



COMMON COUNCIL MINUTES
Monday, May 5, 2025 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. **CALL TO ORDER**
Meeting called to order by Mayor Hammond at 6:06pm.
- B. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was recited.
- C. **MOMENT OF SILENCE - TRESTLE TRAIL REMEMBRANCE**
A moment of silence was held for the 2015 Trestle Trail tragedy.
- D. **ROLL CALL**
Present: Aids. Hale, Perkins, Lewis, Marshall, Grade, Ropella, Rand, Eisenach.
Also Present: FD Sassman, CDD Dane, DPW Merten, PHD Hutter, FC Teesch, PC Thorn, LD Kopetsky, Attorney Struve, Mayor Hammond, Clerk Snyder
- E. **PUBLIC HEARING**
- F. **PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY**
John Cenor (737 Second Street) spoke on Menasha's Municipal Code around overnight parking during winter months. Specifically, Cenor spoke on alternating side parking and its purpose.

Chad Lewis (1032 Grove Street) spoke on the memorial for victims of the 2015 Trestle Trail tragedy. Specifically, Lewis advised that the extant memorial has been weathered since its installment and that an updated installation may be prudent.

Eli Wickman (700 Tenth Street) spoke on the vandalization and mistreatment of local food pantry boxes. Specicially, Wickman advised that spoiled products have been deposited in these boxes recently.
- G. **REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS**
 - 1. **Presentations:**
 - a. **Lief Larson - Sesquicentennial Paintings**
Ald. Perkins spoke to former Ald. Tom Grade's promotion of an art gallery in commemoration of Menasha's Sesquicentennial at the UW - Oshkosh Fox Cities campus. Lief Larson created a live painting of this event and has generously donated the piece to the City of Menasha. This is in addition to a painting depicting an aerial view of the community.

2. Minutes to Receive:

Motion by District 7 Alderperson Grade, seconded by District 8 Alderperson Ropella to receive.

Motion carried on voice vote.

- a. Neenah-Menasha Sewerage Commission, 3/24/25
- b. Board of Public Works, 4/21/25
- c. Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee, 4/22/25
- d. Neenah-Menasha Fire Rescue Joint Fire Commission, 4/23/25
- e. Plan Commission, 4/22/25

3. Communications:

Motion by District 7 Alderperson Grade, seconded by District 6 Alderperson Marshall to receive.

Motion carried on voice vote.

Discussion complimented MEPD on the 2024 Annual Report's quality and content.

- a. Hiring of Deputy City Clerk / Administrative Assistant
- b. First Quarter Financial Update
- c. Municipal Clerks Week Proclamation
- d. National Police Week Proclamation
- e. Menasha Utilities - Water Plant Filter #3 and #4 Communication
- f. Letter Carriers' Food Drive Day Proclamation
- g. Menasha Police Department Annual Report 2024

H. CONSENT AGENDA

1. Common Council Minutes, 4/21/25

Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.

2. Board of Public Works, 4/21/25, Recommends Approval of:

- a. Payment – Janke General Contractors, Inc.; Contract Unit No. 2024-08; Water Street Corridor Reconstruction; \$182,204.25 (Payment No. 11)

Motion by District 8 Alderperson Ropella, seconded by District 6 Alderperson Marshall to approve.

Motion carried 8-0 on roll call.

- b. Tayco Street Bridge Bridgetender Agreement with Wisconsin Department of Transportation for Fiscal Year 2026

Motion by District 8 Alderperson Ropella, seconded by District 6 Alderperson Marshall to approve.

Motion carried 8-0 on roll call.

- 3. Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee, 4/22/25, Recommends Approval of:

- a. The City of Neenah and City of Menasha authorize the purchase of a used light duty pick-up truck for a cost not to exceed \$17,000.00 with funding to be from FAP money.

Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

- 4. Plan Commission, 4/22/25, Recommends Approval of:

- a. Certified Survey Map as presented consolidating 938 and 946 Gosling Way Court (Parcel No. 7-00848-20 and 7-00848-21

Motion by District 2 Alderperson Eisenach, seconded by District 8 Alderperson Ropella to approve.

Motion carried 8-0 on roll call.

I. ITEMS REMOVED FROM THE CONSENT AGENDA

J. ACTION ITEMS

- 1. Class "B" (Beer) Alcohol License Application from Menasha Athletic Association; Koslo Park Concessions (1200 Geneva Road, Menasha); Thomas Konetzke, Agent
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

- 2. Accounts payable and payroll for the term of 04/18/25 - 05/01/25 in the amount of \$2,518,466.30

Motion by District 2 Alderperson Eisenach, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

K. HELD OVER BUSINESS

L. ORDINANCES AND RESOLUTIONS

M. APPOINTMENTS

1. Mayor's reappointment of Travis Mac Donald as Weed Commissioner for the term of 5/15/25 - 5/15/26
Motion by District 7 Alderperson Grade, seconded by District 8 Alderperson Ropella to approve.

Motion carried on voice vote.
2. Mayor's reappointment of Kevin Benner to the Plan Commission for a term of 5/1/25 - 5/1/28
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve .

Motion carried on voice vote.
3. Mayor's appointment of Danielle Rand to the Landmarks Commission for the term of 5/6/25 - 3/1/28
Motion by District 7 Alderperson Grade, seconded by District 6 Alderperson Marshall to approve.

Motion carried on voice vote.
4. Resignation of Jake Anderson from the Plan Commission
Motion by District 7 Alderperson Grade, seconded by District 2 Alderperson Eisenach to approve.

Motion carried on voice vote.
5. Mayor's appointment of Elke Werner to the Plan Commission for the term of 5/6/25 - 5/1/26
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.
6. Mayor's appointment of Ald. Chris Rand to the Redevelopment Authority for a term of 5/6/25 - 9/1/27
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.

7. Mayor's reappointment of Angie Demers to the Sustainability Committee for the term of 5/6/25 - 5/1/26
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.

8. Mayor's reappointment of Eli Wickman to the Parks and Recreation Board for the term of 5/6/25 - 10/1/27
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried on voice vote.

9. Mayor's reappointment of Brian Adesso to the Parks and Recreation Board for the term of 5/6/25 - 10/1/27
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried on voice vote.

10. Mayor's reappointment of Matt Vanderlinden to the Redevelopment Authority for the term of 5/6/25 - 9/1/29
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.

11. Mayor's reappointment of Debbie Galeazzi to the Police Commission for the term of 5/6/25 - 5/1/30
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve.

Motion carried on voice vote.

12. Mayor's reappointment of George Davis to the Landmarks Commission for a term of 5/6/25 - 3/1/27
Motion by District 7 Alderperson Grade, seconded by District 3 Alderperson Hale to approve.

Motion carried on voice vote.

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

P. ADJOURNMENT

Motion by District 4 Alderperson Perkins, seconded by District 6 Alderperson Marshall to adjourn at 6:34pm.

Motion carried on voice vote.

Minutes submitted by City Clerk Kaija Snyder.