

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, May 19, 2025 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Public Hearing

1. Proposed Rezoning of Property Located at 306 Elm Street (Parcel No. 3-00146-00) from R-2 Two-Family Residence District to R-1 Single Family Residence District

E. Public Comments on Any Matter of Concern to the City

(5 minute time limit for each person)

F. Report of Department Officers/Department Heads/Staff/Consultants

Clerk Snyder - the following minutes and communications have been received and placed on file:

1. Presentations:
2. Minutes to Receive:
 - a. Water and Light Commission, 4/23/25
 - b. Board of Public Works, 5/5/25
 - c. Board of Health, 4/2/25
 - d. Committee on Aging, 3/14/25
 - e. Landmarks Commission, 3/12/25
 - f. Redevelopment Authority, 5/6/25
 - g. Plan Commission, 5/6/25
3. Communications:
 - a. Certificate of Recycling (Spring 2025 Electronic Recycling Event)
 - b. Memorial Day Parade
 - c. 1Q 2025 Community Development Department Report
- d. Jefferson Park Ribbon Cutting
 - e. Brews on 'Bago 2025 Dates

f. Menasha Health Department Level III Recertification

G. Consent Agenda

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 5/5/25
2. Board of Public Works, 5/5/25, Recommends Approval of:
 - a. Payment - Cardinal Construction; Contract Unit 2024-10; Jefferson Park Shelter Construction; \$147,102.00 (Payment No. 4)
 - b. Payment - Donald Hietpas & Sons; Contract Unit No. M0002-9-20-00334; Sewer and Water Main Reconstruction (Wilson Street and Harding Street); \$219,247.18 (Payment No. 1)
 - c. Payment - Northeast Asphalt, Inc.; Contract Unit No. 2024-03; Jefferson Park Improvements; \$158, 625.00 (Payment No. 7)
 - d. Recommend to Award - Sommers Construction Co., Inc.; Contract Unit No. 2025-02; Street Construction & Rehabilitation for Olde Pully Lane, Wilson Street, Harding Street, Canvasback Drive, Cygnet Court; \$478,615.95
 - e. Recommend to Award - Fahrner Asphalt Sealers, LLC.; Contract Unit No. 2025-04; Crack Sealing on Various Streets; \$31,734.00

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts payable and payroll for the term 05/02/25 - 05/15/25 in the amount of \$1,003,389.71

J. Held Over Business

K. Ordinances and Resolutions

1. O-4-25 – An Ordinance Amending Title 13, by Making Certain Changes in the District of 306 Elm Street (Parcel No. 3-00146-00); R-2 Two-Family Residence District to R-1 Single Family Residence District (Introduced by Ald. Eisenach)

L. Appointments

1. Mayor's reappointment of Sue Jungen to the Board of Appeals for the term of 5/20/25 - 1/31/28
2. Mayor's appointment of Denis Matuszak to the Neenah-Menasha Fire Rescue Joint Fire Commission for the term of 5/20/25-5/01/28

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
June 2, 2025
Common Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."