TGB20531
			Total for check: 90300		99,727.58	

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BILLER PRESS AND MFG INC	90301	3/26/2026	BP-9651	100-0801-521.29-01	916.30	3.5 X 6.5 PARKING TICKET ENVELOPES
	Total for check: 90301				916.30	
BOBCAT PLUS	90302	3/26/2026	IA22479	731-1022-541.38-03	347.18	BOBCAT PARTS
		3/26/2026	IA22483	731-1022-541.38-03	139.94	DOOR SEAL
	Total for check: 90302				487.12	
CINTAS	90303	3/26/2026	4263278820	731-1022-541.20-01	160.14	MATS, UNIFORMS
		3/26/2026	4263283199	100-0601-551.20-01	70.00	MATS
					425.90	SOAP, TOILET TISSUE
		3/26/2026	4263283256	100-0801-521.20-01	51.00	MATS
				100-0801-521.30-13	357.80	SOAP, TOILET TISSUE
Total for check: 90303				1,064.84		
EAST CENTRAL WISCONSIN	90304	3/26/2026	0001868-IN	100-0304-562.21-06	31.28	Q4 WRAP UP WORK
	Total for check: 90304				31.28	
ELAN FINANCIAL SERVICES	90312	3/26/2026	0029	100-0601-551.30-14	31.50	LASER SOFTWARE LIBRARY
		3/26/2026	0053	100-1008-541.30-15	19.96	ELECTRICAL PARTS
		3/26/2026	0072	100-0601-551.24-03	220.00	PD EPOXY FLOORING PPF-2026-002
		3/26/2026	0119	100-0801-521.30-18	86.61	DEPT SUPPLIES/EVIDENCE POLICE
		3/26/2026	0164	100-0920-531.30-18	42.66	VALENTINES PARTY SUPPLIES SENIOR CENTER
				827-0920-531.30-18	96.92	DONATIONS SENIOR CENTER
		3/26/2026	0423	100-0801-521.80-05	113.53	WELLNESS SUPPLIES POLICE
		3/26/2026	0429	100-0903-531.34-02	180.00	2026 NEWIC SYMPOSIUM REG HEALTH DEPARTMENT
		3/26/2026	0511	100-0901-515.30-18	(21.05)	SALES TAX REFUND SAFETY 1/2 CVMIC
		3/26/2026	0645	100-0601-551.30-11	9.92	INTERLIBRARY LOAN POSTAGE LIBRARY
		3/26/2026	0843	100-0601-551.30-14	13.64	ROKUS LIBRARY
		3/26/2026	0983	100-0801-521.34-02	137.02	TRAINING REGISTRATION POLICE
		3/26/2026	1250	470-0801-521.82-01	316.80	PD GARAGE DOOR OPENER PPF-2025-001
		3/26/2026	1403	100-0401-513.30-10	21.61	BATTERIES FINANCE
	3/26/2026	1520	100-0801-521.24-04	102.78	SPECIALIZE EQUIPMENT POLICE	

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ELAN FINANCIAL SERVICES...	90312...	3/26/2026	1565	731-1022-541.30-18	49.95	TIME CARDS PUBLIC WORKS
		3/26/2026	1605	470-0801-521.82-01	221.00	PD GARAGE DOOR OPENER PPF-2025-001
		3/26/2026	1670	100-0801-521.30-15	983.10	EQUIPMENT POLICE
		3/26/2026	1828	100-0916-531.30-18	58.30	SEALANT MATERIAL DENTAL
		3/26/2026	1881	470-0801-521.82-01	201.68	PARTS PPF-2026-003
		3/26/2026	1977	100-0203-512.34-02	998.00	CLERK TREASURE INSTITUTE CLERK
		3/26/2026	1996	100-0801-521.34-03	212.00	TRANING LODGING POLICE
		3/26/2026	2028	100-0703-553.24-03	31.47	BAND SAW BLADE PARK FENCE
		3/26/2026	2036	100-0601-551.30-14	89.99	MATERIALS LIBRARY
		3/26/2026	2077	100-0801-521.34-03	212.00	TRANING LODGING POLICE
		3/26/2026	2080	100-0601-551.30-14	13.64	ROKUS LIBRARY
		3/26/2026	2086	100-0601-551.30-16	7.69	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	2112	100-0903-531.30-18	113.85	CLINIC PRIZES HEALTH DEPARTMENT
		3/26/2026	2339	470-0801-521.82-01	17.00	PD REMOTE PPF-2025-001
		3/26/2026	2343	100-0601-551.30-16	63.87	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	2350	100-0601-551.24-03	11.66	DOOR MOUNTS LIBRARY
		3/26/2026	2408	100-0601-551.30-14	119.99	CANVA SUBSCRIPTION LIBRARY
		3/26/2026	2418	100-0601-551.30-16	5.58	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	2462	100-0703-553.24-03	63.18	TREE TABLE TREES
		3/26/2026	2489	100-0801-521.32-01	100.00	POLICE CHIEF POSTING POLICE
		3/26/2026	2598	100-0000-201.14-00	17.45	BUS TRIP MEETING SENIOR CENTER
		3/26/2026	2822	100-0801-521.34-02	10.00	DRONE RECERTIFICATION POLICE
		3/26/2026	2854	100-0801-521.29-04	581.10	VEHICLE MAINTENANCE POLICE
		3/26/2026	2985	100-0601-551.30-16	44.15	FACEBOOK ADS LIBRARY
		3/26/2026	3121	100-0903-531.32-01	269.89	PROGOLD ANNUAL SUBSCRIPT HEALTH DEPARTMENT
		3/26/2026	3180	470-0801-521.82-01	19.80	PD REMOTE PPF-2025-001
		3/26/2026	3227	100-0801-521.30-15	86.17	EQUIPMENT POLICE
		3/26/2026	3286	100-0801-521.32-01	50.00	DUES/MEMBERSHIPS POLICE
		3/26/2026	3466	100-0801-521.30-18	162.00	DEPARTMENT SUPPLIES POLICE
		3/26/2026	3530	100-0601-551.30-11	19.13	INTERLIBRARY LOAN POSTAGELIBRARY
		3/26/2026	3532	100-0601-551.30-16	36.52	PROGRAMMING LIBRARY
		3/26/2026	3578	100-0920-531.30-18	47.86	VALENTINES PARTY SUPPLIESSENIOR CENTER
		3/26/2026	3662	100-0801-521.30-10	45.00	OFFICE SUPPLIES POLICE
				100-0920-531.30-18	20.08	VALENTINES PARTY SENIOR CENTER
		3/26/2026	3695	100-0601-551.30-14	13.64	ROKUS LIBRARY

