



BOARD OF PUBLIC WORKS MINUTES

Monday, June 15, 2026 at 5:45 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

A. CALL TO ORDER

Meeting called to order by Chair Marshall at 5:45pm.

B. ROLL CALL

Present: Alds. Rand, Eisenach, Perkins, Lewis, Marshall, Grade, School

Absent: Ald. Hale

Also Present: FD Sassman, DPW Merten, PHD Hutter, PRD Sackett, DPC Hanchek, FC Teesch, CA Struve, Mayor Hammond, Clerk Snyder

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

D. MINUTES TO APPROVE

E. DISCUSSION / ACTION ITEMS

1. Street Use Application — Community Fest Parade of Lights; Friday, July 3, 2026; 9 PM - 10:15 PM; Menasha Parks & Recreation

Motion by District 8 Alderperson School seconded by District 7 Alderperson Grade to approve. Motion carried on voice vote.

Staff advised that this is an annual, joint event between the Cities of Menasha and Neenah. This event features a parade across the two Cities and festivities in Curtis Reed Square.

F. ADJOURNMENT

Motion by District 2 Alderperson Eisenach seconded by District 4 Alderperson Perkins to adjourn the Special Board of Public Works meeting at 5:48pm. Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.