



ADMINISTRATION COMMITTEE MINUTES

Monday, May 18, 2026 at 6:30 PM

First Floor Conference Rooms
100 Main Street, Menasha, WI

A. CALL TO ORDER

Meeting called to order by Chair Hale at 8:02pm.

B. ROLL CALL

Present: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, School

Absent: Ald. Eisenach

Also Present: DPW Merten, CDD Dane, PRD Sackett, PHD Hutter, DPC Hanchek, CA Struve, Mayor Hammond, DC Janet

C. MINUTES TO APPROVE

1. Administration Committee, 5/5/26

Motion by District 7 Alderperson Grade seconded by District 5 Alderperson Lewis to approve. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Recommend to Award – Post-Crescent Media (*The Post-Crescent*) as the Official City Newspaper of the City of Menasha for the 2026-2027 term
Motion by District 7 Alderperson Grade, seconded by District 8 Alderperson School to approve.

Motion carried 7-0 on roll call.

Discussion considered the lack of bids and limitations of legal noticing, while noting other potential methods of disseminating information.

Staff advised that this is a routine, annual item, noting only one bid by *The Post-Crescent*.

E. ADJOURNMENT

Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to adjourn the Administration Committee meeting at 8:08pm. Motion carried on voice vote.

Minutes submitted by Deputy City Clerk Evan Janet.