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ELAN FINANCIAL SERVICES...	90312...	3/26/2026	3776	470-0704-552.82-02	1,203.68	POOL GAS DEMO PO-2026-001
		3/26/2026	3880	100-0801-521.29-04	253.49	VEHICLE MAINTENANCE POLICE
		3/26/2026	3961	100-1008-541.30-15	23.65	ELECTRICAL PARTS
		3/26/2026	3993	100-0801-521.34-02	189.00	TRAINING REGISTRATION POLICE
		3/26/2026	3999	100-0601-551.30-14	24.99	ROKUS LIBRARY
		3/26/2026	4013	100-0601-551.30-16	174.90	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	4136	100-0601-551.30-14	65.00	POST CRESCENT SUBSCRIPTONLIBRARY
		3/26/2026	4148	100-0702-552.32-01	70.00	SCHEDULE/TIME CARDS RECREATION
		3/26/2026	4698	487-0304-562.21-02	46.50	SIGNAGE COMMUNITY DEVELOPMENT
		3/26/2026	4817	100-0801-521.34-02	350.00	TRANING REGISTRATION POLICE
		3/26/2026	4822	100-0801-521.19-02	65.70	UNIFORM ALLOWANCE POLICE
		3/26/2026	4908	100-0301-523.30-18	15.16	POSTAGE COMMUNITY DEVELOPMENT
		3/26/2026	4984	100-0801-521.32-01	100.00	MEMBERSHIP DUES POLICE
		3/26/2026	5041	100-0704-552.34-02	50.00	WPRAAQUATICS SEMINAR POOL
		3/26/2026	5096	100-0601-551.30-14	257.18	CLOUD SUBSCRIPTION LIBRARY
		3/26/2026	5128	743-0403-513.30-15	520.00	HARD DRIVE IT
		3/26/2026	5180	100-0601-551.30-16	11.00	MONTHLY SUBSCRIPTION LIBRARY
		3/26/2026	5218	100-0601-551.30-16	29.99	STOCK SUBSCRIPTION LIBRARY
		3/26/2026	5405	100-0601-551.32-01	345.00	WLA ANNUAL MEMBERSHIP LIBRARY
		3/26/2026	5521	100-0304-562.21-10	100.00	CONFERENCE REGISTRATION COMMUNITY DEVELOPME
		3/26/2026	5964	100-0601-551.34-04	24.00	LOGISTIC DAY PARKING LIBRARY
		3/26/2026	6046	100-0401-513.21-03	1.49	1099 FILING FINANCE
				100-0601-551.30-16	24.58	PROGRAM LIBRARY
		3/26/2026	6081	100-0703-553.30-18	190.00	PARK BOARD VOLUNTEER PARKS & REC
		3/26/2026	6104	100-0601-551.30-14	179.88	SW SUBSCRIPTION LIBRARY
		3/26/2026	6110	100-0601-551.30-16	85.92	SW SUPPLIES LIBRARY
		3/26/2026	6236	100-0601-551.30-11	17.73	POSTAGE LIBRARY
		3/26/2026	6245	100-0702-552.30-12	178.75	MONITOR/DESK MOUNT RECREATION
		3/26/2026	6321	824-0807-521.30-15	64.36	K-9 GROOMING (KODA) POLICE
		3/26/2026	6442	100-0301-523.30-18	35.32	POSTAGE COMMUNITY DEVELOPMENT
		3/26/2026	6448	100-0916-531.30-18	(3.04)	SALES TAX REFUND DENTAL
		3/26/2026	6569	100-0601-551.30-14	26.24	ROKUS LIBRARY
		3/26/2026	6582	100-0601-551.30-15	53.67	TOOLS LIBRARY
		3/26/2026	6839	100-0304-562.34-03	78.80	HOTEL DEPOSIT COMMUNITY DEVELOPMENT
		3/26/2026	7148	100-0601-551.30-16	315.23	SW SUPPLIES LIBRARY

