

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, April 21, 2025 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - a. Administration Committee, 4/15/25
 - b. Board of Public Works, 4/15/25
 - c. Personnel Committee, 4/15/25
 - 3. Communications:
 - a. Electronic Recycling Event (May 10th, 2025)
 - b. Racine Street Closure Notice
 - c. Arbor Day Celebration
 - d. Arbor Day Proclamation
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
 - 1. Minutes to Approve
 - a. Common Council (Sine Die), 4/15/25
 - b. Common Council (Organization), 4/15/25

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts payable and payroll for the term of 04/11/25 - 04/17/25 in the amount of \$633,564.89

J. Held Over Business

K. Ordinances and Resolutions

1. R-13-25 A Resolution Terminating City of Menasha Tax Increment District No. 4, Authorizing City Treasurer to Distribute Excess Increment to Overlying Taxing Districts

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda (5 minute time limit for each person)

O. Adjournment

MEETING NOTICE

May 5, 2025

Common Council Workshop – 5:00 PM

Common Council Meeting – 6:00 PM

Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

City of Menasha
Administration Committee
First Floor Conference Rooms
100 Main Street
Tuesday April 15, 2025
6:05 PM
Minutes

A. CALL TO ORDER

Meeting called to order by Clerk Snyder at 6:12 pm.

B. ROLL CALL

PRESENT: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella

ALSO PRESENT: FD Sassman, DPW Merten, CDD Dane, PHD Hutter, HRM Cardoza, PC Thorn, FC Teesch, LD Kopetsky, NSA Oskey, CES Fulcer, Attorney Walsh, Mayor Hammond, Clerk Snyder

C. MINUTES TO APPROVE

1. Special Administration Committee, 4/7/25

Motion by Ald. Perkins seconded by Ald. Marshall to approve the minutes of the 4/7/25 Administration Committee meeting. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Election of Chair

Clerk Snyder opened the floor for Administration Committee Chair nominations. Ald. Eisenach was nominated by Ald. Ropella to serve as Administration Committee Chair. No other nominations were made, and a unanimous ballot was cast for Ald. Eisenach to be appointed Administration Committee Chair.

2. Election of Vice Chair

Chair Eisenach opened the floor for Administration Committee Vice Chair nominations. Ald. Lewis was nominated by Ald. Grade to serve as Administration Committee Vice Chair.

Ald. Hale was nominated by Ald. Ropella to serve as Administration Committee Vice Chair.

Vote carried 7-1 in favor of Ald. Hale's appointment as Administration Committee Vice Chair. Ald. Grade voted for Ald. Lewis.

E. ADJOURNMENT

Motion by Ald. Grade seconded by Ald. Marshall to adjourn the Administration Committee meeting at 6:16 pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.

City of Menasha
Board of Public Works
First Floor Conference Room
100 Main Street, Menasha
Tuesday April 15, 2025
6:10 PM
Minutes

A. CALL TO ORDER

Meeting called to order by DPW Merten at 6:19 pm.

B. ROLL CALL

PRESENT: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella

ALSO PRESENT: FD Sassman, DPW Merten, LD Kopetsky, PHD Hutter, PC Thorn, FC Teesch, NSA Oskey, CES Fulcer, Attorney Walsh, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

D. MINUTES TO APPROVE

1. Board of Public Works, 4/7/25

Motion by Ald. Ropella seconded by Ald. Grade to approve the minutes of the 4/7/25 Board of Public Works meeting. Motion carried on voice vote.

E. DISCUSSION / ACTION ITEMS

1. Election of Chair

DPW Merten opened the floor for Board of Public Works Chair nominations. Ald. Ropella was nominated by Ald. Marshall to serve as Board of Public Works Chair.

Ald. Rand was nominated by Ald. Grade to serve as Board of Public Works Chair.

Vote carried 5-3 in favor of Ald. Ropella's appointment as Board of Public Works Chair. Aids. Rand, Perkins, and Grade voted for Ald. Rand.

2. Election of Vice Chair

Chair Ropella opened the floor for Board of Public Works Vice Chair nominations. Ald. Marshall was nominated by Ald. Ropella to serve as Board of Public Works Vice Chair.

Ald. Rand was nominated by Ald. Perkins to serve as Board of Public Works Vice Chair.

Vote carried 5-3 in favor of Ald. Marshall's appointment as Board of Public Works Vice Chair. Aids. Rand, Perkins, and Grade voted for Ald. Rand.

F. ADJOURNMENT

Motion by Ald. Marshall seconded by Ald. Hale to adjourn the Board of Public Works meeting at 6:24 pm. Motion carried on voice vote.

City of Menasha
Personnel Committee
First Floor Conference Rooms
100 Main Street, Menasha
Tuesday April 15, 2025
6:15 PM
Minutes

A. CALL TO ORDER

Meeting called to order by Attorney Walsh at 6:26 pm.

B. ROLL CALL

PRESENT: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella, Mayor Hammond

ALSO PRESENT: FD Sassman, DPW Merten, PHD Hutter, HRM Cardoza, LD Kopetsky, PC Thorn, FC Teesch, NSA Oskey, CES Fulcer, Attorney Walsh, Clerk Snyder

C. MINUTES TO APPROVE

1. Personnel Committee, 3/17/25

Motion by Ald. Ropella seconded by Ald. Grade to approve the minutes of the 3/17/25 Personnel Committee meeting.

Motion carried 8-0 on roll call.

D. DISCUSSION / ACTION ITEMS

1. Election of Chair

Attorney Walsh opened the floor for Personnel Committee Chair nominations. Ald. Perkins was nominated by Ald. Marshall to serve as Personnel Committee Chair.

Ald. Grade was nominated by Ald. Ropella to serve as Personnel Committee Chair.

Vote carried 8-1 in favor of Ald. Perkins' appointment as Personnel Committee Chair. Ald. Ropella voted for Ald. Grade.

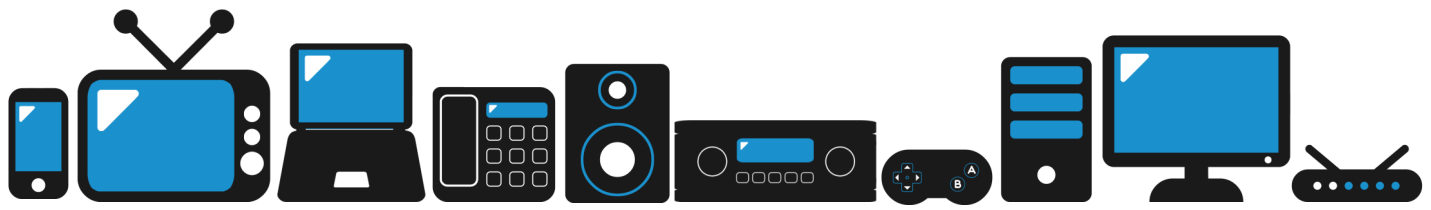
2. Election of Vice Chair

Chair Perkins opened the floor for Personnel Committee Vice Chair nominations. Ald. Lewis was nominated to serve as Personnel Committee Vice Chair. No other nominations were made, and a unanimous ballot was cast for Ald. Lewis to be appointed Personnel Committee Vice Chair.

