

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



SPECIAL COMMON COUNCIL MEETING AGENDA

Monday, August 10, 2026 at 6:00 PM

**Company E Room – Elisha D. Smith Public Library
440 First Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Deputy Clerk Janet - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - 3. Communications:
 - a. Governor Tony Evers Executive Order # 303 Relating to Declaring a Period of Abnormal Economic Disruption and Prohibiting Price Gouging
- G. Consent Agenda**
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- H. Items Removed from the Consent Agenda**
- I. Action Items**
- J. Held Over Business**
- K. Ordinances and Resolutions**

1. R-27-26 - A Resolution Increasing The Limit Of Authorization To Expend Or Commit Public Funds Regarding City Operations (Introduced by Mayor Hammond)

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
August 17, 2026
Common Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



OFFICE OF THE GOVERNOR

EXECUTIVE ORDER #303

Relating to Declaring a Period of Abnormal Economic Disruption and Prohibiting Price Gouging

WHEREAS, on July 28, 2026, a state of emergency was declared for Outagamie, Winnebago, Forest, and Vilas Counties in response to severe weather that caused widespread and significant damage;

WHEREAS, the severe and widespread damage has caused significant disruptions to daily life in the affected counties, requiring individuals and families to seek repairs on their homes, vehicles, and properties and even forcing some to find temporary housing;

WHEREAS, these individuals and families are particularly vulnerable to being taken advantage of by bad actors during this time, and the state of Wisconsin finds price gouging following natural disasters unconscionable; and

WHEREAS, having consulted with the Department of Agriculture, Trade and Consumer Protection, I conclude that the above conditions warrant the certification of a period of abnormal economic disruption and price gouging prohibition to assist the affected communities.

NOW, THEREFORE, I, TONY EVERS, Governor of the State of Wisconsin, by the authority vested in me by the Constitution and the Laws of this State, including Section 100.305 of the Wisconsin Statutes, hereby:

1. Certify that a period of abnormal economic disruption exists in Outagamie, Winnebago, Forest, and Vilas Counties, and direct the Wisconsin Department of Agriculture, Trade and Consumer Protection to enforce prohibitions against price gouging.
2. Prohibit sellers from selling, or offering to sell, in the above listed counties, a consumer good or a consumer service, including temporary lodging and campground sites, at unreasonably excessive prices as detailed in Chapter ATCP 106 of the Wisconsin Administrative Code and as made enforceable under Section 100.305(4m) of the Wisconsin Statutes.
3. Declare that this order expires after 45 days.
4. Executive Orders #300 and #301 shall otherwise remain in full force and effect.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this seventh day of August in the year of two thousand twenty-six.

Tony Evers

TONY EVERS
Governor

By the Governor:

Sarah Godlewski
SARAH GODLEWSKI
Secretary of State



RESOLUTION R-27-26

A RESOLUTION INCREASING THE LIMIT OF AUTHORIZATION TO EXPEND OR COMMIT PUBLIC FUNDS REGARDING CITY OPERATIONS DURING LOCAL STATE OF DISASTER (EMERGENCY)

INTRODUCED BY: Mayor Austin Hammond

WHEREAS, on July 27, 2026, severe storms swept southeastward through the City of Menasha during the early afternoon, resulting in high winds, hail, and an EF3 tornado;

WHEREAS, the severe weather events caused widespread and significant damage, including injuries, damage to homes, businesses, City of Menasha Parks properties, as well as extensive power outages;

WHEREAS, by statutory authority granted to Menasha's officials, Emergency Operations Center Incident Command Systems (ICS) are activated and operating since July 27, 2026;

WHEREAS, pursuant to Section 2-3-13 of the City of Menasha Code of Ordinances, Mayor Hammond has issued a Proclamation Declaring a Local State of Disaster in the City of Menasha;

WHEREAS, Wisconsin Governor Tony Evers has issued Executive Order #300 declaring a State of Emergency in Response to Severe Weather;

WHEREAS, on August 3, 2026, the Menasha Common Council, by R-21-26, declared a Local State of Disaster (Emergency) in the City of Menasha;

NOW THEREFORE BE IT RESOLVED, that all City officers and employees are directed to assist the Mayor as appropriate in the ongoing response to this Local State of Disaster (Emergency) throughout its duration.