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ELAN FINANCIAL SERVICES...	90312...	3/26/2026	7268	100-0903-531.21-12	35.55	TRANSLATION (SWAHILI) HEALTH DEPARTMENT
		3/26/2026	7412	100-0601-551.30-16	42.24	PROGRAM LIBRARY
		3/26/2026	7540	470-0704-552.82-02	20.65	POOL GAS DEMO PO-2026-001
		3/26/2026	7805	100-0601-551.30-14	70.00	SUBSCRIPTION RENEWAL LIBRARY
		3/26/2026	7936	100-0601-551.24-03	45.36	DOOR SWITCH LIBRARY
		3/26/2026	7947	827-0920-531.30-18	20.60	VOLUNTEER GIFT SENIOR CENTER
		3/26/2026	7981	470-0801-521.82-01	127.77	FENCE PARTS PPF-2025-001
		3/26/2026	8087	100-0601-551.30-14	13.64	ROKUS LIBRARY
		3/26/2026	8115	100-0916-531.30-18	21.77	DRI-ANGLE COTTON ROLLS DENTAL
		3/26/2026	8365	100-0703-553.30-18	498.00	BASKETBALL HOOP PARTS PUBLIC WORKS
		3/26/2026	8429	100-0801-521.29-04	54.51	VEHICLE MAINTENANCE POLICE
		3/26/2026	8779	100-0704-552.34-03	582.60	AOAP CONFERENCE LODGING POOL
		3/26/2026	8808	100-0601-551.32-01	39.00	DONOR SOFTWARE LIBRARY
		3/26/2026	8943	100-0304-562.34-02	250.00	SEMINAR REGISTRATION COMMUNITY DEVELOPMENT
		3/26/2026	9079	100-0304-562.34-03	(78.80)	HOTEL DEPOSIT CREDIT COMMUNITY DEVELOPMENT
		3/26/2026	9192	100-0601-551.30-14	31.49	MONTHLY SUBSCRIPTION LIBRARY
		3/26/2026	9280	100-0304-562.34-03	107.67	CONFERENCE LODGING COMMUNITY DEVELOPMENT
		3/26/2026	9284	100-0601-551.30-16	5.00	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	9292	100-0601-551.30-16	20.00	PROGRAMMING SUPPLIES LIBRARY
		3/26/2026	9355	470-0801-521.82-01	98.09	PD FENCE PPF-2025-001
	3/26/2026	9517	100-0706-561.30-15	106.94	TERRA-SORB TREES	
	3/26/2026	9596	100-0801-521.80-05	69.59	WELLNESS SUPPLIES POLICE	
	3/26/2026	9714	100-0801-521.30-15	56.99	EQUIPMENT POLICE	
	3/26/2026	9982	100-0601-551.24-03	9.59	CARD ACCESS LIBRARY	
			Total for check: 90312		13,785.06	
FACTORY MOTOR PARTS CO	90313	3/26/2026	18-2350059	731-1022-541.38-03	11.58	LUBE FILTER
			Total for check: 90313		11.58	
FOX VALLEY TECHNICAL COLLEGE	90314	3/26/2026	SPINV033191	100-0201-512.34-02	365.00	LABOR/COLLEC. BARGAINING LEGAL TRAINING
		3/26/2026	SPINV033466	100-0801-521.34-02	695.00	CLASS REGISTRATION -PD

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FOX VALLEY TECHNICAL COLLEGE...	90314...	3/26/2026	SPINV033467	100-0801-521.34-02	695.00	CLASS REGISTRATION -PD
Total for check: 90314					1,755.00	
GARROW OIL CORP	90315	3/26/2026	1323963	100-0000-131.00-00	28,385.25	FUEL
Total for check: 90315					28,385.25	
GREAT BIG GRAPHICS LLC	90316	3/26/2026	11609	100-0801-521.29-01	231.00	BUSINESS CARDS-P.D.
		3/26/2026	11610	100-0904-531.30-18	83.00	BUSINESS CARDS FOR TODD DREW
Total for check: 90316					314.00	
JOE'S POWER CENTER	90317	3/26/2026	210245	731-1022-541.38-03	36.98	RIBBED BELT, KEY AND LANYARD KIT
Total for check: 90317					36.98	
LAMERS BUS LINES INC	90318	3/26/2026	BUS TRIP	100-0000-201.14-00	1,595.00	BREWERS GAME BUS TRIP-4/1
					1,595.00	WISCONSIN DELLS BUS TRIP -6/18/26
					1,595.00	DOOR COUNTY BUS TRIP -7/21/26
Total for check: 90318					4,785.00	
AUDREY LINGNOFSKI	90319	3/26/2026	SCHOLARSHIP	822-0413-554.30-16	250.00	HATTIE F. MINOR SCHOLARSHIP
Total for check: 90319					250.00	
MENASHA NEENAH MUNICIPAL COURT	90320	3/26/2026	REPORT #26-0026	100-0000-201.03-00	211.80	REPORT #26-0026
		3/26/2026	REPORT #26-0029	100-0000-201.03-00	363.00	REPORT #26-0029
Total for check: 90320					574.80	
MENASHA UTILITIES	90321	3/26/2026	5218	601-0401-513.25-01	29,545.15	FEB SEWER CHARGES
				625-0401-513.25-01	2,246.05	FEB STORMWATER CHARGES
		3/26/2026	MENASHA UTIL.	100-0305-562.22-05	50.04	1/29/26-2/26/26-WAT/SEW
				100-0305-562.22-06	16.72	1/29/26-2/26/26-STORM
				100-0601-551.22-07	63.23	1/29/26-2/26/26-LIBRARY -DARK FIBER