E. ADJOURNMENT

Motion by Ald. Marshall seconded by Ald. Hale to adjourn the Personnel Committee meeting at 6:31 pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.



ELECTRONICS RECYCLING EVENT

SATURDAY, MAY 10TH, 2025 8:00AM - 12:00PM

MENASHA CITY PUBLIC WORKS – 455 BALDWIN ST. MENASHA, WI

FREE TO RECYCLE ELECTRONICS

Please remove all batteries and bulbs from your electronics prior to the event

Computer Towers
Tablets/eReaders
Satellite Boxes
Circuit Boards

Cords/Wire
Cell Phones
Power Supplies
VCRs/DVD Players

Laptops
Routers
Telephones
iPods

Audio Equipment
Desktop Printers
Video Gaming Devices
Most Small Electronics

We unfortunately do not accept smoke detectors, carbon monoxide detectors, thermostats, or thermometers

ELECTRONICS WITH RECYCLING CHARGES

We accept cash, debit card, credit card, or check. Checks can be made out to 'Recycle That Stuff'

Flat and Tube Computer Monitors \$20 ea
Flat and Tube TVs (29" and under) \$20 ea
Flat and Tube TVs (30" - 49") \$40 ea
Flat and Tube TVs (50" and over)[†] \$60 ea
Wood Console or Projection TVs[†] \$60 ea

Large Copiers/Printers \$15 ea
Microwaves \$15 ea
Dehumidifiers \$20 ea
Dorm-Size Refrigerators* \$20 ea
Window Air Conditioners* \$20 ea

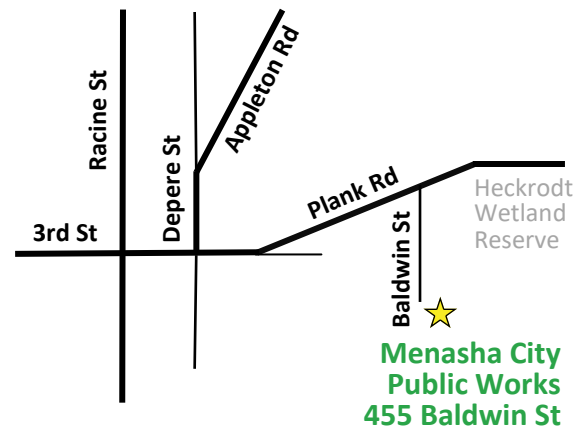
*We unfortunately do not accept full-size refrigerators, full-size freezers, or central air conditioning units

[†]TVs over 60" may incur an additional charge

For your safety and ours, please:

- ✓ Wipe down all materials prior to the event
- ✓ Stay in your vehicle at the event, we will unload
- ✓ No batteries or light bulbs

Event Questions? 920.955.3760



RecycleThatStuff.com
Resource Solutions

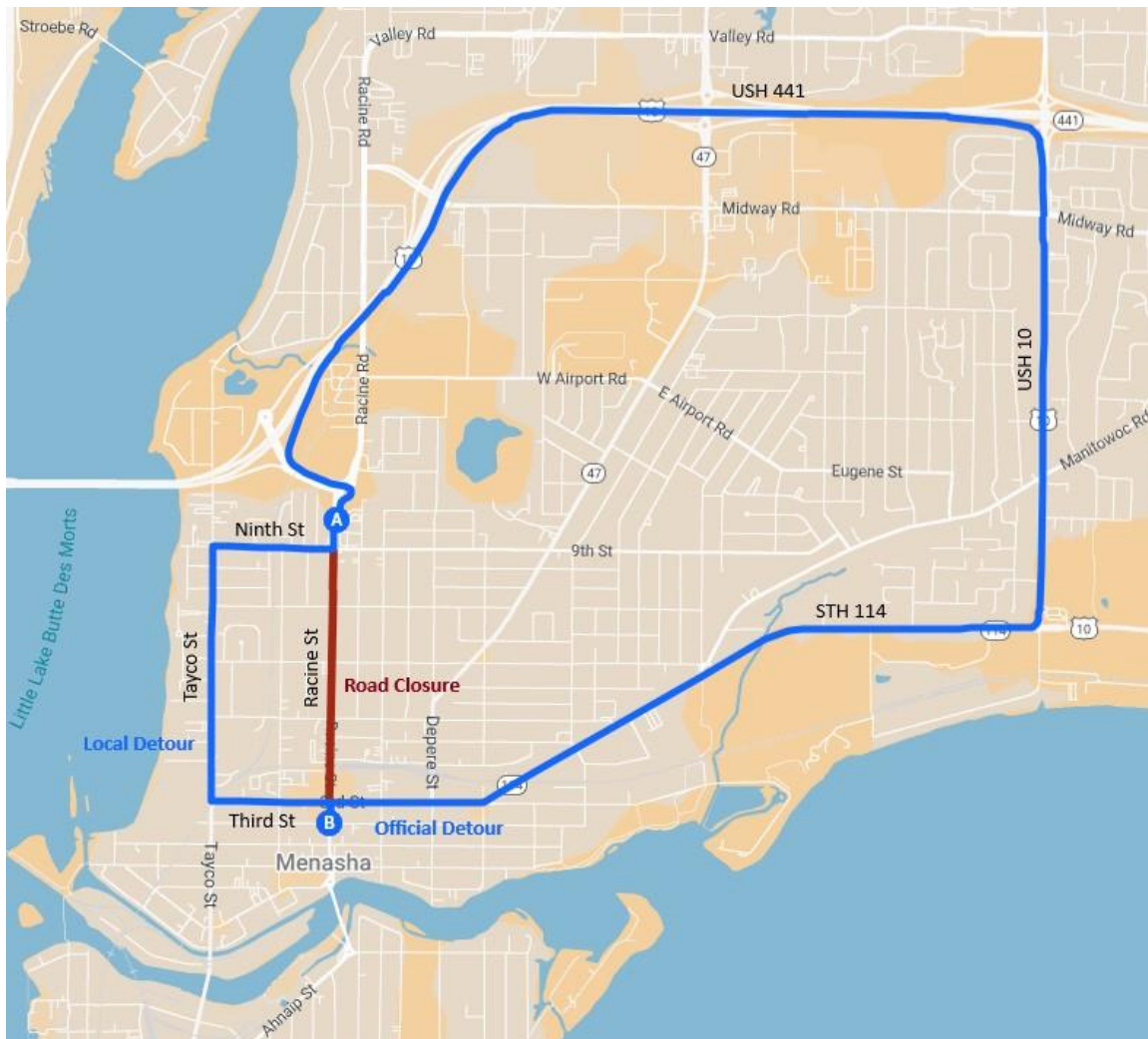


Event is held rain or shine!

