

A Quorum of the Administration Committee, Board of Public Works, Personnel Committee, Plan Commission, Redevelopment Authority, and other City bodies may attend this meeting, though no official action of these bodies will be taken.



COMMON COUNCIL MEETING AGENDA

Monday, June 16, 2025 at 6:00 PM

**First Floor Conference Rooms
100 Main Street, Menasha, WI**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Hearing**
- E. Public Comments on Any Matter of Concern to the City**
(5 minute time limit for each person)
- F. Report of Department Officers/Department Heads/Staff/Consultants**
Clerk Snyder - the following minutes and communications have been received and placed on file:
 - 1. Presentations:
 - 2. Minutes to Receive:
 - a. Board of Appeals, 12/5/25
 - b. Board of Review, 8/22/24
 - c. Board of Public Works, 6/2/25
 - d. Water and Light Commission, 5/28/25
 - e. Library Board of Trustees, 4/22/25
 - f. Redevelopment Authority, 6/3/25
 - g. Parks & Recreation Board, 5/13/25
 - h. Parks & Recreation Board, 6/10/25
 - 3. Communications:
 - a. Direct Seller's Permitting Procedure Updates
 - b. Municode Update
 - c. Library Reopening Update
 - d. National Gun Violence Awareness Day Proclamation
 - e. National Pollinator Week Proclamation
 - f. Juneteenth Day Proclamation

G. Consent Agenda

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

1. Common Council Minutes, 6/2/25
2. Board of Public Works, 6/2/25, Recommends Approval of:
 - a. Street Use Application - Community Fest Parade of Lights; Thursday, July 3, 2025 ; 9:00 p.m. to 10:15 p.m.; City of Menasha
 - b. Street Use Application - Community First Fox Cities Marathon; Sunday, September 21, 2025; 3:00 a.m. to 2:00 p.m.; Community First Credit Union
 - c. Payment - Cardinal Construction; Contract Unit No. 2024-10; Jefferson Park Shelter Construction; \$64,375.00 (Payment No. 5)

H. Items Removed from the Consent Agenda

I. Action Items

1. Accounts payable and payroll for the term of 5/30/25 - 6/12/25 in the amount of \$3,007,511.36
2. Alcohol License Renewal Applications for the 2025-2026 Licensing Term (July 1, 2025 - June 30, 2026)
3. Outdoor Alcoholic Beverage Service Permit Applications for the 2025-2026 Licensing Term (July 1, 2025 - June 30, 2026)
4. Outdoor Street Service Permit Applications for the 2025 Licensing Term (June 17, 2025 - November 30, 2025)
5. Alcohol Operator's License Applications for the 2025-2027 Licensing Term
6. Offer to Purchase - 325 Broad Street, Parcel No. 2-00209-00
7. Proposed Change to Lawson Canal Sub Area Plan

J. Held Over Business

K. Ordinances and Resolutions

1. O-5-25 - An Ordinance Amending Title 10, Chapter 1, Article B, Section 16, Subsection B of the Code of Ordinances, Designating Yield Control at the Intersection of Wittmann Drive and Wittmann Park Lane/Parkside Drive (Introduced by Mayor Hammond)

L. Appointments

M. Claims Against the City

N. Public Comments on Any Matter Listed on the Agenda
(5 minute time limit for each person)

O. Adjournment

MEETING NOTICE
July 7, 2025
Commo Council Meeting – 6:00 PM
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."