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MENASHA UTILITIES...	90321...	3/26/2026...	MENASHA UTIL....	100-0703-553.22-05	349.57	1/29/26-2/26/26-WAT/SEW
				100-0703-553.22-06	126.46	1/29/26-2/26/26-STORM
				100-0704-552.22-07	446.36	1/29/26-2/26/26-POOL -DARK FIBER
				100-1012-541.22-03	84.23	1/29/26-2/26/26-ELEC
				100-1013-541.22-03	12.36	1/29/26-2/26/26-ELEC
				100-1013-541.22-05	45.57	1/29/26-2/26/26-WAT/SEW
				100-1013-541.22-06	246.63	1/29/26-2/26/26-STORM
				100-1014-543.22-05	16.68	1/29/26-2/26/26-WAT/SEW
				100-1014-543.22-06	80.47	1/29/26-2/26/26-STORM
				100-1019-552.22-05	30.68	1/29/26-2/26/26-WAT/SEW
				100-1019-552.22-06	14.89	1/29/26-2/26/26-STORM
				100-1019-552.22-07	196.21	1/29/26-2/26/26 -DARK FIBER
				207-0707-552.22-07	57.44	1/29/26-2/26/26-MARINA -DARK FIBER
				487-0305-562.22-06	14.63	1/29/26-2/26/26-STORM
				501-0304-562.22-06	235.13	1/29/26-2/26/26-STORM
				731-1022-541.22-07	595.45	1/29/26-2/26/26-GARAGE -DARK FIBER
				743-0403-513.21-04	165.69	1/29/26-2/26/26-IT -INTERNET
				743-0403-513.22-07	504.59	1/29/26-2/26/26-IT -DARK FIBER
			Total for check: 90321		35,144.23	
MID-AMERICAN RESEARCH CHEMICAL	90322	3/26/2026	0873448-IN	100-0703-553.30-18	256.21	INSECTICIDE
				Total for check: 90322		256.21
MORTON SAFETY	90323	3/26/2026	236887	100-0901-515.30-18	987.40	GAS, BUMP TEST STATION 1/2 CVMIC
				Total for check: 90323		987.40
CITY OF NEENAH	90324	3/26/2026	40308	100-0205-512.25-01	4,400.00	JOINT MUNICIPAL COURT ADMIN FEE/BUILDING USE
		3/26/2026	FIRE/RESCUE	100-0501-522.25-01	356,833.00	FIRE/RESCUE SERVICES -APRIL
			Total for check: 90324		361,233.00	

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PACKER CITY INTL TRUCKS INC	90325	3/26/2026	X103163200:01	731-1022-541.38-03	109.46	BRAKE CHAMBER
			Total for check: 90325		109.46	
QUENCH USA INC	90326	3/26/2026	INV10543531	100-0801-521.30-18	85.00	WORKER ORDER-FLAT FEE
			Total for check: 90326		85.00	
RAINBOW ECOSCIENCE	90327	3/26/2026	144592	625-0706-561.30-18	4,492.36	MECTINITE TREATMENT
			Total for check: 90327		4,492.36	
REGISTRATION FEE TRUST	90328	3/26/2026	LICENSE	100-0801-521.29-04	5.00	LICENSE PLATE ISSUANCE
			Total for check: 90328		5.00	
REINDERS INC	90329	3/26/2026	2741286-00	100-0703-553.30-18	1,380.00	HERBICIDE
			Total for check: 90329		1,380.00	
SHERWIN INDUSTRIES INC	90330	3/26/2026	SS110438	100-1003-541.20-10	5,202.40	MASTIC PAVEMENT MAINT.
			Total for check: 90330		5,202.40	
STERICYCLE INC	90331	3/26/2026	8013737886	100-0801-521.21-05	15.66	STERI-SAFE BUDGET SUBSCRIPTION-APRIL 2026
			Total for check: 90331		15.66	
STOPSTICK LTD	90332	3/26/2026	0042022-IN	100-0801-521.29-04	656.00	STOP STICK KIT
			Total for check: 90332		656.00	
STRUCTURES UNLIMITED LLC	90333	3/26/2026	2026-118	731-1022-541.82-02	12,133.00	SALT SHED ROOF & SIDES
			Total for check: 90333		12,133.00	

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SUPERIOR VISION INSURANCE PLAN	90334	3/26/2026	952542	100-0000-204.10-00	1,031.86	APRIL-VISION INSURANCE
			Total for check: 90334		1,031.86	
TRUCK EQUIPMENT INC	90335	3/26/2026	1186138-00	731-1022-541.38-03	2,122.28	10 HOLE SHOCK, BEARING
		3/26/2026	1190775-00	731-1022-541.38-03	2,639.82	10 HOLE SHOCK
			Total for check: 90335		4,762.10	
UNIFORM SHOPPE	90336	3/26/2026	14720	100-0801-521.19-03	796.60	SHIRTS, TROUSERS, OUTERWEAR, CLIP-ON TIE
		3/26/2026	14721	100-0801-521.19-03	673.70	SHIRTS, TROUSERS, OUTERWEAR, CLIP-ON TIE
		3/26/2026	14764	100-0801-521.19-03	225.90	SHIRTS
			Total for check: 90336		1,696.20	
US ALLIANCE FIRE PROTECTION INC	90337	3/26/2026	1046-F171890	100-0601-551.24-03	385.00	ANNUAL FIRE EXTINGUISHER INSPECTION-LIBRARY
			Total for check: 90337		385.00	
WELLS FARGO FINANCIAL LEASING INC	90338	3/26/2026	5038002666	100-0920-531.30-12	105.00	SENIOR CENTER COPIER 3/25/26-4/24/26
			Total for check: 90338		105.00	
WILD ONES FOX VALLEY	90339	3/26/2026	PLANT SALE	625-1003-541.30-18	808.50	PLANTS
			Total for check: 90339		808.50	
					584,267.67	