Road Closure Notice

Overview: Racine Street will be closed between Third Street and Ninth Street for storm sewer and street construction starting April 21, 2025, with completion expected by October 31, 2025. This phase continues last year's utility improvements, finalizing the full reconstruction of Racine Street.

Detour Route: A detour will guide traffic via STH 114 (Third Street/Plank Road), USH 10 (Oneida Street), and USH 441. Local traffic (no trucks) may use Ninth Street and Tayco Street to access downtown Menasha. See the map below.



General Access:

- Through traffic on Racine Street will be strictly prohibited.
- The Third Street intersection will remain open, except for the north leg, with brief partial closures for pavement work.
- Seventh Street will remain open across Racine Street when school is in session. The intersection will be closed June through August.
- The Ninth Street intersection will remain open, except for the south leg.

Business and Resident Access: Businesses and homes along Racine Street will remain accessible, with rare exceptions. Property owners will receive a 72-hour notice when their driveway access is affected.

Contact: For questions, reach out to Menasha Public Works at (920) 967-3610 or publicworks@menashawi.gov

Celebrate Arbor Day

Friday, April 25

9:00am

📍 95 Broad St,
Menasha

Join us as we enhance the newly
redeveloped Water St. Corridor



TREE CITY USA®
Arbor Day Foundation





PROCLAMATION

Office of the Mayor

WHEREAS, established in 1872, Arbor Day encourages the planting of trees in urban and wildland areas to protect, renew and manage our trees and forests, and to encourage a healthy ecosystem; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and,

WHEREAS, trees, wherever they are planted, are a source of joy spiritual renewal; and,

WHEREAS, for the 42nd consecutive year, the National Arbor Day Foundation has recognized Menasha as a Tree City USA designee; and

WHEREAS, Menasha's urban forest contains over 6,000 managed trees on its streets, in its parks, and at public buildings; and

WHEREAS, Menasha is committed to trees as a defining feature of this great City, and on April 25th the City will plant 42 trees along and near the Water Street Corridor; and

WHEREAS, the event will also highlight sustainability and tree care by way of a tree planting demonstration, supervision of the volunteer tree planting efforts, and distribution of informational material.

NOW THEREFORE BE IT PROCLAIMED, That I Austin R. Hammond, Mayor of the City of Menasha, do hereby proclaim April 25th to be:

Arbor Day

in the City of Menasha, and remind everyone that the best time to plant a tree is now.



Signed and sealed this 21st day of April 2025

Austin R. Hammond

AUSTIN R. HAMMOND

MAYOR OF MENASHA

City of Menasha
Common Council – Sine Die
First Floor Conference Rooms
100 Main Street
Tuesday April 15, 2025
5:00 PM
Minutes

A. CALL TO ORDER

Meeting called to order at 5:01 pm by Mayor Hammond.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. MOMENT OF SILENCE – FORMER ALDERMAN DICK FRANK

A moment of silence was held for Former Alderman Dick Frank.

D. ROLL CALL

PRESENT: Aids. Perkins, Lewis, Marshall, Grade, Ropella, Nichols, Eisenach, Sevenich

ALSO PRESENT: FD Sassman, DPW Merten, CDD Dane, PHD Hutter, HRM Cardoza, PC

Thorn, FC Teesch, CES Fulcer, LD Kopetsky, NSA Oskey, Attorney Walsh, Mayor Hammond, Clerk Snyder

E. PUBLIC HEARING

F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Snyder - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Board of Canvassers, 4/7/25
- b. Board of Health, 3/5/25
- c. Board of Public Works, 4/7/25
- d. Library Board of Trustees, 2/25/25
- e. Special Administration Committee, 4/7/25
- f. Water and Light Commission, 3/26/35

Communications:

Motion by Ald. Sevenich seconded by Ald. Grade to accept minutes a-f. Motion carried on voice vote.

G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

- David Vandenling (206 Water Street) commented on proposed parking changes affecting Water Street. Specifically, Vandenling commented on adequate passing space for emergency vehicles, single-vehicle driveways, and public right-of-way.

H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 4/7/25

Board of Public Works, 4/7/25, Recommends Approval of:

2. Street Use Application – Memorial Day Parade; Monday, May 26, 2025; 8:00 a.m. to 10:30 am.; Twin City Veterans
3. Payment – Cardinal Construction; Contract Unit No. 2024-10; Jefferson Park Shelter Construction; \$79,055.57 (Payment No. 3)
4. Recommend to Purchase – Street Lighting LED Upgrade – Neher Electric Supply, Inc.; \$103,823.45 (Lighting Fixtures Only)
5. Recommend to Award - Real Estate Acquisition Services Agreement for the 2028 WIS 114/Plank Road Project (DOT ID# 4065-17-21); TerraVenture Advisors, LLC; For a Total Sum Not to Exceed \$122,713.47

Ald. Sevenich requested that the Common Council vote on each item individually. Mayor Hammond ruled the motion germane.

I. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Common Council, 4/7/25

Motion by Ald. Sevenich seconded by Ald. Ropella to approve the minutes of the 4/7/25 Common Council meeting. Motion carried on voice vote.

2. Street Use Application – Memorial Day Parade; Monday, May 26, 2025; 8:00 a.m. to 10:30 am.; Twin City Veterans

Motion by Ald. Sevenich seconded by Ald. Ropella to approve Street Use Application – Memorial Day Parade; Monday, May 26, 2025; 8:00 a.m. to 10:30 am.; Twin City Veterans.

Motion carried 8-0 on roll call.

3. Payment – Cardinal Construction; Contract Unit No. 2024-10; Jefferson Park Shelter Construction; \$79,055.57 (Payment No. 3)

Motion by Ald. Sevenich seconded by Ald. Grade to approve Payment – Cardinal Construction; Contract Unit No. 2024-10; Jefferson Park Shelter Construction; \$79,055.57 (Payment No. 3).

Motion carried 8-0 on roll call.

