



COMMON COUNCIL MINUTES
Monday, May 4, 2026 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. CALL TO ORDER
Meeting called to order by Mayor Hammond at 6:00pm.
- B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
- C. ROLL CALL
Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, School
Also Present: FD Sassman, DPW Merten, CDD Dane, PRD Sackett, PHD Hutter,
DC Hanchek, FC Teesch, LD Kopetsky, CA Struve, Mayor Hammond, Clerk
Snyder
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
Chad Lewis (1032 Grove Street, Menasha) commented as an individual member of the Menasha Joint School District's Board of Education on the District's recently passed operational referendum and social media discussion around this such. Lewis encouraged the Common Council to verify the accuracy of information before sharing it online.
- KristL Laux (388 Naussau Street, Menasha) commented on the presence of the invasive Round Goby in Lake Winnebago. In addition to use of the species as bait in the lake, recent rainfall also resulted in water levels rising above the Menasha Lock barrier. Due to these conditions, Laux encouraged the Common Council, City staff, and public to petition the U.S. Army Corps of Engineers to open the Menasha Lock.
- F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to receive. Motion carried on voice vote.
1. Presentations:
 2. Minutes to Receive:
 - a. Special Parks & Recreation Board, 4/27/26
 3. Communications:
- G. CONSENT AGENDA

1. Special Board of Public Works, 5/4/26, Recommends Approval of:
 - a. Street Use Application — Fox Cities Marathon; Sunday, September 20, 2026; 3 AM - 2 PM; Community First Credit Union

Motion by District 6 Alderperson Marshall, seconded by District 8 Alderperson School to approve.

Motion carried 8-0 on roll call.

2. Special Parks & Recreation Board, 4/27/26, Recommends Approval of:
 - a. Athletic Facility Rental Form Fee Update-2026 and 2027 Jefferson Park Softball Field Promotional FeeMotion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

Discussion considered communications to existing and newly incoming groups, installation of a new scoreboard, and the field's public opening.

Staff advised that the purpose of this item is to reflect the present conditions of the Jefferson Park softball fields. This is a temporary reduction while work continues on this space, and is intended to promote reservations by leagues. A related memorandum of understanding for use of this field by Fox Valley Athletics follows this item.

- b. Memorandum of Understanding (MOU) by and between Fox Valley Athletics (FVA) and the City of Menasha for 2026-2028Motion by District 7 Alderperson Grade, seconded by District 5 Alderperson Lewis to approve.

Motion carried 7-1 on roll call. District 2 Alderperson Eisenach voted no.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Class "B" (Beer) Alcohol License Application from Menasha Athletic Association; Thomas Konetzke, Agent; Koslo Park Concessions (1200 Geneva Road, Menasha), Premises
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

2. El Palenque Mexican Gastropub Outdoor Alcoholic Beverage Service Permit

Application for the 2025-2026 Licensing Term (May 5, 2026 – June 30, 2026)
Motion by District 8 Alderperson School, seconded by District 3 Alderperson
Hale to approve.

Motion carried 8-0 on roll call.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

O. ADJOURNMENT

Motion by District 6 Alderperson Marshall seconded by District 3 Alderperson Hale
to adjourn the Special Common Council meeting at 6:22pm. Motion carried on
voice vote.

Minutes submitted by City Clerk Kaija Snyder.