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AMAZON CAPITAL SERVICES	90342	3/27/2026	131V-QWPF-3MJK	100-0601-551.30-14	444.49	LIBRARY MATERIALS
		3/27/2026	13KQ-NY64-JPQM	100-0601-551.30-16	655.83	LIBRARY PROMOTIONAL
		3/27/2026	13XH-WCV4-DGDD	100-0601-551.30-10	79.15	LIBRARY SUPPLIES
		3/27/2026	14DD-RL4D-CX31	100-0601-551.30-14	65.99	LIBRARY MATERIALS
		3/27/2026	14X6-9VNK-XNCW	100-0601-551.30-12	17.98	COMPUTER SUPPLIES
		3/27/2026	16NR-GV79-G3RG	100-0601-551.30-14	19.99	LIBRARY MATERIALS
		3/27/2026	194P-TM3G-FDJH	100-0601-551.30-14	15.59	LIBRARY MATERIALS
		3/27/2026	19R7-VWXQ-XXXM	100-0601-551.30-10	45.39	LIBRARY SUPPLIES
		3/27/2026	1C69-DW6D-LLPC	100-0601-551.30-12	390.16	COMPUTER SUPPLIES
		3/27/2026	1CKG-DRD3-FJTN	100-0601-551.30-16	70.59	LIBRARY PROMOTIONAL
		3/27/2026	1CKG-DRD3-QPPW	100-0601-551.30-16	20.49	LIBRARY PROMOTIONAL
		3/27/2026	1DF9-QHT3-74LR	100-0601-551.30-13	22.79	LED BULBS
		3/27/2026	1FYT-HXVH-FG7P	100-0601-551.30-14	22.99	LIBRARY MATERIALS
		3/27/2026	1GC1-1JGL-JPYV	100-0601-551.30-16	356.33	LIBRARY PROMOTIONAL
		3/27/2026	1HJW-F49Q-VPWR	100-0601-551.30-10	32.73	LIBRARY SUPPLIES
		3/27/2026	1HJW-F49Q-VTN6	100-0601-551.30-18	239.40	DEPARTMENT SUPPLIES
		3/27/2026	1K3H-RPHV-WHRG	100-0601-551.30-10	15.19	LIBRARY SUPPLIES
		3/27/2026	1KYH-T3RT-6TVG	100-0601-551.30-16	277.36	LIBRARY PROMOTIONAL
		3/27/2026	1LV3-37FM-9JDR	100-0601-551.30-12	626.99	COMPUTER SUPPLIES
		3/27/2026	1LVJ-PG1V-3LWD	100-0601-551.30-13	(21.98)	TOLIET VALVE
		3/27/2026	1MHT-RJQQ-M167	100-0601-551.30-14	69.00	LIBRARY SUPPLIES
		3/27/2026	1NLM-YCQG-D3Y3	100-0601-551.30-14	13.49	LIBRARY MATERIALS
		3/27/2026	1PDQ-96MJ-6GGJ	100-0601-551.30-16	18.95	LIBRARY PROMOTIONAL
		3/27/2026	1PVT-DDGT-4LPF	100-0601-551.30-10	(9.98)	LIBRARY SUPPLIES
		3/27/2026	1RRL-Q944-CR6R	100-0601-551.30-14	40.97	LIBRARY MATERIALS
		3/27/2026	1RVX-MPTL-79NR	100-0601-551.30-14	4.99	LIBRARY MATERIALS
		3/27/2026	1T1L-QDYP-D9XN	100-0601-551.30-16	51.90	LIBRARY PROMOTIONAL
		3/27/2026	1TJQ-G9PH-KPJ9	100-0601-551.30-14	16.50	LIBRARY MATERIALS
		3/27/2026	1TQK-9FPX-1NTY	100-0601-551.30-18	36.90	DEPARTMENT SUPPLIES
		3/27/2026	1VP6-NQQF-CWXN	100-0601-551.30-14	18.99	LIBRARY MATERIALS
		3/27/2026	1WC9-RTFW-DK3G	100-0601-551.30-14	32.81	LIBRARY MATERIALS
		3/27/2026	1WC9-RTFW-DLHM	100-0601-551.30-18	9.99	DEPARTMENT SUPPLIES
		3/27/2026	1WM4-LLVK-CWXQ	100-0601-551.30-12	41.98	COMPUTER SUPPLIES
	3/27/2026	1WVM-W1H3-CLY7	100-0601-551.30-16	74.06	LIBRARY PROMOTIONAL	
	3/27/2026	1Y1N-XKND-7LD1	100-0601-551.30-14	31.11	LIBRARY MATERIALS	

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AMAZON CAPITAL SERVICES...	90342...	3/27/2026	1YFX-T9P9-LV31	100-0601-551.30-16	49.61	LIBRARY PROMOTIONAL
		3/27/2026	1YQM-Q134-H3LG	100-0601-551.30-16	105.09	LIBRARY PROMOTIONAL
		3/27/2026	1YR3-LG34-MF61	100-0601-551.30-13	8.94	CLEANING SUPPLIES
		3/27/2026	1YRH-1JQK-3VKQ	100-0601-551.30-16	231.37	LIBRARY PROMOTIONAL
		3/27/2026	1YRH-1JQK-FKC1	100-0601-551.30-14	19.98	LIBRARY MATERIALS
			Total for check: 90342		4,264.10	
CENGAGE LEARNING INC/GALE	90343	3/27/2026	999102415880	100-0601-551.30-14	49.48	LIBRARY MATERIALS
			Total for check: 90343		49.48	
CENTER POINT LARGE PRINT	90344	3/27/2026	2231262	100-0601-551.30-14	302.04	LIBRARY MATERIALS
			Total for check: 90344		302.04	
CONQUER BOOKS	90345	3/27/2026	CONTRACT	100-0601-551.20-05	200.00	CONTRACT APRIL 2026
			Total for check: 90345		200.00	
CRIMSON MULTIMEDIA	90346	3/27/2026	027168	100-0601-551.30-14	110.44	LIBRARY MATERIALS
		3/27/2026	027616	100-0601-551.30-14	146.02	LIBRARY MATERIALS
			Total for check: 90346		256.46	
DEMCO	90347	3/27/2026	7762550	100-0601-551.30-18	148.43	DEPARTMENT SUPPLIES
		3/27/2026	7772250	100-0601-551.30-18	183.78	DEPARTMENT SUPPLIES
			Total for check: 90347		332.21	
GFC LEASING-WI	90348	3/27/2026	I541579	100-0601-551.24-01	329.68	PRINTER LEASE
			Total for check: 90348		329.68	