4. Recommend to Purchase – Street Lighting LED Upgrade – Neher Electric Supply, Inc.; \$103,823.45 (Lighting Fixtures Only)

Motion by Ald. Sevenich seconded by Ald. Ropella to approve Recommend to Purchase – Street Lighting LED Upgrade – Neher Electric Supply, Inc.; \$103,823.45 (Lighting Fixtures Only).

Motion carried 8-0 on roll call.

5. Recommend to Award - Real Estate Acquisition Services Agreement for the 2028 WIS 114/Plank Road Project (DOT ID# 4065-17-21); TerraVenture Advisors, LLC; For a Total Sum Not to Exceed \$122,713.47

Motion by Ald. Sevenich seconded by Ald. Ropella to approve Recommend to Award - Real Estate Acquisition Services Agreement for the 2028 WIS 114/Plank Road Project (DOT ID# 4065-17-21); TerraVenture Advisors, LLC; For a Total Sum Not to Exceed \$122,713.47.

Motion carried 8-0 on roll call.

J. ACTION ITEMS

1. Accounts payable for the term of 4/4/25 – 4/10/25 in the amount of \$3,093,339.18

Motion by Ald. Nichols seconded by Ald. Perkins to approve accounts payable for the term of 4/4/25 – 4/10/25 in the amount of \$3,093,339.18.

Motion carried 8-0 on roll call.

K. HELD OVER BUSINESS

L. ORDINANCES AND RESOLUTIONS

1. O-3-25 – An Ordinance Amending Title 10, Chapter 1, Article C of the Code of Ordinances, Updating Parking Restrictions on Water Street & Reformatting Section 10-1-26 (Introduced by Ald. Nichols)

Motion by Ald. Nichols seconded by Ald. Eisenach to approve O-3-25 – An Ordinance Amending Title 10, Chapter 1, Article C of the Code of Ordinances, Updating Parking Restrictions on Water Street & Reformatting Section 10-1-26.

Motion carried 5-3 on roll call. Aids. Marshall, Grade, and Ropella voted no.

Discussion considered the reflection and intention of amendment revisions made by the Board of Public Works, affected properties, and extant parking limitations.

Staff advised that the recommendation before the Common Council is as amended by the Board of Public Works. Staff additionally advised on the rationale for limiting Water Street parking along the north side of the roadway; specifically, this area features mountable curbs that risk lawn damage.

M. APPOINTMENTS

1. Resignation of Tim Hale from the Parks and Recreation Board

Motion by Ald. Sevenich seconded by Ald. Marshall to accept the Resignation of Tim Hale from the Parks and Recreation Board. Motion carried on voice vote.

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

P. ITEMS FOR NEXT MEETING AGENDA

(by majority vote)

Q. PRESENTATION TO OUTGOING ALDERMEN

1. Certificate of Appreciation for Dan Kelpinski

Mayor Hammond spoke to Dan's service to the City of Menasha and his contributions to accessible, transparent governance through recording Common Council and Committee meetings.

2. Alderman Kiersten Lewis (Mayor Hammond)

Mayor Hammond thanked Ald. Lewis for her years of service to the Common Council and the City of Menasha. Further discussion considered Ald. Lewis' commitment amidst post-secondary education and its impact on young people.

3. Alderman Rebecca Nichols (Mayor Hammond)

Mayor Hammond thanked Ald. Nichols for her dedication to public service in the City of Menasha, her thoughtfulness, and representation of her district. Further discussion considered Ald. Nichols' thorough work, community pride, and dedication to the role.

4. Alderman Stan Sevenich (Mayor Hammond)

Mayor Hammond thanked Ald. Sevenich for his unquestionable commitment to the City of Menasha, candidness, and long-term service to the community. Further discussion considered Ald. Sevenich's historic perspective, dedication to the community's best interests, accomplishments, longevity, and love for Menasha.

General discussion considered the lasting impact each outgoing Alderperson has made on the City of Menasha; specifically, community service, leadership, and pride. Outgoing Alderpersons were thanked for their leadership, grace, and contributions to the community.

Staff concluded thanks by presenting Alderpersons who have served more than ten years, including Aids. Nichols and Sevenich, with commemorative street signs made in their name.

R. ADJOURNMENT – Sine Die

Motion by Ald. Sevenich seconded by Ald. Nichols to adjourn sine die the Common Council meeting at 5:39 pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.

City of Menasha
Common Council – Organizational Meeting
First Floor Conference Rooms
100 Main Street
Tuesday April 15, 2025
6:00 PM
Minutes

A. CALL TO ORDER

Meeting called to order by Mayor Hammond at 6:01 pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Aids. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella

ALSO PRESENT: FD Sassman, DPW Merten, PHD Hutter, HRM Cardoza, PC Thorn, LD Kopetsky, FC Teesch, CES Fulcer, NSA Oskey, Attorney Walsh, Mayor Hammond, Clerk Snyder

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Snyder - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Protocol Committee, 4/9/25

Communications:

Motion by Ald. Grade seconded by Ald. Ropella to receive minutes a. Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-12-25 – A Resolution Adopting Rules of the Common Council and Mayor (Introduced by Mayor Hammond)

Motion by Ald. Grade seconded by Ald. Perkins to approve R-12-25 – A Resolution Adopting Rules of the Common Council and Mayor.

Main motion as amended carried 8-0 on roll call.

Motion by Ald. Grade seconded by Ald. Ropella to amend R-12-25 in three ways: (1) by sequencing 1.05 Order of Business appropriately (16 becomes 15); (2) by revising the first sentence of 1.03 Notification of Absence of Members to read "Any Alderman who cannot attend a Council meeting, or their assigned committee meeting shall notify the Mayor, City Clerk, President of the Council, or in the case of a committee meeting, the Committee Chair in advance if he/she is unable to attend such meeting except in the case of an emergency"; (3) by revising the first sentence of 1.15 Presence Required at Meetings; Electronic Communications and Devices to read "Presence is required at all Common Council and assigned committee meetings".

Motion to amend carried 8-0 on roll call.

L. APPOINTMENTS

1. Common Council Appointments

a. Council President (1 year term effective immediately)

Mayor Hammond opened the floor for Council President nominations. Ald. Grade was nominated by Ald. Eisenach to serve as Council President. No other nominations were made, and a unanimous ballot was cast for Ald. Grade to be appointed Council President.

b. An Alderman Member to the Plan Commission (1 year term effective immediately)

Ald. Rand was nominated by Ald. Perkins to serve as the Alderman Member of the Plan Commission.

Ald. Eisenach was nominated by Ald. Ropella to serve as the Alderman Member of the Plan Commission.

