



## BOARD OF PUBLIC WORKS MINUTES

Monday, April 6, 2026 at 6:45 PM

First Floor Conference Rooms  
100 Main Street, Menasha, WI

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### A. CALL TO ORDER

Meeting called to order by Chair Ropella at 7:43pm.

### B. ROLL CALL

Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella  
Also Present: FD Sassman, DPW Merten, PHD Hutter, PRD Sackett, DPC  
Hancheck, CA Struve, Mayor Hammond, Clerk Snyder

### C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

### D. MINUTES TO APPROVE

#### 1. Special Board of Public Works, 3/30/26

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

### E. DISCUSSION / ACTION ITEMS

#### 1. Payment — Northeast Asphalt, Inc; Contract No. 2025-03; Jefferson Park Boat Launch; \$40,413.14 (Payment No. 6)

Motion by District 6 Alderperson Marshall, seconded by District 7 Alderperson Grade to approve.

Motion carried 8-0 on roll call.

#### 2. Recommend to Award — Contract Unit No. 2026-01; Street Construction on Eighth Street, Third Street, and DePere Street; MCC, Inc.; \$195,922.05

Motion by District 6 Alderperson Marshall, seconded by District 5 Alderperson Lewis to approve.

Motion carried 8-0 on roll call.

#### 3. Recommend to Award — Contract Unit No. 2026-02; Epoxy Pavement Markings on Third Street and Racine Street; Century Traffic, LLC; \$122,398.20

Motion by District 6 Alderperson Marshall, seconded by District 7 Alderperson Grade to approve.

Motion carried 8-0 on roll call.

#### 4. Street Use Permit Application – Memorial Day Parade; Monday, May 25, 2026; 8:00 a.m. to 10:30 a.m.; Twin City Veterans

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson

Grade to approve. Motion carried on voice vote.

5. Proposal for an Additional Street Paving Contract

Motion by District 6 Alderperson Marshall, seconded by District 5 Alderperson Lewis to approve.

Motion carried 8-0 on roll call.

F. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 7 Alderperson Grade to adjourn the Board of Public Works meeting at 8:03pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.