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IIIMARKS LLC	90349	3/27/2026	D170	100-0601-551.30-14	24.00	LIBRARY MATERIALS
Total for check: 90349					24.00	
INGRAM LIBRARY SERVICES	90352	3/27/2026	94138660	100-0601-551.30-14	411.39	LIBRARY MATERIALS
		3/27/2026	94138661	100-0601-551.30-14	295.48	LIBRARY MATERIALS
		3/27/2026	94138662	100-0601-551.30-14	651.23	LIBRARY MATERIALS
		3/27/2026	94167111	100-0601-551.30-14	898.50	LIBRARY MATERIALS
		3/27/2026	94167112	100-0601-551.30-14	65.56	LIBRARY MATERIALS
		3/27/2026	94189076	100-0601-551.30-14	321.02	LIBRARY MATERIALS
		3/27/2026	94223973	100-0601-551.30-14	456.01	LIBRARY MATERIALS
		3/27/2026	94240165	100-0601-551.30-14	95.84	LIBRARY MATERIALS
		3/27/2026	94257336	100-0601-551.30-14	96.56	LIBRARY MATERIALS
		3/27/2026	94257337	100-0601-551.30-14	450.14	LIBRARY MATERIALS
		3/27/2026	94296212	100-0601-551.30-14	591.73	LIBRARY MATERIALS
		3/27/2026	94296213	100-0601-551.30-14	36.60	LIBRARY MATERIALS
		3/27/2026	94311272	100-0601-551.30-14	52.88	LIBRARY MATERIALS
		3/27/2026	94332729	100-0601-551.30-14	544.83	LIBRARY MATERIALS
		3/27/2026	94332730	100-0601-551.30-14	532.63	LIBRARY MATERIALS
		3/27/2026	94410156	100-0601-551.30-14	36.60	LIBRARY MATERIALS
		3/27/2026	94410157	100-0601-551.30-14	222.33	LIBRARY MATERIALS
		3/27/2026	94457856	100-0601-551.30-14	390.54	LIBRARY MATERIALS
		3/27/2026	94457857	100-0601-551.30-14	132.75	LIBRARY MATERIALS
		3/27/2026	94772586	100-0601-551.30-14	61.95	LIBRARY MATERIALS
		3/27/2026	94772587	100-0601-551.30-14	48.67	LIBRARY MATERIALS
		3/27/2026	94788291	100-0601-551.30-14	447.54	LIBRARY MATERIALS
		3/27/2026	94788292	100-0601-551.30-14	359.27	LIBRARY MATERIALS
		3/27/2026	94788293	100-0601-551.30-14	64.22	LIBRARY MATERIALS
		3/27/2026	94788294	100-0601-551.30-14	770.20	LIBRARY MATERIALS
		3/27/2026	94788295	100-0601-551.30-14	205.64	LIBRARY MATERIALS
		3/27/2026	94788296	100-0601-551.30-14	500.59	LIBRARY MATERIALS
		3/27/2026	94788297	100-0601-551.30-14	232.01	LIBRARY MATERIALS
		3/27/2026	94788298	100-0601-551.30-14	639.01	LIBRARY MATERIALS
		3/27/2026	94788299	100-0601-551.30-14	67.95	LIBRARY MATERIALS
		3/27/2026	94788300	100-0601-551.30-14	893.30	LIBRARY MATERIALS

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INGRAM LIBRARY SERVICES...	90352...	3/27/2026	94788301	100-0601-551.30-14	259.64	LIBRARY MATERIALS
		3/27/2026	94823770	100-0601-551.30-14	374.79	LIBRARY MATERIALS
		3/27/2026	94823771	100-0601-551.30-14	753.81	LIBRARY MATERIALS
		3/27/2026	94823772	100-0601-551.30-14	19.24	LIBRARY MATERIALS
		3/27/2026	94835944	100-0601-551.30-14	375.53	LIBRARY MATERIALS
			Total for check: 90352		12,355.98	
KAEL KING	90353	3/27/2026	CONTRACT	100-0601-551.20-05	75.00	CONTRACT 4/11/26
			Total for check: 90353		75.00	
LIBRARIA	90354	3/27/2026	275671	100-0601-551.30-14	31.47	LIBRARY MATERIALS
			Total for check: 90354		31.47	
DANICE LONG	90355	3/27/2026	CONTRACT	100-0601-551.20-05	25.00	CONTRACT 4/21/26 TRANSLATION CLINIC
			Total for check: 90355		25.00	
METRO SALES INC	90356	3/27/2026	INV3018731	100-0601-551.24-04	48.39	E-GOLD FAX CONTRACT
		3/27/2026	INV3023782	100-0601-551.24-04	805.52	OFFICE MACHINE CONTRACT
		3/27/2026	INV3029727	100-0601-551.24-04	40.19	E-GOLD FAX CONTRACT
			Total for check: 90356		894.10	
MIDWEST TAPE	90357	3/27/2026	508407280	100-0601-551.30-14	632.76	LIBRARY MATERIALS
		3/27/2026	508459320	100-0601-551.30-14	83.22	LIBRARY MATERIALS
		3/27/2026	508474469	100-0601-551.30-14	53.98	LIBRARY MATERIALS
		3/27/2026	508485608	100-0601-551.30-14	275.90	LIBRARY MATERIALS
			Total for check: 90357		1,045.86	
PLAYAWAY PRODUCTS	90358	3/27/2026	526583	100-0601-551.30-14	739.88	LIBRARY MATERIALS
			Total for check: 90358		739.88	