Vote carried 5-3 in favor of Ald. Eisenach's appointment as Alderman Member of the Plan Commission. Aids. Rand, Perkins, and Hale voted for Ald. Rand.

c. An Alternate Alderman Member to the Plan Commission (1 year term effective immediately)

Ald. Rand was nominated by Ald. Eisenach to serve as the Alternate Alderman Member of the Plan Commission.

Ald. Hale was nominated by Ald. Ropella to serve as the Alternate Alderman Member of the Plan Commission.

Vote carried 5-3 in favor of Ald. Rand's appointment as Alternate Alderman Member of the Plan Commission. Aids. Hale, Marshall, and Ropella voted for Ald. Hale.

M. RECESS TO COMMITTEES

Motion by Ald. Marshall seconded by Ald. Ropella to recess to committees at 6:10 pm. Motion carried 8-0 on roll call.

1. Administration Committee
2. Board of Public Works
3. Personnel Committee

Motion by Ald. Ropella seconded by Ald. Perkins to reconvene the Common Council at 6:32 pm. Motion carried 8-0 on roll call.

N. APPOINTMENTS

1. Common Council Appointments

a. Member of the Protocol Committee

Ald. Lewis was nominated by Ald. Ropella to serve as a member of the Protocol Committee.

Ald. Marshall was nominated by Ald. Ropella to serve as a member of the Protocol Committee.

Vote carried 6-2 in favor of Ald. Marshall's appointment as member of the Protocol Committee. Aids. Rand and Lewis voted for Ald. Lewis.

- b. Member of the IT Steering Committee (Chair or Vice Chair of the Administration Committee)

Clerk's Note: Administration Committee Chair Eisenach is automatically appointed member of the IT Steering Committee. No additional action was taken on this item.

- c. NMFR Joint Finance & Personnel Committee
 - i. Council President (automatic – no action required)
 - ii. Personnel Committee Chair

Clerk's Note: Council President Grade is automatically appointed member of the NMFR Joint Finance & Personnel Committee. Personnel Committee Chair Perkins is additionally automatically appointed member of the NMFR Joint Finance & Personnel Committee. No additional action was taken on this item.

- d. Member of the Sustainability Board

Ald. Lewis was nominated by Ald. Perkins to serve as a member of the Sustainability Board.

Ald. Rand was nominated by Ald. Grade to serve as a member of the Sustainability Board.

Vote carried 5-4 in favor of Ald. Rand's appointment as member of the Sustainability Board. Aids. Lewis, Marshall, Grade, and Ropella voted for Ald. Lewis. Mayor Hammond served as tie breaker, voting for Ald. Rand.

2. Mayor's Appointments

- a. Appointment of Ald. Ted Grade to the Parks & Recreation Board (1 year term effective immediately)
- b. Appointment of Ald. Tim Hale to the Landmarks Commission (1 year term effective immediately)
- c. Appointment of Ald. Tom Marshall to the NMFR Joint Finance and Personnel Committee (1 year term effective immediately)
- d. Reappointment of Jennifer Sassmann to the Room Tax Commission for the term of 6/1/25 – 5/31/26
- e. Appointment of Ald. Chris Rand to the Racine Street-Main Street and Racine Street-Ahnaip Street Roundabout Landscape Special Committee for the term of 4/16/25 - Completion of the Racine Street-Main Roundabout and Racine Street-Ahnaip Street Roundabout Landscape Projects

Motion by Ald. Grade seconded by Ald. Ropella to approve Appointment Items a-e. Motion carried on voice vote.

O. CLAIMS AGAINST THE CITY

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Q. ITEMS FOR NEXT MEETING AGENDA

(by majority vote)

R. ADJOURNMENT

Motion by Ald. Grade seconded by Ald. Perkins to adjourn the Organizational Common Council meeting at 6:40 pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.

City of Menasha Disbursements

Weekly Accounts Payable	04/11/25 - 04/17/25 Checks # 84852-84907	\$360,598.78
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Bi-Weekly Payroll	04/17/25	\$244,547.35
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Additional Regular Cycle Accounts Payables -Paid Electronically

Debt Service	04/11/25	\$20,595.00
Bank Fees	04/15/25	\$125.00
Spectrum ACH	04/16/25	\$80.00
Home Depot ACH	04/16/25	\$354.43
Delta Dental	04/16/25	\$3,169.14
Community First CU-Payroll Deduction	04/17/25	\$632.00
Employee Benefits-Flex Spending	04/17/25	\$3,463.19
		<u>\$ 28,418.76</u>
Total		<u><u>\$633,564.89</u></u>

Items included on this list have been properly audited and certified by the City Finance Manager and are being presented for approval by the Common Council.

<u>Craig Pearson</u>	<u>04/17/25</u>
Craig Pearson	Date
Finance Manager	

Notes:

- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register

Check Date: 4/17/2025

Date: 4/17/2025

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	84852	4/17/2025	2503586	731-1022-541.30-18	196.44	MISC NUTS/WASHERS
		4/17/2025	2503780	731-1022-541.30-18	28.10	ELECTRICAL SUPPLIES
		4/17/2025	2503862	731-1022-541.30-18	161.14	MISC SHOP SUPPLIES
		4/17/2025	2504025	731-1022-541.30-18	168.29	BOLTS/ELECTRICAL SUPPLIES
		4/17/2025	2504086	731-1022-541.30-18	45.54	DRILL BITS
	Total for check: 84852				599.51	
AIRGAS USA LLC	84853	4/17/2025	9159844004	731-1022-541.30-18	129.23	WELDING SUPPLIES
					129.23	
ALL-LIFT SYSTEMS LLC	84854	4/17/2025	0479244-IN	731-1022-541.21-06	440.00	CRANE INSPECTION
					440.00	
AMAZON CAPITAL SERVICES	84855	4/17/2025	11R3-C4TD-7XC7	100-0702-552.30-10	12.34	OFFICE SUPPLIES
				100-0702-552.30-18	157.56	RECREATION SUPPLIES
				100-0920-531.30-10	34.97	OFFICE SUPPLIES
		4/17/2025	14QR-3Q4N-WFMT	100-0000-201.14-00	23.14	BAGS FOR SC
				100-0702-552.30-18	289.54	RECREATION SUPPLIES
				100-0920-531.30-10	19.60	COMMAND STRIPS
		4/17/2025	1J4L-MKYK-9J3Q	100-0702-552.30-10	28.61	5 YR PLANNER
				Total for check: 84855		
AMERICAN RECYCLING CENTER INC	84856	4/17/2025	2025-0746	100-0925-531.80-05	30,982.90	POUR N PLAY
		4/17/2025	2025-0747	100-0925-531.80-05	21,810.05	POUR N PLAY
		Total for check: 84856				52,792.95
CITY OF APPLETON	84857	4/17/2025	17032	100-0204-512.29-02	30.95	PUB OF ELECTION NOTICES
					Total for check: 84857	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ARTISAN METAL LLC	84858	4/17/2025	170	826-0703-553.82-02	2,635.48	JPARK PAVILION SIGN PR-2024-002
			Total for check: 84858		2,635.48	
BADGER LABORATORIES INC	84859	4/17/2025	25-006408	601-1020-543.21-02	1,381.00	SEWER USER MONITORING SANFORD ST G2
			Total for check: 84859		1,381.00	
BADGER SCALE INC	84860	4/17/2025	G042881	100-0902-524.24-04	1,150.00	OHAUS RANGER SCALE
			Total for check: 84860		1,150.00	
BERGSTROM FORD LINCOLN	84861	4/17/2025	105391	731-1022-541.38-04	67.04	WIPER BLADES
			Total for check: 84861		67.04	
BRAUER SUPPLY & EQUIPMENT	84862	4/17/2025	3340	100-1006-541.30-15	3,427.50	BLADE SAVER
			Total for check: 84862		3,427.50	
CARDINAL CONSTRUCTION	84863	4/17/2025	PAYMENT #2	255-0000-201.04-00	(9,966.80)	CORRECT PAYMENT #2
				255-0703-553.82-02	4,983.40	CORRECT PAYMENT #2
		4/17/2025	PAYMENT #3	255-0000-201.04-00	(409.39)	CONTRACT 2024-10 JEFF PARK SHELTER
				255-0703-553.82-02	79,464.96	CONTRACT 2024-10 JEFF PARK SHELTER
			Total for check: 84863		74,072.17	
CINTAS	84864	4/17/2025	4226182728	100-0801-521.20-01	50.00	SUPPLIES
				100-0801-521.30-13	92.65	SUPPLIES
		4/17/2025	4226182754	100-0601-551.24-03	71.23	SUPPLIES
				100-0601-551.30-13	217.12	SUPPLIES
		4/17/2025	4226923897	100-1019-552.30-13	438.59	UNIFORMS & SUPPLIES
				731-1022-541.20-01	161.00	UNIFORMS & SUPPLIES
			Total for check: 84864		1,030.59	
CLIFTONLARSONALLEN LLP	84865	4/17/2025	L251200836	100-0401-513.21-03	8,311.77	2024 AUDIT SERVICES PROGRESS BILLING

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CLIFTONLARSONALLEN LLP...	84865...	4/17/2025...	L251200836...	100-0601-551.21-03	850.00	2024 AUDIT SERVICES PROGRESS BILLING
				601-0401-513.21-03	1,500.00	2024 AUDIT SERVICES PROGRESS BILLING
				625-0401-513.21-03	1,500.00	2024 AUDIT SERVICES PROGRESS BILLING
				Total for check: 84865	12,161.77	
COLLINS ENGINEERS INC	84866	4/17/2025	15810-FINAL	100-1019-552.21-06	3,625.00	PROFESSIONAL SERVICES RACINE ST/FOX RIVER INSP
					3,625.00	
COMPLETE OFFICE OF WISCONSIN	84867	4/17/2025	902881	731-1022-541.30-10	25.40	PAPER
					25.40	
DIAMOND TOURS INC	84868	4/17/2025	2196975	100-0000-201.14-00	41,612.00	NIAGARA FALLS BUS TRIP 6/22/25-6/28/25
					41,612.00	
DIAMOND TOURS INC	84869	4/17/2025	2196989	100-0000-201.14-00	41,347.00	NIAGARA FALLS BUS TRIP 6/22/25-6/28/25
					41,347.00	
DOOR COUNTY TROLLEY INC	84870	4/17/2025	FINAL PAYMENT	100-0000-201.14-00	4,390.00	5/14/25 DOOR COUNTY TRIP
					4,390.00	
EJ EQUIPMENT	84871	4/17/2025	P00965	731-1022-541.38-03	1,144.29	GRIPPER ARM PARTS
					1,144.29	
ENVISIONINK PRINTING SOLUTIONS	84872	4/17/2025	251494	100-0702-552.29-01	5,902.00	SPRING/SUMMER GUIDE PRINT
				100-0702-552.30-11	2,476.25	SPRING/SUMMER GUIDE POSTAGE
				Total for check: 84872	8,378.25	

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EZ GLIDE GARAGE DOORS AND OPENERS	84873	4/17/2025	0189772-IN	731-1022-541.24-03	218.10	SERVICE TO REPAIR DOOR
			Total for check: 84873		218.10	
FACTORY MOTOR PARTS CO	84874	4/17/2025	18-2276429	731-1022-541.38-03	17.19	LUBE FILTER
			Total for check: 84874		17.19	
FARRELL EQUIPMENT & SUPPLY CO INC	84875	4/17/2025	211009	470-0501-522.82-01	113.98	CONCRETE FORM F-2025-007
			Total for check: 84875		113.98	
FERGUSON ENTERPRISES #1550	84876	4/17/2025	9920046	100-0703-553.24-03	898.24	PLUMBING
		4/17/2025	9920046-1	100-0703-553.24-03	999.66	PLUMBING
		4/17/2025	9930205	100-0703-553.24-03	71.14	PLUMBING
			Total for check: 84876		1,969.04	
GANNETT WISCONSIN LOCALIQ	84877	4/17/2025	0006996891	100-0204-512.29-02	80.12	PUBLICATIONS
				100-0405-513.29-02	528.45	PUBLICATIONS
			Total for check: 84877		608.57	
HALLMAN LINDSAY	84878	4/17/2025	M0140409	100-0703-553.24-03	194.95	PAINT
			Total for check: 84878		194.95	
KLINK HYDRAULICS LLC	84879	4/17/2025	44682	731-1022-541.38-03	48.13	SPRAY GUN
			Total for check: 84879		48.13	
DONNA LANDERS	84880	4/17/2025	REIMBURSEMENT	100-0000-201.14-00	25.10	LAMBEAU FIELD BUS TRIP LUNCH REIMBURSEMENT
			Total for check: 84880		25.10	