BE IT FURTHER RESOLVED, that the powers and duties of the Mayor pursuant to such declaration of local state of disaster (emergency) include any and all of those enumerated under Section 2-3-13(b) of the City Code.

BE IT FURTHER RESOLVED, that one of these above-described powers and duties pursuant to Section 2-3-13(b), during such declared disaster (emergency), include Mayor Hammond having authorization to expend or commit public funds of the City when deemed prudent and necessary for the protection of health, life, or property, not to exceed \$100,000.00. On

August 3, 2026, the Common Council, by R-22-26, authorized expending or committing public funds in an amount not to exceed \$615,000.00. As a result of such emergency expenditures, Mayor Hammond and Finance Director Sassman have been working together with Department Heads to account for such immediate and necessary expenditures.

- \$675 – Portable A/C and fees
- \$300 – FedEx Costs Associated with Building Inspections Emergency Response Needs
- \$244,000 – DTAK Debris Removal
- \$100,000 – Tree Removal
- \$8,500 – Onsite Logging Services Debris Removal
- \$5,000 – Fuel
- \$80,000 – DPW Equipment
- \$117,200 – Overtime Estimate Departments-wide
- Estimated Total \$555,675 +10% contingency = \$615,000.

BE IT FURTHER RESOLVED, that since the Common Council's August 3, 2026, approval of R-22-26, continued emergent operations are nearing the above-total estimated. After additional time has passed allowing further assessment and access to properties, there is an increased estimate of the above-described costs related to DTAK Debris Removal and Tree Removal. Further, there are additional needs relating to waterway storm-related debris removal and Debris Monitoring Services related to FEMA assistance, as follows:

- DTAK Debris Removal (**add \$350,000**): The \$244,000 DTAK Debris Removal estimate included those services only through Sunday, August 9, 2026. Those costs are now estimated to be exceeded and would require approximately \$350,000 more, to total \$594,000 for DTAK.
- Tree Removal (**add \$300,000**): The \$100,000 estimate is now expected to be exceeded, requiring an additional approximately \$300,000 more, totaling \$400,000.
- Waterway Cleanup (**add \$100,000**): Since August 3, 2026, members of the community have voiced a need for waterway storm-related debris removal, specifically, as it relates to the locations including but not limited to Willow Ln and Lake Rd on Doty Island, Lawson Canal, and Brighton Dr by Jefferson Park, which staff estimates would require approximately \$100,000.
- Tetra Tech, Inc. (**add \$471,048.66**): Upon further review, discussion and consultation regarding FEMA assistance, there is a need for Debris Monitoring Services to ensure accurate and necessary data tracking for reimbursement purposes. Therefore, there is an additional cost to engage with TETRA TECH, INC. by an Emergency Agreement for these services for an amount not to exceed \$471,048.66.

→ **Estimated increased total from \$555,675.00 (add \$1,221,048.66) = \$1,776,723.66**
(add 10% contingency of \$177,672.37)
Total: \$1,954,396.03

BE IT FURTHER RESOLVED, that pursuant to Wis. Stat. § 62.15(1b), an exception to public bidding laws exists as to this public emergency, specifically, for the repair and reconstruction of public facilities because damage or threatened damage thereto creates an emergency, as determined by Resolution R-23-26 of the Board of Public Works, in which the public health or welfare of the City is endangered, and until Common Council determines by majority vote at a regular or special meeting that an emergency no longer exists.

BE IT FURTHER RESOLVED, all non-essential committee meetings within the City of Menasha are suspended at the discretion of the Chair, and that meetings may be held virtually when possible under the guidance of the open meetings law and state statutes.

Passed and approved this ____ day of August, 2026

Recommended by:

Motion/Second:

Pass/Fail: _____

Requires: ____ Majority Vote
____ 2/3 Vote

Austin Hammond, Mayor

ATTEST:

Evan Janet, Deputy City Clerk