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PUBLISHERS WEEKLY	90359	3/27/2026	1100076325	100-0601-551.30-14	200.44	LIBRARY MATERIALS
			Total for check: 90359		200.44	
RACHEL ANN QUILTS	90360	3/27/2026	001	100-0601-551.20-05	200.00	ART WALL DISPLAY/PROGRAMS
			Total for check: 90360		200.00	
GABE RETZLAFF	90361	3/27/2026	CONTRACT	100-0601-551.20-05	100.00	CONTRACT 4/14/26 TEEN TEST & TASTE
			Total for check: 90361		100.00	
CINDY SCHAEFER-KEMPS	90362	3/27/2026	MILEAGE	100-0601-551.33-01	21.75	MILEAGE REIMBURSEMENT
		3/27/2026	REIMBURSMENT	100-0601-551.30-16	11.48	BOOK CLUB REIMBURSMENT
			Total for check: 90362		33.23	
SERVICEMASTER BUILDING MAINTENANCE	90363	3/27/2026	48574	100-0601-551.20-01	2,220.00	JANITORIAL SERV CONTRACT
			Total for check: 90363		2,220.00	
SHOWCASES	90364	3/27/2026	331682	100-0601-551.30-18	274.43	DEPARTMENT SUPPLIES
			Total for check: 90364		274.43	
JOSHUA SPOTTS	90365	3/27/2026	CONTRACT	100-0601-551.20-05	50.00	CONTRACT 4/21/26 ROLE PLAYING GAMES
			Total for check: 90365		50.00	
UW-MADISON/PLACE	90366	3/27/2026	29NM95VTL87	100-0601-551.34-02	3,500.00	CONTINUED ED COURSE
			Total for check: 90366		3,500.00	
WINNEFOX LIBRARY SYSTEM	90367	3/27/2026	WLS4454	100-0601-551.24-01	268.58	SCANNERS
				100-0601-551.30-11	225.69	POSTAGE
				100-0601-551.30-12	67.00	COMPUTER SUPPLIES

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WINNEFOX LIBRARY SYSTEM...	90367...	3/27/2026...	WLS4454...	100-0601-551.32-01	550.00	PUBLIC VIEWING LICENSE
			Total for check: 90367		<u>1,111.27</u>	
WISCONSIN IMAGING LLC	90368	3/27/2026	5038059420	100-0601-551.24-01	406.83	PRINTER LEASE MONTHLY
			Total for check: 90368		<u>406.83</u>	
ROB ZIMMER	90369	3/27/2026	CONTRACT	100-0601-551.20-05	150.00	CONTRACT 4/20/26 NATURE TALKS
			Total for check: 90369		<u>150.00</u>	
					<u>29,171.46</u>	

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JOHN ABRAHAMSON	90370	4/2/2026	MEALS	100-0801-521.34-03	32.00	WSSCA CONFERENCE-3/5-3/6 REIMBURSEMENT
			Total for check: 90370		32.00	
ACCURATE	90371	4/2/2026	2603487	731-1022-541.38-03	195.28	CENTER SUPPORT BEARING
			Total for check: 90371		195.28	
AMAZON CAPITAL SERVICES	90372	4/2/2026	1CJM-QWND-6JXR	100-0801-521.30-10	64.54	OFFICE SUPPLIES-PD
		4/2/2026	1DQM-N9MM-CNM3	100-0801-521.30-13	40.94	ICE MACHINE CLEANER, ICE CLEANER BRUSH SET
		4/2/2026	1MFF-97DD-131X	100-0801-521.29-04	15.94	USB SPLITTER FOR LAPTOP
			Total for check: 90372		121.42	
BERGSTROM FORD LINCOLN	90373	4/2/2026	117793	731-1022-541.38-03	1,296.72	VEHICLE PARTS
			Total for check: 90373		1,296.72	
BOBCAT PLUS	90374	4/2/2026	IA22479	731-1022-541.38-03	694.36	IDLER, DRIVE BELT
		4/2/2026	IA22486	731-1022-541.38-03	232.51	SKID SHOE
			Total for check: 90374		926.87	
COMPASS MINERALS AMERICA	90375	4/2/2026	1646050	100-1006-541.30-18	8,396.01	SALT FOR ROADS-RESERVE
			Total for check: 90375		8,396.01	
COMPLETE OFFICE OF WISCONSIN	90376	4/2/2026	104831	731-1022-541.30-10	44.99	PAPER
		4/2/2026	108837	100-0204-512.30-18	20.19	TAPE
			Total for check: 90376		65.18	
CORELOGIC REFUND DEPARTMENT	90377	4/2/2026	10045400	100-0000-121.01-00	238.00	OVERPAYMENT TAXES MARK KIMBLE
			Total for check: 90377		238.00	
FACTORY MOTOR PARTS CO	90378	4/2/2026	18-2352228	731-1022-541.38-03	40.11	LUBE FILTER, OIL FILTER

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FACTORY MOTOR PARTS CO...	90378...	4/2/2026	18-2353283	731-1022-541.30-18	44.97	SHOP SUPPLIES
				731-1022-541.38-03	13.16	PLUG PARTS
	Total for check: 90378					98.24
FIRESIDE THEATER	90379	4/2/2026	1043522	100-0000-201.14-00	2,010.13	HAIRSPRAY BUS TRIP-5/3/2627 TICKETS-FINAL PAYMENT
			Total for check: 90379			
FORCE AMERICA INC	90380	4/2/2026	IN001-2145629	731-1022-541.38-03	390.73	CABLES, PANEL MOUNT
			Total for check: 90380			
GREAT BIG GRAPHICS LLC	90381	4/2/2026	11613	100-0801-521.29-01	83.00	BUSINESS CARDS FOR CYNDEL SAWALL
			Total for check: 90381			
GREATER FOX CITIES AREA	90382	4/2/2026	2015357	204-0308-562.70-01	50,000.00	STRONG NEIGHBORHOOD PILOT PROGRAM
			Total for check: 90382			
CHLOE HANSEN-DUNN	90383	4/2/2026	LYFT EXPENSES	100-0704-552.33-01	76.99	AQUATICS PROFESSIONAL CONFERENCE-LYFT EXPENS
			MEALS	100-0704-552.34-03	79.00	AQUATICS PROFESSIONAL CONFERENCE-MEALS
			Total for check: 90383			
JX ENTERPRISES INC	90384	4/2/2026	24138460P	731-1022-541.38-03	164.39	WATER VALVE ASSEMBLY
			24138584P	731-1022-541.38-03	53.99	POLY BELT
			24138603P	731-1022-541.38-03	444.81	RESERVIOR, BRACKET
			Total for check: 90384			
MATTHEWS TIRE INC	90385	4/2/2026	101030	731-1022-541.38-02	99.34	TIRE REPAIR
			101032	731-1022-541.38-02	259.88	TIRES
		Total for check: 90385				