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MACQUEEN EQUIPMENT	84881	4/17/2025	P37996	731-1022-541.38-03	150.45	AIR REGULATOR/VALVE
			Total for check: 84881		150.45	
MATTHEWS TIRE & SERVICE CENTER	84882	4/17/2025	96227	731-1022-541.38-02	472.00	TIRES
			Total for check: 84882		472.00	
MEDICAL EXPENSE REIMBURSEMENT ACCT	84883	4/17/2025	20250417	100-0000-202.08-00	27,003.65	PAYROLL SUMMARY
			Total for check: 84883		27,003.65	
MENARDS-APPLETON EAST	84884	4/17/2025	73712	100-0703-553.24-03	58.76	PLUMBING
		4/17/2025	73714	470-0501-522.82-01	425.83	FENCE WOOD F-2025-007
		4/17/2025	73740	100-0703-553.30-18	18.18	PLUMBING PARTS
		4/17/2025	73877	100-1019-552.30-18	88.40	PLUMBING PARTS
			Total for check: 84884		591.17	
MENASHA JOINT SCHOOL DISTRICT	84885	4/17/2025	MOBILE HOME APR	100-0000-412.00-00	5,240.99	MOBILE HOME PERMIT FEE APRIL
			Total for check: 84885		5,240.99	
MENASHA UTILITIES	84886	4/17/2025	MENASHA UTILITY	100-0000-123.00-00	736.10	02/28/25-3/31/25 ELEC
					321.89	02/28/25-3/31/25 WAT/SEW
					77.69	02/28/25-3/31/25 STORM
					9.87	02/28/25-3/31/25 ELEC
					11.95	02/28/25-3/31/25 ELEC
				100-0304-562.22-03	11.34	02/28/25-3/31/25 ELEC
				100-0305-562.22-03	21.14	02/28/25-3/31/25 ELEC
				100-0305-562.22-06	4.18	02/28/25-3/31/25 STORM
				100-0601-551.22-03	2,046.88	02/28/25-3/31/25 ELEC
				100-0601-551.22-05	538.10	02/28/25-3/31/25 WAT/SEW
				100-0601-551.22-06	173.47	02/28/25-3/31/25 STORM
				100-0703-553.22-03	2,702.51	02/28/25-3/31/25 ELEC
				100-0703-553.22-05	1,258.29	02/28/25-3/31/25 WAT/SEW

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	84886...	4/17/2025...	MENASHA UTILITY...	100-0703-553.22-06	1,835.05	02/28/25-3/31/25 STORM
				100-0704-552.22-03	191.38	02/28/25-3/31/25 ELEC
				100-0704-552.22-05	533.00	02/28/25-3/31/25 WAT/SEW
				100-0801-521.22-03	1,049.39	02/28/25-3/31/25 ELEC
				100-0801-521.22-05	444.52	02/28/25-3/31/25 WAT/SEW
				100-0801-521.22-06	107.28	02/28/25-3/31/25 STORM
				100-0920-531.22-03	227.94	02/28/25-3/31/25 ELEC
				100-0920-531.22-05	148.21	02/28/25-3/31/25 WAT/SEW
				100-1001-514.22-03	48.31	02/28/25-3/31/25 ELEC
				100-1008-541.22-03	409.77	02/28/25-3/31/25 ELEC
				100-1008-541.22-05	16.68	02/28/25-3/31/25 WAT/SEW
				100-1012-541.22-03	416.99	02/28/25-3/31/25 ELEC
				100-1013-541.22-03	18.91	02/28/25-3/31/25 ELEC
				100-1013-541.22-06	73.15	02/28/25-3/31/25 STORM
				100-1019-552.22-03	20.60	02/28/25-3/31/25 ELEC
				207-0707-552.22-03	206.03	02/28/25-3/31/25 ELEC
				207-0707-552.22-05	228.57	02/28/25-3/31/25 WAT/SEW
				207-0707-552.22-06	42.85	02/28/25-3/31/25 STORM
				501-0304-562.22-03	47.21	02/28/25-3/31/25 ELEC
				501-0304-562.22-05	33.36	02/28/25-3/31/25 WAT/SEW
				501-0304-562.22-06	203.78	02/28/25-3/31/25 STORM
				601-1020-543.22-03	488.94	02/28/25-3/31/25 ELEC
				731-1022-541.22-03	1,380.02	02/28/25-3/31/25 ELEC
				731-1022-541.22-05	1,879.03	02/28/25-3/31/25 WAT/SEW
				731-1022-541.22-06	1,629.16	02/28/25-3/31/25 STORM
Total for check: 84886					19,593.54	
MGERWE	84887	4/17/2025	GRAPHIC DESIGN	100-0304-562.21-10	227.50	GRAPHIC DESIGN
				Total for check: 84887		
N&M AUTO SUPPLY	84888	4/17/2025	836714	731-1022-541.38-03	52.54	FUSES
		4/17/2025	836975	731-1022-541.30-18	107.88	LUBRICANT

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N&M AUTO SUPPLY...	84888...	4/17/2025	837003	731-1022-541.38-03	4.62	VALVE STEMS
			Total for check: 84888		165.04	
NUTRITION SERVICE - SHERWOOD	84889	4/17/2025	SI-54059	100-0703-553.30-18	699.90	LANDSCAPE SUPPLIES
			Total for check: 84889		699.90	
OUTAGAMIE COUNTY CLERK OF COURTS	84890	4/17/2025	REPORT #25-0632	100-0000-201.03-00	100.00	REPORT #25-0632
			Total for check: 84890		100.00	
PACKER CITY INTL TRUCKS INC	84891	4/17/2025	X103151599:01	731-1022-541.38-03	39.74	FILTERS
		4/17/2025	X103151599:02	731-1022-541.38-03	28.38	FILTERS
			Total for check: 84891		68.12	
PAIGE PALUBICKI	84892	4/17/2025	REFUND	100-0000-201.11-00	100.00	SECURITY DEPOSIT REFUND
			Total for check: 84892		100.00	
PARKITECTURE & PLANNING	84893	4/17/2025	16	255-0703-553.82-02	620.00	DSPS PLUMBING REVIEW
				625-1003-541.82-02	870.00	STORMWATER MGMT & PERMIT
			Total for check: 84893		1,490.00	
REINDERS INC	84894	4/17/2025	2731620-00	100-0703-553.30-18	643.24	LANDSCAPE SUPPLIES
			Total for check: 84894		643.24	
COUNTY OF SHEBOYGAN	84895	4/17/2025	137403	100-1003-541.30-18	1,372.48	COLD MIX (POTHOLE)
			Total for check: 84895		1,372.48	

