



COMMON COUNCIL MINUTES
Monday, June 2, 2025 at 6:00 PM
First Floor Conference Rooms
100 Main Street, Menasha, WI

- A. CALL TO ORDER
Meeting called to order by Mayor Hammond at 6:10pm.
- B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
- C. ROLL CALL
Present: Alds. Rand, Eisenach, Hale, Perkins, Lewis, Marshall, Grade, Ropella
Also Present: FD Sassman, DPW Merten, CDD Dane, PC Thorn, LD Kopetsky,
CA Struve, Mayor Hammond, Clerk Snyder, DC Janet
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
- F. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
Motion by District 7 Alderperson Grade seconded by District 6 Alderperson Marshall to approve. Motion carried on voice vote.

Discussion considered parameters for noticing adjacent property owners in relation to landscaping updates.

- 1. Presentations:
 - a. City of Menasha Comprehensive Plan Update
Staff presented on the City of Menasha Community Development Department's Comprehensive Plan. Specifically, staff discussed timeline, general objectives, and community engagement.

Discussion considered next steps as they involve the Menasha Common Council.
 - b. Menasha Forward
Staff presented on avenues to business development in Menasha's downtown. Specifically, staff shared considerations regarding the development of a nonprofit group or board to this end. Cosmetic additions such as signage and infrastructure were additionally discussed.
- 2. Minutes to Receive:
 - a. Library Board of Trustees, 3/25/25

- b. Administration Committee, 5/19/25
- c. Neenah-Menasha Sewerage Commission, 4/22/25
- d. Landmarks Commission, 5/14/25
- e. Plan Commission, 5/6/25
- 3. Communications:
 - a. City of Menasha Comprehensive Plan Update
 - b. Water Street Corridor Landscaping Update

G. CONSENT AGENDA

- 1. Common Council Minutes, 5/19/25
Motion by District 7 Alderperson Grade, seconded by District 4 Alderperson Perkins to approve. Motion carried on voice vote.
- 2. Administration Committee, 5/19/25, Recommends Approval of:
 - a. Recommend to Award - Post-Crescent Media (*The Post-Crescent*) as the Official City Newspaper of the City of Menasha for the 2025-2026 term
Motion by District 2 Alderperson Eisenach, seconded by District 3 Alderperson Hale to approve.

Motion carried 8-0 on roll call.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

- 1. Alcohol License Renewal Applications for the 2025-2026 Licensing Term (July 1, 2025 - June 30, 2026)
Motion by District 3 Alderperson Hale, seconded by District 7 Alderperson Grade to approve.

Motion carried 7-0 on roll call. Ald. Eisenach abstained.
- 2. Outdoor Alcoholic Beverage Service Permit Applications for the 2025-2026 Licensing Term (July 1, 2025 - June 30, 2026)
Motion by District 3 Alderperson Hale, seconded by District 6 Alderperson Marshall to approve.

Motion carried 7-0 on roll call. Ald. Eisenach abstained.
- 3. Outdoor Street Service Permit Application for the 2025 Licensing Term (June 3, 2025 - November 30, 2025) – Emprize Brew Mill (198-200 Main Street, Menasha)
Motion by District 3 Alderperson Hale, seconded by District 8 Alderperson Ropella to approve.

Motion carried 7-0 on roll call. Ald. Eisenach abstained.

Discussion considered differences between permits sought by Emprize Brew Mill.

4. Accounts payable and payroll for the term 5/16/25 - 5/29/25 in the amount of \$1,512,890.74

Motion by District 2 Alderperson Eisenach, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-14-25 - A Resolution to Join the Wisconsin Local Government Climate Coalition (WLGCC) (Introduced by Ald. Rand)
Motion by District 1 Alderperson Rand, seconded by District 4 Alderperson Perkins to approve.

Motion carried 8-0 on roll call.

Discussion considered fees; staff advised that there are none.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

O. ADJOURNMENT

Motion by District 4 Alderperson Perkins, seconded by District 5 Alderperson Lewis to adjourn at 6:46pm. Motion carried on voice vote.

Minutes recorded by City Clerk Kaija Snyder.