

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



## **COMMON COUNCIL MEETING AGENDA**

**Monday, June 1, 2026 at 6:00 PM**

**First Floor Conference Rooms  
100 Main Street, Menasha, WI**

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**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Public Hearing**

1. Proposed Rezoning of Property Located at 1173 Province Terrace (Parcel No. 7-00001-10) from C-3 Business and Office District to R-2A Multi-Family, Zero Lot Line Residence District

**E. Public Comments on Any Matter of Concern to the City**

(5 minute time limit for each person)

**F. Report of Department Officers/Department Heads/Staff/Consultants**

Clerk Snyder - the following minutes and communications have been received and placed on file:

1. Presentations:
2. Minutes to Receive:
  - a. Administration Committee, 5/18/26
  - b. Board of Public Works, 5/18/26
  - c. Personnel Committee, 5/18/26
  - d. Neenah-Menasha Sewerage Commission, 4/28/26
  - e. Police Commission, 3/19/26
  - f. Special Police Commission, 3/23/26, 3/24/26, 4/1/26, 4/21/26
  - g. Plan Commission, 5/5/26
3. Communications:
  - a. Fourth Quarter 2025 Financial Update
  - b. Police Week Recognition and Awards
  - c. Municipal Staff PSA - Mowing

**G. Consent Agenda**

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be

removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 5/18/26
2. Administration Committee, 5/18/26, Recommends Approval of:
  - a. Recommend to Award – Post-Crescent Media (*The Post-Crescent*) as the Official City Newspaper of the City of Menasha for the 2026-2027 term
3. Board of Public Works, 5/18/26, Recommends Approval of:
  - a. Recommend to Award — Contract Unit No. 2026-05; Asphaltic Concrete Pavement Crack Sealing Various City Streets; Fahrner Asphalt Sealers, LLC; \$44,321.00
  - b. Recommend to Award — Contract Unit No. 2026-06; Asphaltic Concrete Pavement Chip Sealing Various City Streets; Fahrner Asphalt Sealers, LLC; \$55,716.00
  - c. Payment — Northeast Asphalt, Inc; Contract No. 2025-03; Jefferson Park Boat Launch;\$129,383.71 (Payment No. 7)
4. Personnel Committee, 5/18/26, Recommends Approval of:
  - a. Recommended Change to Employee Safety Manual - Policy for Respiratory Protection - Sewer Crew
5. Special Board of Public Works, 6/1/26, Recommends Approval of:
  - a. Fourth Amendment to Ground Site Lease Agreement between City of Menasha and AT&T Mobility Corporation

## **H. Items Removed from the Consent Agenda**

### **I. Action Items**

1. Alcohol License Renewal Applications for the 2026-2027 Licensing Term (July 1, 2026 – June 30, 2027)
2. Outdoor Alcoholic Beverage Service Permit Applications for the 2026-2027 Licensing Term (July 1, 2026 – June 30, 2027)
3. Outdoor Street Service Permit Renewal Applications for the 2026 Licensing Term (June 2, 2026 — November 30, 2026)
4. Temporary Expansion of Licensed Premises Permit Application – Wilzke’s Pub (528 Milwaukee Street, Menasha), September 19, 2026
5. Acquisition of Real Property Interests for the WIS 114 (Plank Road) Reconstruction Project (Project ID: 4064-17-21) Involving All Parcels Fronting the Connecting Highway Portion of WIS 114 (Manitowoc Street to Melissa Street)
  - a. May adjourn into Closed Session pursuant to Section 19.85(1)(e) and (g)

of the Wisconsin Statutes: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and/or conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- b. May adjourn into Open Session to take action on item discussed in Closed Session
6. Accounts payable and payroll for the term of 5/15/26 - 5/28/26 in the amount of \$950,344.92

**J. Held Over Business**

**K. Ordinances and Resolutions**

1. O-1-26 - An Ordinance Amending Title 13, by Making Certain Changes to the District of 1173 Province Terrace (Parcel No. 7-00001-10); C-3 Business and Office District to R-2A Multi-Family, Zero Lot Line Residence District (Introduced by Ald. Eisenach)
2. R-15-26 - A Resolution Approving Continuing Appropriations (2025 Fund Balance Reservations) (Introduced by Mayor Hammond)

**L. Appointments**

1. Resignation of James Meinke from the Police Commission
2. Mayor's appointment of Gary Daughtery to the Police Commission for the term of 6/2/26–5/1/28

**M. Claims Against the City**

**N. Public Comments on Any Matter Listed on the Agenda**

(5 minute time limit for each person)

**O. Adjournment**

**MEETING NOTICE**  
**June 15, 2026**  
**Common Council Meeting – 6:00 PM**  
**Committee Meetings to Follow**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."