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SMT MANUFACTURING & SUPPLY LLC	84896	4/17/2025	0084477-IN	731-1022-541.38-04	8.12	BELT
			Total for check: 84896		8.12	
STANTEC CONSULTING SERVICES INC	84897	4/17/2025	2379990	256-0304-562.21-06	6,576.50	PROFESSIONAL SERVICES
			Total for check: 84897		6,576.50	
SUPERIOR VISION INSURANCE PLAN	84898	4/17/2025	0000888414	100-0000-204.10-00	1,063.50	VISION INSURANCE MAY
			Total for check: 84898		1,063.50	
TRUCK EQUIPMENT INC	84899	4/17/2025	1142368-00	731-1022-541.38-04	313.99	STROBE LIGHT
		4/17/2025	1142518-00	731-1022-541.30-18	31.00	SCREWS
		4/17/2025	1142756-00	731-1022-541.30-18	62.00	SCREWS
			Total for check: 84899		406.99	
TRUGREEN PROCESSING CENTER	84900	4/17/2025	206317464	100-0501-522.24-03	116.89	LAWN SERVICE 1911 MANITOWOC RD
			Total for check: 84900		116.89	
WE ENERGIES	84901	4/17/2025	5382086424	100-1012-541.22-03	1,050.69	STREET LIGHTING
		4/17/2025	5418710176	100-1012-541.22-03	117.86	STREET LIGHTING
		4/17/2025	5423470173	100-0703-553.22-03	37.12	MENASHA CONSERVANCY
		4/17/2025	5426441460	731-1022-541.22-04	1,995.37	PWF BUILDING
		4/17/2025	5431478075	100-0701-533.22-03	14.73	ELECTRIC SERVICE NORTH ST
		4/17/2025	5433049688	100-0701-533.22-03	14.73	ELECTRIC SERVICE NORTH ST
			Total for check: 84901		3,230.50	
WE ENERGIES	84902	4/17/2025	4736906	470-1003-541.82-02	8,170.00	LIGHTING AT VALLEY RD STR-2026-003
			Total for check: 84902		8,170.00	
TERMINIX WIL-KIL	84903	4/17/2025	76131801	100-0601-551.24-03	43.87	PEST CONTROL 440 FIRST ST

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TERMINIX WIL-KIL...	84903...	4/17/2025	76133061	100-0703-553.20-07	37.45	PEST CONTROL 1200 GENEVA ST
			Total for check: 84903		81.32	
WINNEBAGO COUNTY TREASURER	84904	4/17/2025	134488	100-1016-543.25-01	19,523.16	RES
				100-1017-543.25-01	5,395.14	COM
				266-1027-543.25-01	882.22	SS
			Total for check: 84904		25,800.52	
WISCONSIN SUPPORT COLLECTIONS	84905	4/17/2025	20250417	100-0000-202.03-00	823.91	PAYROLL SUMMARY
			Total for check: 84905		823.91	
DEAN WYDEVEN	84906	4/17/2025	DONATION	825-0101-511.21-06	500.00	TOM GRADE UWO DONATION
			Total for check: 84906		500.00	
ZARNOTH BRUSH WORKS INC	84907	4/17/2025	0201591-IN	625-1005-541.30-18	1,701.50	GUTTER BROOM/SUPPLIES
			Total for check: 84907		1,701.50	
					360,598.78	

MEMORANDUM

DATE April 21, 2025
TO Common Council
FROM Jennifer Sassman, Finance Director
RE R-13-25 A Resolution Terminating City of Menasha Tax Increment District No. 4

Tax Increment District (TID) No. 4 was created in 1997 to facilitate the continued redevelopment of Menasha's downtown business district. This district boundary includes areas from the former City Hall site at 140 Main Street to the north along the east side of Milwaukee Street to the railroad tracks to the Third Street Corridor. TID 4 contributed to the development of Curtis Reed Plaza, Riverview Plaza (McClone Insurance Headquarters) & Nicolet Bank.

TID 4 was amended three times:

- Amendment #1 – Resolution R-13-02 – 7/1/2002 – amending project plan
- Amendment #2 – Resolution R-23-04 – 8/16/2004 – amending project plan
- Amendment #3 – Resolution R-17-08 – 9/15/2008 – sharing positive increment with TID 7

At the May 6, 2024, meeting, Council adopted Resolution R-20-24; A Resolution Approving an Affordable Housing Extension Through Tax Increment District No. 4 to Benefit Affordable Housing and Improve Housing Stock Within the City of Menasha. This resolution extended the TID's maximum life to May 6, 2025, and allowed for the increment received in 2026 to be placed in the Strong Neighborhoods Menasha Program. TID 4 will be back on the 2026 tax roll (2027 budget year).

TID 4 is statutorily required to be closed by May 6, 2025.

Recommendation

Approve Resolution R-13-25 A Resolution Terminating City of Menasha Tax Increment District No. 4, Authorizing the City Treasurer to Distribute Excess Increment to Overlying Taxing Districts.



RESOLUTION R-13-25

A RESOLUTION TERMINATING TAX INCREMENT DISTRICT NO.4, AUTHORIZING THE CITY TREASURER TO DISTRIBUTE EXCESS INCREMENT TO OVERLYING TAXING DISTRICTS

INTRODUCED BY: Mayor Hammond

WHEREAS, the City of Menasha passed R-18-97 creating Tax Incremental District (TID) No. 4 on May 19, 1997, and adopted a project plan in the same year; and,

WHEREAS, all TID No. 4 projects were successfully completed in the prescribed allowed time; and,

WHEREAS, sufficient increment has been collected as of the 2024 tax roll, payable in 2025, to cover TID No. 4 project costs.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council that the City of Menasha does terminate TID No. 4; and.

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Department of Revenue, within 60 days of this resolution, or prior to the deadline of April 15, 2025, whichever comes first, that the TID has been terminated; and,

BE IT FURTHER RESOLVED, that the City Clerk shall sign the required Wisconsin Department of Revenue final accounting form (PE-223) agreeing on a date by which the City shall submit final audited information to the Wisconsin Department of Revenue; and,

BE IT FURTHER RESOLVED, that the City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares to be determined by the final audit by the City's auditors, CliftonLarsenAllen LLP; and,

BE IT FURTHER RESOLVED, that the City of Menasha per Resolution R-20-24 appropriate its last year's increment from TID No. 4 to the Strong Neighborhoods Menasha Program, an initiative to improve and revitalize the City's aging housing stock; and,

BE IT FURTHER RESOLVED, that the City Treasurer appropriates its entire share of the excess increment distributed by the closure of TID No. 4 to the debt service fund to be available in Fiscal Year 2026.

Adopted this 21st day of April 2025.

Recommended by:

Motion/Second:

Pass/Fail: _____

Requires: _____ Majority Vote
 _____ 2/3 Vote

Austin R. Hammond, Mayor

ATTEST:

Kaija Snyder, City Clerk