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MENARDS-APPLETON EAST	90386	4/2/2026	92111	100-0703-553.30-15	192.14	PARK SUPPLIES AND TOOLS
		4/2/2026	92112	207-0707-552.24-03	24.96	GAS LINE PARTS-RESTROOMS
	Total for check: 90386					217.10
MENASHA TREASURER	90387	4/2/2026	DRIVER TIP	100-0000-201.14-00	80.00	BUS DRIVER TIP BREWERS GAME-4/1/26
		Total for check: 90387				
N&M AUTO SUPPLY	90388	4/2/2026	856530	731-1022-541.38-03	5.36	TIE ROD DUST BOOT SHAFT
		4/2/2026	856595	731-1022-541.30-18	44.41	WHEEL WEIGHTS
				731-1022-541.38-03	33.26	CABLE DISCONNECT SET
		4/2/2026	856656	731-1022-541.38-03	70.79	MULTI-BALL MOUNT, HITCH PIN
		4/2/2026	856690	731-1022-541.30-18	28.99	BRAKE FLUID
				731-1022-541.38-03	10.29	TRAILER CONNECTOR
Total for check: 90388					193.10	
NEENAH-MENASHA SEWERAGE COMMISSION	90389	4/2/2026	2026-030	601-1021-543.25-01	52,874.98	MARCH-WASTEWATER TREATMNT
		4/2/2026	2026-036	601-1021-543.25-01	2,769.00	MARCH-CWFL INTEREST
					13,586.00	MARCH-CWFL DEBT
					813.00	MARCH-SS BLDG INTEREST
					2,216.00	MARCH-SS BLDG DEBT
		4/2/2026	2026-044	601-1021-543.25-01	38,047.23	APRIL-WASTEWATER TREATMNT
		4/2/2026	2026-050	601-1021-543.25-01	2,414.00	APRIL-CWFL INTEREST
					11,846.00	APRIL-CWFL DEBT
			661.00	APRIL-SS BLDG INTEREST		
			1,804.00	APRIL-SS BLDG DEBT		
Total for check: 90389					127,031.21	
NIELSON COMMUNICATIONS INC	90390	4/2/2026	AR40636	731-1022-541.29-04	75.00	RADIO SERVICE
		Total for check: 90390				
PACKER CITY INTL TRUCKS INC	90391	4/2/2026	X103163201:01	731-1022-541.38-03	833.69	BRAKE CHAMBERS, FILTERS

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PACKER CITY INTL TRUCKS INC...	90391...	4/2/2026	X103163307:01	731-1022-541.38-03	86.13	OIL FILTER, FUEL FILTER
	Total for check: 90391				919.82	
PLYMOUTH LUBRICANTS	90392	4/2/2026	6212895	731-1022-541.38-03	5,043.24	OIL, LUBRICANTS
	Total for check: 90392				5,043.24	
ROCKET CLOSE LLC	90393	4/2/2026	40051700	100-0000-121.01-00	541.00	OVERPAYMENT TAXES BUDDE, DUSTIN
	Total for check: 90393				541.00	
LISA SCHMIDT	90394	4/2/2026	RENTAL DEP REF	100-0000-201.11-00	100.00	RENTAL SECURITY DEPOSIT REFUND
	Total for check: 90394				100.00	
SMT MANUFACTURING & SUPPLY LLC	90395	4/2/2026	0087870-IN	731-1022-541.38-03	20.67	PARTS
	Total for check: 90395				20.67	
WASTEQUIP LLC	90396	4/2/2026	4201903	731-1022-541.38-03	455.96	CAGE ASSEMBLY
	Total for check: 90396				455.96	
WE ENERGIES	90397	4/2/2026	5853467598	100-0701-533.22-03	14.73	2/9/26-3/9/26-ELECTRIC NORTH ST
		4/2/2026	5866375781	100-0000-123.00-00	1,071.52	GAS-N-M FIRE 2/18/26-3/18/26
				100-0601-551.22-04	1,735.06	GAS-LIBRARY 2/18/26-3/18/26
				100-0703-553.22-04	827.38	GAS-PARKS 2/18/26-3/18/26
				100-0704-552.22-04	261.68	GAS-POOL 2/18/26-3/18/26
				100-0801-521.22-04	1,479.71	GAS-POLICE 2/18/26-3/18/26
				100-0920-531.22-04	369.67	GAS-SENIOR CENTER 2/18/26-3/18/26
				100-1019-552.22-04	66.66	GAS-BRIDGE 2/18/26-3/18/26
				207-0707-552.22-04	62.39	GAS-MARINA 2/18/26-3/18/26
Total for check: 90397				5,888.80		

AP Check Register
Check Date: 4/2/2026

Date: 4/2/2026

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
WINNEBAGO COUNTY TREASURER	90398	4/2/2026	33475	470-1003-541.82-02	162.00	HWY MAINTENANCE	STR-2026-003 VALLEY RD
			Total for check: 90398		<u>162.00</u>		
					<u>205,759.88</u>		