

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



**COMMON COUNCIL (ORGANIZATIONAL)
MEETING AGENDA**

**Tuesday, April 21, 2026 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - a. Protocol Committee, 4/13/26
 - 3. Communications:
 - a. R-7-26 – A Resolution Adopting Rules of the Common Council and Mayor; Expectation of Non-Emergency Outreach to City of Menasha Staff
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- H. Items Removed from the Consent Agenda**
- I. Action Items**
- J. Held Over Business**
- K. Ordinances and Resolutions**

1. R-7-26 - A Resolution Adopting Rules of the Common Council and Mayor (Introduced by Mayor Hammond & Ald. Grade)

L. Appointments

1. Common Council Appointments
 - a. Council President (1 year term effective immediately)
 - b. An Alderman Member to the Plan Commission (1 year term effective immediately)
 - c. An Alternate Alderman Member to the Plan Commission (1 year term effective immediately)

M. Recess to Committees

1. Administration Committee
2. Board of Public Works
3. Personnel Committee

N. Appointments

1. Common Council Appointments
 - a. Member of the Protocol Committee
 - b. Member of the IT Steering Committee (Chair or Vice Chair of the Administration Committee)
 - c. Member of the Neenah Menasha Fire Rescue Joint Finance and Personnel Committee
Council President (automatic - no action required)
Personnel Committee Chair
 - d. Member of the Sustainability Committee
2. Mayor's Appointments
 - a. Appointment of Alderman Ted Grade to the Parks and Recreation Board (1 year term effective immediately)
 - b. Appointment of Alderman Tim Hale to the Landmarks Commission (1 year term effective immediately)
 - c. Appointment of Alderman Tom Marshall to the Neenah Menasha Fire Rescue Joint Finance and Personnel Committee (1 year term effective immediately)
 - d. Reappointment of Jennifer Sassman to the Room Tax Commission for the term of 5/1/26 - 4/30/27

O. Claims Against the City

P. Public Comments on Any Matter Listed on the Agenda

(5 minute time limit for each person)

Q. Adjournment

MEETING NOTICE

May 4, 2026

Common Council Workshop – 5:00 PM

Common Council Meeting – 6:00 PM

Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."